

**West Plains Schools Board of Education  
Regular Session Meeting  
5:00 P.M. October 18, 2016  
Central Administration Office  
AGENDA**

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. OPEN SESSION – for a motion to go into closed session**
- IV. CLOSED (EXECUTIVE) SESSION**
  - A. Adjournment to Closed Executive Session**
    - 1. Pursuant to Section 610.021.2 Real Estate Matters
    - 2. Pursuant to Section 610.021.3 Personnel Matters
    - 3. Pursuant to Section 610.021.6 Student Matters
  - B. Adjournment from Closed Executive Session**
- V. CALL TO ORDER – The regular Session of the School Board meeting will be called to order at 5:45 P.M.**
- VI. PLEDGE OF ALLEGIANCE - FFA Female Trap Team & Girls Golf**
- VII. ROLL CALL AND ESTABLISHMENT OF QUORUM**
- VIII. APPROVAL OF AGENDA**
- IX. CONSENT AGENDA - Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda**
  - A. Approval of Minutes From Meeting September 20, 2016**
  - B. Payment of Bills**
  - C. Monthly Finance Report**
  - D. Program Evaluations:** 1) Attendance, Retention, and Suspension
  - E. Approval Request for Resignations:** 1) Allison Wilson 2) Elisha Moss 3) Marilyn Momper
  - F. Approval will be requested for the employment of individuals as recommended by the Superintendent of Schools:** Substitute List, paraprofessional, playground monitor, secretary
- X. REGULAR AGENDA**
  - A. Previous Business for Approval, Discussion or Information Only**
    - 1. Academic Update (*Goal 1, Obj. 2*)
    - 2. MSBA Conference Recap (*Goal 5, Obj. 1*)
  - B. New Business for Approval, Discussion or Information Only**
    - 1. MSBA Policy Updates, 1<sup>st</sup> Read (*Goal 3, Obj. 1*)
    - 2. Approval to Solicit Bids for Buses (*Goal 6, Obj. 2*)
    - 3. Approval of Track Maintenance (*Goal 6, Obj. 2*)
    - 4. Resolution of Intent for FEMA at South Fork Elementary (*Goal 6, Obj. 2*)
    - 5. Superintendent's Report (*Goal 6, Obj. 2*)
- XI. ADJOURNMENT**
- XII. ADJOURN TO ADDITIONAL CLOSED (EXECUTIVE) SESSION – this session is reserved to complete any unfinished business from the closed (executive) session from the beginning of the meeting.**
- XIII. ADJOURNMENT - Next Board Meeting Scheduled for November 15, 2016, at 5:00 P.M., Central Administration Office**

West Plains R-7 Board of Education  
Regular Session Meeting  
5:00 P.M. September 20, 2016  
Board of Education Building  
Minutes

- I. CALL TO ORDER: Jim Thompson called the meeting to order at 5:07 p.m.
- II. MOVE TO CLOSED (EXECUTIVE) SESSION. Mr. Riggs made a motion to move into Closed Session to discuss items pursuant to Section 610.021.2 Real Estate Matters and Section 610.021.3 Personnel Matters. The motion was seconded by Mrs. Bennett and voted as follows: AYE: Jim Thompson, Cindy Tyree, Sam Riggs, Brian Mitchell, Courtney Beykirch, Lee Freeman and Elizabeth Bennett. NAY: None.
- III. RETURN TO OPEN SESSION. Jim Thompson called the meeting to order at 5:30 p.m.
- IV. PLEDGE OF ALLEGIANCE: The Pledge of Allegiance was led Joan Dietrich and students from JAG.
- V. ROLL CALL: Board members present: Jim Thompson, Cindy Tyree, Sam Riggs, Brian Mitchell, Courtney Beykirch, Lee Freeman and Elizabeth Bennett. Absent: None. Also in attendance: Superintendent Dr. John Mulford, Assistant Superintendents Dr. Scott Smith, Dr. Luke Boyer, Dr. Julie Williams and Board Secretary Linda Y. Collins.
- VI. APPROVAL OF AGENDA. Mrs. Bennett made a motion to approve the Agenda as published. The motion was seconded by Mrs. Beykirch and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch, Mr. Freeman and Mrs. Bennett. NAY: None. ABSTAIN: None.
- VII. CONSENT AGENDA - (Items considered routine in nature to be voted on in one motion to conserve time. If discussion is desired, that item will be removed from the Consent Agenda and will become the first item under the Regular Agenda
  - A. Approval of Regular Board Meeting Minutes from Meeting August 23, 2016
  - B. Payment of Bills
  - C. Monthly Finance Report
  - D. Program Evaluations
    - Summer School
    - Transportation
  - E. Approval Request for Resignations or Termination
    - Chris Mitchell Paraprofessional
    - Christy Meeks Part Time Lunch/Recess Supervisor
  - F. Approval Request for the employment of individuals as recommended by the Superintendent of Schools:
    - Reese Taylor Paraprofessional

Substitute Bus Drivers

  - Justin Fisher
  - Robert Manzano

Substitute Teachers

  - Kendra Belcher
  - Jo-Anna Frank

- Nicholas Haring
- Nicole Harris
- Patrick Hicks
- Rachel Larson
- Erin Maupin
- Kathy Miller
- Amanda Mitchell
- Sherrie Oliver
- Zach Phegley
- Cheyenne Scheets
- Lisa Shipp
- Brandon Somoza
- Melonie Squires
- Carolyn Surritte
- Dot Ueltzen
- John Ueltzen
- Miranda Webber
- Lori Wheeler
- Tracy Wiley

Mrs. Tyree made a motion to approve the Consent Agenda The motion was seconded by Mr. Freeman and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch, Mr. Freeman and Mrs. Bennett. NAY: None

VIII. REGULAR AGENDA

- A. Previous Business for Approval , Discussion or Information Only
  - 1. Academic Update. (*Goal 1, Obj. 2*)
  - 2. MSBA Fall Conference, Sept. 29-Oct 2. (*Goal 5, Obj. 2*)
- B. New Business for Approval, Discussion or Information Only
  - 1. Homecoming Parade, October 14, at 1:30 pm, Game at 7 pm. (*Goal 4, Obj. 1*)
  - 2. 2016-17 Bus Route Approval. (*Goal 6, Obj. 2*)

Mr. Riggs made a motion to approve the bus routes for the 2016-17 school year. The motion was seconded by Mrs. Tyree and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch, Mr. Freeman and Mrs. Bennett. NAY: None.
  - 3. Approval of School Vehicle Purchase. (*Goal 3, Obj. 1*) Dr. Smith requested the board approve the purchase of a 2017 Express Passenger Van and a 2017 Malibu passenger car. Mrs. Beykirch made a motion to approve the purchase of a van and passenger car from Brad Guffey Chevrolet. The motion was seconded by Mrs. Bennett and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Riggs, Mr. Mitchell, Mrs. Beykirch, Mr. Freeman and Mrs. Bennett. NAY: None. ABSTAIN: None

Sam Riggs left the meeting.

- 4. Capital Improvements Update (*Goal 6, Obj. 1*) Dr. Boyer gave an update on the secure entrances at the MS and the EL buildings, trailers, weight room and the EL playground.

5. The Superintendent Report provides an opportunity for the Board of Education to be updated on various educational topics and items of interest to the District.
- IX. ADJOURNMENT. At 6:20 p.m. Mr. Mitchell made a motion to adjourn from Open Session. The motion was seconded by Mrs. Bennett and voted as follows: AYE: Mr. Thompson, Mrs. Tyree, Mr. Mitchell, Mrs. Beykirch, Mr. Freeman and Mrs. Bennett. NAY: None. ABSTAIN: None.

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Jimmy E. Thompson, President

\_\_\_\_\_  
Linda Y. Collins, Secretary

Next Board Meeting Scheduled October 20, 2016 at 5:00 P.M, Board of Education Building

WEST PLAINS R-VII SCHOOL DISTRICT  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

**\*\*\*AFTER SEPTEMBER BOARD CHECKS FOR APPROVAL #64144 - #64219\*\*\***

AD	64144	09/21/16	5397	CARL JUNCTION R-1 SCHOOL DISTR	\$125.00
AD	64145	09/21/16	4489	DANNY DURKEE	\$65.00
AD	64146	09/21/16	4489	DANNY DURKEE	\$90.00
AD	64147	09/21/16	4489	DANNY DURKEE	\$90.00
AD	64148	09/21/16	4425	DENNIS PAGE	\$63.00
AD	64149	09/21/16	2855	EMILY PETTY	\$345.00
AD	64150	09/21/16	488	EMRY DILDAY	\$75.00
AD	64151	09/21/16	557	GARY MCELYEA	\$65.00
AD	64152	09/21/16	557	GARY MCELYEA	\$63.00
AD	64153	09/21/16	557	GARY MCELYEA	\$63.00
AD	64154	09/21/16	557	GARY MCELYEA	\$65.00
AD	64155	09/21/16	564	GAYLORD GREGORY	\$90.00
AD	64156	09/21/16	564	GAYLORD GREGORY	\$90.00
AD	64157	09/21/16	575	GINA RICKMAN	\$299.00
AD	64158	09/21/16	708	HORTON-SMITH GOLF COURSE	\$120.00
AD	64159	09/21/16	5354	JAMES R DENTON	\$115.00
AD	64160	09/21/16	765	JEFFERSON CITY HIGH	\$160.00
AD	64161	09/21/16	4613	JEREMY HAYNES	\$365.80
AD	64162	09/21/16	787	JOHN TOLLENAAR	\$200.00
AD	64163	09/21/16	830	KEVIN WRAY	\$204.00
AD	64164	09/21/16	4546	KWASI OFORI-YEBOAH	\$227.00
AD	64165	09/21/16	3828	LEE BRAZEAL	\$134.40
AD	64166	09/21/16	3828	LEE BRAZEAL	\$110.00
AD	64167	09/21/16	5323	MARLENIA BARKER	\$345.00
AD	64168	09/21/16	928	WHISPERING OAKS GOLF COURSE	\$125.00
AD	64169	09/21/16	928	WHISPERING OAKS GOLF COURSE	\$15.00
AD	64170	09/21/16	929	MARSHFIELD HIGH SCHOOL	\$30.00
AD	64171	09/21/16	4480	MELISSA WOOD	\$305.80
AD	64172	09/21/16	2390	MISSY LEE	\$405.00
AD	64173	09/21/16	3819	MONTY'S OUTDOORS	\$797.10
AD	64174	09/21/16	3819	MONTY'S OUTDOORS	\$64.50
AD	64175	09/21/16	2241	MOUNT VERNON HIGH SCHOOL	\$200.00
AD	64176	09/21/16	1101	NIXA HIGH SCHOOL	\$175.00
AD	64177	09/21/16	4705	PAPA JOHN'S #4544	\$168.00
AD	64178	09/21/16	3450	PAUL CARROLL	\$147.00
AD	64179	09/21/16	1231	RANDY WARD	\$65.00
AD	64180	09/21/16	1231	RANDY WARD	\$63.00
AD	64181	09/21/16	1231	RANDY WARD	\$90.00
AD	64182	09/21/16	1231	RANDY WARD	\$90.00
AD	64183	09/21/16	3595	RAYMOND EDING	\$63.00
AD	64184	09/21/16	3595	RAYMOND EDING	\$63.00
AD	64185	09/21/16	3595	RAYMOND EDING	\$65.00

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AD	64186	09/21/16	1262	ROBERT BROWN	\$140.00
AD	64187	09/21/16	2868	SCOTT TURNER	\$142.00
AD	64188	09/21/16	5344	STEVEN GLASS	\$65.00
AD	64189	09/21/16	4017	TERRY MCELYEA	\$178.00
AD	64190	09/21/16	762	JAY TOWELL	\$65.00
AD	64191	09/21/16	762	JAY TOWELL	\$63.00
AD	64192	09/21/16	762	JAY TOWELL	\$90.00
AD	64193	09/21/16	762	JAY TOWELL	\$90.00
10	64194	09/21/16	5410	HUTCHINSON RECREATION & DESIGN	\$30,946.00
10	64195	09/21/16	5410	HUTCHINSON RECREATION & DESIGN	\$13,238.00
10	64196	09/21/16	952	MEEKS	\$23.97
10	64197	09/21/16	1146	PALEN MUSIC CENTER	\$1,174.11
10	64198	09/21/16	1168	PEPSI MIDAMERICA	\$4,491.32
10	64199	09/21/16	4774	TERRY'S EXPRESS	\$20.00
10	64200	09/21/16	1425	THE BATTERY STATION LLC	\$100.00
10	64201	09/21/16	1520	WEST PLAINS MUSIC STORE	\$28.65
10	64202	09/21/16	1545	WOOD MECHANICAL INC.	\$3,305.00
10	64204	09/23/16	5169	COMPUTER INFORMATION CONCEPTS,	\$7,050.00
10	64205	09/23/16	5415	REGIONAL TITLE INC.	\$127.00
10	64206	09/23/16	5286	RENTAL SUPPLY-WEST PLAINS	\$250.00
10	64207	09/23/16	1545	WOOD MECHANICAL INC.	\$1,260.00
10	64208	09/28/16	4068	DAVENPORT GROUP	\$160,080.00
10	64209	09/28/16	1049	MSCA	\$460.00
10	64210	09/28/16	1545	WOOD MECHANICAL INC.	\$630.00
AD	64211	09/28/16	5420	BRIARBROOK COUNTRY CLUB	\$60.00
AD	64212	09/28/16	2390	MISSY LEE	\$150.00
10	64213	10/03/16	4111	BRANSON ON STAGE LIVE	\$5,000.00
10	64214	10/03/16	1179	EASYPERMIT POSTAGE	\$145.83
10	64215	10/03/16	5426	TIMBER THORNTON	\$458.33
AD	64216	10/03/16	401	DAVID BUSH	\$63.00
AD	64217	10/03/16	3596	JACOB REESE	\$88.20
AD	64218	10/03/16	773	JIM HUDDLESTON	\$146.00
10	64219	10/07/16	4597	CURTIS QUILLIN	\$2,987.50

Total Amount Reported Since Last Board Meeting For Approval:      \$239,616.51

**\*\*\* OCTOBER BOARD CHECKS FOR APPROVAL #64234 - #64433 \*\*\***

10	64234	10/18/16	3757	5 STAR CLEANERS	\$989.75
10	64235	10/18/16	112	ABC HOME FURNISHINGS	\$137.70
10	64236	10/18/16	5263	ACCESS ELEVATOR & LIFTS	\$500.00
10	64237	10/18/16	125	RIDDELL/ALL AMERICAN SPORTS CO	\$729.95
10	64238	10/18/16	1725	AMERICAN BAND	\$252.50
10	64239	10/18/16	5369	HSBC INVOICE FINANCE	\$14,264.00

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10	64240	10/18/16	189	AREAWIDE MEDIA INC.	\$110.01
10	64241	10/18/16	3777	ATIS ELEVATOR INSPECTIONS LLC	\$134.21
10	64242	10/18/16	2304	AWARD COMPANY OF AMERICA	\$274.45
10	64243	10/18/16	770	JERRY C. BEAN	\$100.00
10	64244	10/18/16	5455	BILLY BRIDGES	\$2,987.50
10	64245	10/18/16	5036	BLACKBOARD INC.	\$787.50
10	64246	10/18/16	5258	BLUERANGE TECHNOLOGY	\$3,150.00
10	64247	10/18/16	2214	SUSAN M BOWLES	\$99.60
10	64248	10/18/16	1607	LUKE A BOYER	\$221.20
10	64249	10/18/16	5388	BRENNA WILLIAMS	\$22.00
10	64250	10/18/16	5392	BRIAN DAVIDSON	\$2,987.50
10	64251	10/18/16	272	BROCAW BEARING	\$120.84
10	64252	10/18/16	273	BROCAW BEARING & DRIVE	\$1.50
10	64253	10/18/16	1255	BROWN'S LAWN & GARDEN,LLC	\$71.65
10	64254	10/18/16	1844	KAROL BROWN	\$96.00
10	64255	10/18/16	279	BSN SPORTS INC	\$122.14
10	64256	10/18/16	2700	BUCKEYE CLEANING CENTER	\$108.80
10	64257	10/18/16	299	CAPE ELECTRICAL SUPPLY LLC	\$688.95
10	64258	10/18/16	4393	CASH SAVER	\$85.28
10	64259	10/18/16	5215	CASSIDY SOLODKOV	\$78.00
10	64260	10/18/16	309	CAWVEYS ELECTRIC MOTOR	\$2,771.10
10	64261	10/18/16	314	CENTRAL STATES BUS	\$118.57
10	64262	10/18/16	316	CENTURYLINK	\$4,544.23
10	64263	10/18/16	1213	CENTURYLINK	\$7.62
10	64264	10/18/16	1213	CENTURYLINK	\$164.46
10	64265	10/18/16	2607	CINTAS #569	\$588.50
10	64266	10/18/16	332	WEST PLAINS CIVIC CENTER	\$1,357.75
10	64267	10/18/16	333	CITY UTILITIES	\$36,056.48
10	64268	10/18/16	1616	M ZOE CLINTON	\$239.32
10	64269	10/18/16	5431	DANNY COBB	\$50.93
10	64270	10/18/16	347	COLORVISION CORPORATION	\$11,973.28
10	64271	10/18/16	35	COLORVISION	\$192.09
10	64272	10/18/16	3185	RICHARD E EDWARDS	\$131.89
10	64273	10/18/16	5337	THOMAS COOPER	\$24.18
10	64274	10/18/16	4178	CORLEY PRITCHARD OSBORNE TECH	\$15,277.50
10	64275	10/18/16	4983	CREDIT BUREAU ASSOCIATES	\$117.69
10	64276	10/18/16	2679	CULLIGAN OF JEFFERSON CITY	\$122.00
10	64277	10/18/16	5438	DEANNA C.JUMP,INC.	\$2,700.00
10	64278	10/18/16	418	DENNIS CRIDER	\$480.00
10	64279	10/18/16	5146	DEVIN WHEELER	\$32.00
10	64280	10/18/16	438	DOMINOS PIZZA	\$347.47
10	64281	10/18/16	446	DOSS & HARPER	\$113.16
10	64282	10/18/16	5449	DANIEL H DYE	\$23.22
10	64283	10/18/16	1621	LENNY R EAGLEMAN	\$152.95

WEST PLAINS R-VII SCHOOL DISTRICT  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

10	64284	10/18/16	5389	EMILY EDWARDS-LONG	\$85.68
10	64285	10/18/16	36	ENCO	\$1,049.81
10	64286	10/18/16	509	FASTENAL COMPANY	\$279.88
10	64287	10/18/16	3098	FBLA-PBL	\$130.00
10	64288	10/18/16	514	FELLERS	\$625.54
10	64289	10/18/16	515	FELLERS FOOD SERVICE EQUIPMENT	\$322.19
10	64290	10/18/16	524	FISHLAND	\$21.99
10	64291	10/18/16	4091	FLOCABULARY.COM	\$1,600.00
10	64292	10/18/16	1622	LISA J FOX	\$218.80
10	64293	10/18/16	1623	PENNY RAE FOX-JONES	\$47.20
10	64294	10/18/16	561	GARY'S TIRE & AUTOMOTIVE	\$294.99
10	64295	10/18/16	2509	GLOBAL EQUIPMENT CO	\$398.00
10	64296	10/18/16	585	GOODHEART WILLCOX PUB.	\$2,372.33
10	64297	10/18/16	593	GRAPHIC EDGE,INC.	\$1,198.77
10	64298	10/18/16	98	GREAT AMERICAN	\$2,446.00
10	64299	10/18/16	602	GRENNAN COMMUNICATIONS	\$1,407.00
10	64300	10/18/16	5400	HEATHER SMITH	\$97.20
10	64301	10/18/16	643	HEAVY DUTY BUS PARTS INC	\$77.73
10	64302	10/18/16	1970	CHRISTY HEIDY	\$80.00
10	64303	10/18/16	2994	HERALD PUBLISHING CO	\$36.00
10	64304	10/18/16	3323	HILAND DAIRY	\$25.63
10	64305	10/18/16	3579	SANDRA L HILL	\$17.69
10	64306	10/18/16	660	HILLYARD/SPRINGFIELD	\$13,313.58
10	64307	10/18/16	664	HIRSCH FEED & FARM SUPPLY	\$870.01
10	64308	10/18/16	2375	HOLLOWAY DISTRIBUTING, INC.	\$768.46
10	64309	10/18/16	706	HORN PLUMBING	\$3,550.91
10	64310	10/18/16	10	HOUGHTON MIFFLIN CO.	\$2,630.50
10	64311	10/18/16	5377	HOUNDSTOOTH AND POLKA DOTS,LLC	\$1,397.50
10	64312	10/18/16	3291	OZARK AWARDS	\$79.00
10	64313	10/18/16	2897	HEROES COFFEE	\$310.00
10	64314	10/18/16	1626	SETH A HUDDLESTON	\$160.00
10	64315	10/18/16	757	JACKSON TERMITE CO INC	\$185.00
10	64316	10/18/16	5453	JAG	\$2,400.00
10	64317	10/18/16	5174	JAIME MCCOY	\$21.60
10	64318	10/18/16	2791	JIM'S ALL PUMP & SEPTICS, LLC	\$840.00
10	64319	10/18/16	1939	JOYCE FRYE	\$74.76
10	64320	10/18/16	2062	KATHY MILLER	\$57.60
10	64321	10/18/16	938	KENT YARBER CANDY CO	\$1,158.00
10	64322	10/18/16	833	KEY SPORT SHOP INC.	\$1,088.00
10	64323	10/18/16	4358	KRISTEFF GROUP,LLC	\$1,082.50
10	64324	10/18/16	5447	KRISTEN RAMEY	\$128.00
10	64325	10/18/16	859	LAKELAND REGIONAL HOSP.	\$180.00
10	64326	10/18/16	1720	LARSON FARM & LAWN INC.	\$85.00
10	64327	10/18/16	1630	JAMES W LAUGHARY	\$160.00



WEST PLAINS R-VII SCHOOL DISTRICT  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

10	64328	10/18/16	2313	RACHEL L LIBBY	\$250.89
10	64329	10/18/16	2036	DONALD LONG	\$105.60
10	64330	10/18/16	1047	M-S MUSIC, INC.	\$247.60
10	64331	10/18/16	2048	MELANIE MARTIN	\$34.00
10	64332	10/18/16	5110	MATTHEW WARREN	\$30.80
10	64333	10/18/16	5432	ERIN L MCBRIDE	\$26.26
10	64334	10/18/16	51	MCGRAW-HILL EDUCATION,INC.	\$7,498.80
10	64335	10/18/16	1632	JODIE L MCKINNEY	\$50.40
10	64336	10/18/16	952	MEEKS	\$790.44
10	64337	10/18/16	954	MEEKS	\$168.60
10	64338	10/18/16	4517	MEGGIN HOGSETT	\$530.00
10	64339	10/18/16	1796	METALWELD, INC.	\$1,601.25
10	64340	10/18/16	4052	HEATHER N MILLER	\$91.20
10	64341	10/18/16	2385	MISSOURI ACCREDITATION	\$425.00
10	64342	10/18/16	3299	MO FBLA-PBL	\$502.00
10	64343	10/18/16	1010	MISSOURI STATE UNIVERSITY-WP	\$19.00
10	64344	10/18/16	1027	MO-ARK GLASS	\$143.76
10	64345	10/18/16	3819	MONTY'S OUTDOORS	\$2,332.60
10	64346	10/18/16	2356	MORLAN-SHELL FORD, INC	\$86.72
10	64347	10/18/16	1043	MOUNTAIN MEASUREMENT,INC	\$225.00
10	64348	10/18/16	1044	MOUNTAIN VIEW STANDARD NEWS	\$62.00
10	64349	10/18/16	1048	MSBA	\$382.28
10	64350	10/18/16	1587	JONATHAN D MULFORD	\$538.00
10	64351	10/18/16	1086	NATIONAL FFA ORGANIZA.	\$3,864.00
10	64352	10/18/16	1635	ANITA M NELSON	\$58.80
10	64353	10/18/16	2384	NEWBERRY AUTO SALES	\$1,174.25
10	64354	10/18/16	1611	MTN.GROVE NEWS JOURNAL	\$178.25
10	64355	10/18/16	1104	NORMAN ORR OFFICE SUPPLY	\$1,731.05
10	64356	10/18/16	1121	OMC CANCER FOUNDATION	\$3,669.50
10	64357	10/18/16	1128	OREILLY AUTO	\$398.95
10	64358	10/18/16	5070	OREILLY AUTO PARTS	\$3,690.00
10	64359	10/18/16	1129	OREILLY AUTOMOTIVE	\$423.54
10	64360	10/18/16	1130	OREILLY AUTOMOTIVE	\$773.83
10	64361	10/18/16	1131	OREILLY AUTOMOTIVE	\$619.58
10	64362	10/18/16	5450	SAMANTHA A OSBORN	\$43.05
10	64363	10/18/16	5417	OUTPOST EXPRESSIONS,LLC	\$639.00
10	64364	10/18/16	2819	OZARK COUNTY TIMES	\$112.60
10	64365	10/18/16	847	OZARK RADIO NETWORK	\$680.00
10	64366	10/18/16	1144	OZARKO TIRE CENTER	\$1,227.27
10	64367	10/18/16	1141	OZARKS MEDICAL CENTER	\$29,721.25
10	64368	10/18/16	1149	PARCEL EXPRESS	\$26.16
10	64369	10/18/16	1567	PEARSON EDUCATION INC	\$721.45
10	64370	10/18/16	1168	PEPSI MIDAMERICA	\$2,004.88
10	64371	10/18/16	1171	PERMA BOUND	\$725.38

WEST PLAINS R-VII SCHOOL DISTRICT  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

10	64372	10/18/16	2686	PINSOURCE	\$650.00
10	64373	10/18/16	1178	PIPE PLUS	\$16.80
10	64374	10/18/16	1179	EASYPERMIT POSTAGE	\$3,064.44
10	64375	10/18/16	1180	PITNEY BOWES	\$948.00
10	64376	10/18/16	1750	PLANK ROAD PUBLISHING	\$132.45
10	64377	10/18/16	4841	PROJECT LEAD THE WAY,INC.	\$74,305.85
10	64378	10/18/16	4020	R.P.LUMBER CO.,INC.	\$921.86
10	64379	10/18/16	1637	JACK L RANDOLPH	\$214.29
10	64380	10/18/16	5286	RENTAL SUPPLY-WEST PLAINS	\$896.00
10	64381	10/18/16	1254	RICHARDS BROTHERS	\$9.25
10	64382	10/18/16	3938	ROSETTA STONE LTD	\$2,390.00
10	64383	10/18/16	3233	AMY M ROSS	\$112.00
10	64384	10/18/16	1275	ROVER GUN CLUB	\$240.00
10	64385	10/18/16	2109	DENISE ROWLAND	\$60.00
10	64386	10/18/16	1282	SAFETY KLEEN CORPORATION	\$205.71
10	64387	10/18/16	5448	SARA JANE INMAN	\$349.04
10	64388	10/18/16	1302	SCHOLASTIC INC.	\$317.63
10	64389	10/18/16	1303	SCHOLASTIC MAGAZINES	\$213.68
10	64390	10/18/16	4614	SCHOOL DATEBOOKS,INC.	\$273.02
10	64391	10/18/16	63	SCHOOL SPECIALTY	\$157.64
10	64392	10/18/16	1309	SCHWEGMAN OFFICE SUPPLY	\$833.11
10	64393	10/18/16	5423	SHAYNE PETERSON	\$6,000.00
10	64394	10/18/16	1327	SHERWIN WILLIAMS	\$523.85
10	64395	10/18/16	5340	SHI INTERNATIONAL CORP	\$5,960.68
10	64396	10/18/16	1640	GREGORY B SIMPKINS	\$157.39
10	64397	10/18/16	1343	SKEETER KELL SPORTING	\$4,461.80
10	64398	10/18/16	1641	SCOTT A SMITH	\$149.60
10	64399	10/18/16	1643	LANA R SNODGRAS	\$1,019.22
10	64400	10/18/16	1833	SPRINGFIELD GROCER COMPANY	\$1,038.12
10	64401	10/18/16	1391	SPRINGFIELD STAMP &	\$114.60
10	64402	10/18/16	5405	STUPPY INC	\$39,850.00
10	64403	10/18/16	4294	SUMMIT TRUCK GROUP	\$71.85
10	64404	10/18/16	4122	SYSCO KANSAS CITY	\$1,713.30
10	64405	10/18/16	1723	T&T GLASS, LLC	\$16,765.88
10	64406	10/18/16	4706	TESS MILEY	\$75.60
10	64407	10/18/16	1425	THE BATTERY STATION LLC	\$45.00
10	64408	10/18/16	5454	THE LARSON GROUP,INC.	\$3,327.28
10	64409	10/18/16	4420	THE LINCOLN ELECTRIC COMPANY	\$4,857.99
10	64410	10/18/16	1405	THE STEEL YARD INC	\$43.73
10	64411	10/18/16	4047	TERRI J TOMLINSON	\$86.40
10	64412	10/18/16	1444	TONY'S TIRE SERVICE	\$100.00
10	64413	10/18/16	2011	TRACIE JOINER	\$285.60
10	64414	10/18/16	1450	TRASHWAGON EXPRESS	\$362.00
10	64415	10/18/16	1957	ASHLEY TYREE	\$228.92

WEST PLAINS R-VII SCHOOL DISTRICT  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING

10	64416	10/18/16	1474	UNIVERSITY OF MO COL AR	\$35,556.00
10	64417	10/18/16	5102	VACS FOR LESS	\$89.87
10	64418	10/18/16	5058	KIMBERLY WADE	\$43.60
10	64419	10/18/16	1506	WEST PLAINS CHAMBER OF COMMERC	\$48.00
10	64420	10/18/16	1508	WEST PLAINS COUNTRY CLUB	\$680.49
10	64421	10/18/16	4944	WEST PLAINS DAILY QUILL	\$1,277.92
10	64422	10/18/16	1512	WEST PLAINS ELECTRIC	\$182.20
10	64423	10/18/16	4513	WEST PLAINS HEALTH MART PHARMA	\$20.35
10	64424	10/18/16	1825	WEST PLAINS OCCUPATIONAL & INS	\$1,849.00
10	64425	10/18/16	2522	WEST PLAINS OPTIMIST CLUB	\$2,000.00
10	64426	10/18/16	1524	WEST PLAINS PROPANE INC.	\$13,116.35
10	64427	10/18/16	1533	WEST PLAINS WINSUPPLY	\$130.04
10	64428	10/18/16	1646	JULIE R WILLIAMS	\$300.20
10	64429	10/18/16	2198	MARTHA A WILLIAMS	\$91.20
10	64430	10/18/16	1545	WOOD MECHANICAL INC.	\$1,800.00
10	64431	10/18/16	2206	CYNTHIA A WRIGHT	\$64.59
10	64432	10/18/16	4300	MICHELLE R WYNNE	\$34.00
10	64433	10/18/16	1551	XEROX CORPORATION	\$498.50

Total Amount Reported For OCTOBER Board Approval: \$450,037.15

**\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODES 10 & AD \*\*\*** **\$689,653.66**

West Plains R-VII School District  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 Accounts Payable COMPUTER Check Register

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CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	6185	10/13/16	003546 3M COGENT, INC.	43.05
CC	6186	10/13/16	005366 ACP DIRECT	218.20
CC	6187	10/13/16	002394 ACT	1,158.50
CC	6188	10/13/16	004370 ALLHEART	324.26
CC	6189	10/13/16	000008 AMAZON	636.73
CC	6190	10/13/16	000008 GE MONEY BANK/AMAZON	751.67
CC	6191	10/13/16	000008 AMAZON.COM, INC.	9,779.85
CC	6192	10/13/16	000008 AMAZON MARKETPLACE	1,232.11
CC	6193	10/13/16	003506 AMERICAN AIRLINES	1,264.18
CC	6194	10/13/16	000169 AMERICAN RED CROSS	307.06
CC	6195	10/13/16	004241 AT HOME MARKET	25.00
CC	6196	10/13/16	002737 ATHLETICA, INC.	282.88
CC	6197	10/13/16	001766 B&H PHOTO - VIDEO	47.60
CC	6198	10/13/16	005287 BAYMONT INN AND SUITES	803.40
CC	6199	10/13/16	003838 BRODER BROTHERS	1,048.87
CC	6200	10/13/16	005383 CAREER SAFE LLC	200.00
CC	6201	10/13/16	003101 CASEY'S GENERAL STORE	110.27
CC	6202	10/13/16	003101 CASEY'S GENERAL STORE #2838	18.54
CC	6203	10/13/16	003101 CASEY'S GENERAL STORE #2838	18.45
CC	6204	10/13/16	004393 CASH SAVER	901.10
CC	6205	10/13/16	003795 CHAMPIONSHIP PRODUCTIONS, INC.	123.98
CC	6206	10/13/16	003795 CHAMPIONSHIP PRODUCTIONS, INC.	49.99
CC	6207	10/13/16	003795 CHAMPIONSHIP PRODUCTIONS, INC.	4.99
CC	6208	10/13/16	004991 CHEF WORKS	291.92
CC	6209	10/13/16	003007 CHICK-FIL-A	7.83
CC	6210	10/13/16	003007 CHICK-FIL-A	259.20
CC	6211	10/13/16	000336 SCHOOL SPECIALTY/CLASSROOM DIR	471.79
CC	6212	10/13/16	003079 CONSUMER REPORTS.ORG	20.00
CC	6213	10/13/16	005430 CONVENIENT FOOD MART	20.28
CC	6214	10/13/16	003883 COUNTRY MART EXPRESS	48.15
CC	6215	10/13/16	004031 COUNTRY MEATS.COM	979.00
CC	6216	10/13/16	000411 DECKER INC.	548.48
CC	6217	10/13/16	000412 DECORATIONS FOR CELEBRA.	75.60
CC	6218	10/13/16	000414 DEMCO	36.89
CC	6219	10/13/16	000437 DOLLAR GENERAL STORE #14939	15.00
CC	6220	10/13/16	003861 DOLLAR TREE STORES, INC	25.00
CC	6221	10/13/16	000438 DOMINOS PIZZA	28.18
CC	6222	10/13/16	005395 DRURY INN & SUITES JOPLIN	27.18
CC	6223	10/13/16	005395 DRURY INN & SUITES JOPLIN	218.38
CC	6224	10/13/16	003949 EAI EDUCATION	14.74
CC	6225	10/13/16	004625 EXPEDIA	72.00
CC	6226	10/13/16	005382 FASTMODEL SPORTS	147.99
CC	6227	10/13/16	005386 FIRST BOOK	310.18
CC	6228	10/13/16	000530 FOLLETT SCHOOL SOLUTIONS, INC.	74.00
CC	6229	10/13/16	000530 FOLLETT SCHOOL SOLUTIONS, INC.	16.04
CC	6230	10/13/16	005418 GENERAL BOOK COVERS	55.30
CC	6231	10/13/16	005407 GLOBAL INDUSTRIAL	265.00
CC	6232	10/13/16	001654 GOLF TEAM PRODUCTS, INC.	319.00
CC	6233	10/13/16	004373 HAMPTON INN	1,493.10
CC	6234	10/13/16	004990 HAMPTON INN JOPLIN	1,241.40
CC	6235	10/13/16	004539 HAMPTON INN SOUTH	794.56
CC	6236	10/13/16	005427 HILTON GRAND	206.08
CC	6237	10/13/16	004599 HOLIDAY INN EXECUTIVE CENTER	94.51

West Plains R-VII School District  
 ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
 Accounts Payable COMPUTER Check Register

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CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	6238	10/13/16	005422 HOTELS.COM	805.50
CC	6239	10/13/16	000010 HOUGHTON MIFFLIN CO.	178.43
CC	6240	10/13/16	003291 OZARK AWARDS	1,557.00
CC	6241	10/13/16	000719 HOWELL OREGON ELECTRIC	1,592.36
CC	6242	10/13/16	002897 HOWELL VALLEY GROCERY, LLC	46.88
CC	6243	10/13/16	002897 HEROES COFFEE	56.26
CC	6244	10/13/16	000730 I-CAR WORLD HEADQUARTERS	750.00
CC	6245	10/13/16	005419 IOGRAPHER LLC	75.29
CC	6246	10/13/16	004800 LASER BITS	593.25
CC	6247	10/13/16	005368 LEGO EDUCATION	406.55
CC	6248	10/13/16	002450 LITTLE CAESAR'S PIZZA	91.13
CC	6249	10/13/16	003788 MAKEMUSIC, INC.	239.00
CC	6250	10/13/16	000936 MASSP	269.00
CC	6251	10/13/16	003032 MCDONALD'S	40.00
CC	6252	10/13/16	003032 MCDONALD'S	12.86
CC	6253	10/13/16	001575 MISSOURI FOOTBALL	100.00
CC	6254	10/13/16	001797 MHSBCA	240.00
CC	6255	10/13/16	000982 MISSOURI ACTE	445.00
CC	6256	10/13/16	005250 MISSOURI ASSOCIATION OF STUDEN	285.00
CC	6257	10/13/16	000988 MISSOURI DEPARTMENT OF	13.25
CC	6258	10/13/16	000995 MISSOURI LEAGUE FOR	1,465.00
CC	6259	10/13/16	001000 MISSOURI S&T AR	450.00
CC	6260	10/13/16	001011 MISSOURI TRAPSHOOTERS	432.60
CC	6261	10/13/16	004508 MOBYMAX, LLC	396.00
CC	6262	10/13/16	005416 MORENET CONFERENCES	750.00
CC	6263	10/13/16	001049 MSCA	270.00
CC	6264	10/13/16	001087 NATIONAL FORENSIC LEAGUE	354.00
CC	6265	10/13/16	003289 NEWEGG.COM	819.10
CC	6266	10/13/16	005406 NORTHERN TOOL & EQUIPMENT	587.88
CC	6267	10/13/16	005412 OOSHIRT.COM	1,169.67
CC	6268	10/13/16	005351 OPPORTUNITY KNOCKS	419.40
CC	6269	10/13/16	001132 ORIENTAL TRADING CO.	628.19
CC	6270	10/13/16	001694 OZARK CAFE	67.46
CC	6271	10/13/16	005411 OZARK DELIGHT CANDY COMPANY, IN	217.36
CC	6272	10/13/16	002965 PAYPAL/MOSPRA	100.00
CC	6273	10/13/16	002965 PAYPAL LAPTOP MATE	68.55
CC	6274	10/13/16	002965 PAYPAL/SCIENCE TEACHER OF MISS	1,000.00
CC	6275	10/13/16	005384 PESCI, INC.	219.99
CC	6276	10/13/16	005424 PICKIN' DAISIES	79.00
CC	6277	10/13/16	005409 PINK-A-DILLY GIFT SHOP	32.00
CC	6278	10/13/16	003104 PIZZA HUT	49.27
CC	6279	10/13/16	000056 POCKET NURSE	424.16
CC	6280	10/13/16	003540 RAMEY	146.32
CC	6281	10/13/16	004841 PROJECT LEAD THE WAY, INC.	1,814.00
CC	6282	10/13/16	003047 REALTIME MUSIC SOLUTIONS	1,495.00
CC	6283	10/13/16	000736 RICOH USA, INC.	3,081.17
CC	6284	10/13/16	000737 RICOH USA, INC.	5,537.43
CC	6285	10/13/16	002452 SAM'S CLUB	100.00
CC	6286	10/13/16	005246 SAVOR GRILL & BBQ	76.36
CC	6287	10/13/16	004284 SCENTCO, INC.	550.00
CC	6288	10/13/16	003036 SCHOOL HEALTH CORPORATION	1,505.92
CC	6289	10/13/16	000063 SCHOOL SPECIALTY	132.49
CC	6290	10/13/16	000063 SCHOOL SPECIALTY	240.14

West Plains R-VII School District  
ACCOUNTS PAYABLE CHECK REGISTER SUMMARY LISTING  
Accounts Payable COMPUTER Check Register

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CK CD	CHK NUM	CK DATE	VENDOR NAME	AMOUNT
CC	6291	10/13/16	001309 SCHWEGMAN OFFICE SUPPLY	377.31
CC	6292	10/13/16	005414 SECONDSPIN.COM 1960	29.17
CC	6293	10/13/16	002896 SHOE SENSATION	142.09
CC	6294	10/13/16	004852 SIGN WAREHOUSE INC	646.19
CC	6295	10/13/16	001391 SPRINGFIELD STAMP &	23.60
CC	6296	10/13/16	005404 STAHL'S	2,566.98
CC	6297	10/13/16	005033 STARFALL EDUCATION FOUNDATION	30.00
CC	6298	10/13/16	000155 STATE ROAD KK HOLDINGS,LLC	1,004.67
CC	6299	10/13/16	000155 TAN TAR A RESORT	439.04
CC	6300	10/13/16	000129 SUBWAY	36.34
CC	6301	10/13/16	000129 SUBWAY	600.75
CC	6302	10/13/16	004080 TEACHERSPAYTEACHERS.COM	45.00
CC	6303	10/13/16	005084 TECHNOLOGY STUDENT ASSOCIATION	535.00
CC	6304	10/13/16	005421 TEXAS TOOL TRADERS	149.35
CC	6305	10/13/16	003681 THE DONUT PALACE	714.72
CC	6306	10/13/16	001458 TWIN PONDS SCREENPRINT	1,117.71
CC	6307	10/13/16	002845 VERIZON WIRELESS	1,839.36
CC	6308	10/13/16	001502 WALMART COMMUNITY	6,549.41
CC	6309	10/13/16	001502 WALMART COMMUNITY	56.94
CC	6310	10/13/16	004581 WEBSTAIRANT STORE	313.04
CC	6311	10/13/16	004944 PHILLIPS CAPITAL PARTNERS,INC.	50.00
CC	6312	10/13/16	004944 WEST PLAINS DAILY QUILL	62.00
CC	6313	10/13/16	001523 WEST PLAINS POSEY PATCH	315.82
CC	6314	10/13/16	004069 WESTLAKE ACE HARDWARE	64.13
CC	6315	10/13/16	003364 WOBBLY BOOTS	207.23

\*\*\*\*\* GRAND TOTAL AMOUNT OF ALL CHECKS REPORTED FOR CODE CC \*\*\*\*\*

77,918.53\*

# 2017

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WEST PLAINS SCHOOL DISTRICT  
MONTHLY  
FINANCE REPORTS

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*THROUGH THE MONTH OF SEPTEMBER  
SCHOOL YEAR 2016-2017*

*PRINTED ON: OCTOBER 13, 2016*

*DATA COLLECTED ON: OCTOBER 12, 2016*

# POINTS OF INTEREST

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*PAGE 1*

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*This report includes the month of September.*

*Printed On: October 13, 2016*



# REVENUES & EXPENDITURES

PAGE 1

This report includes the month of September.

Printed On: October 13, 2016

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

## Total Revenue

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017	903,105	2,038,901	3,195,684									
2016	762,183	1,795,397	3,014,502	4,719,792	6,622,225	8,982,563	15,991,395	18,140,225	20,205,625	22,226,210	24,048,107	26,464,139
2015	799,672	1,739,816	3,078,361	4,671,065	6,040,635	8,765,498	15,597,049	17,477,994	19,236,147	21,375,181	23,200,818	25,804,867
2014	908,184	1,871,777	2,797,124	4,661,150	6,429,165	8,841,482	14,843,645	16,739,005	18,547,966	20,360,108	22,682,150	24,894,243

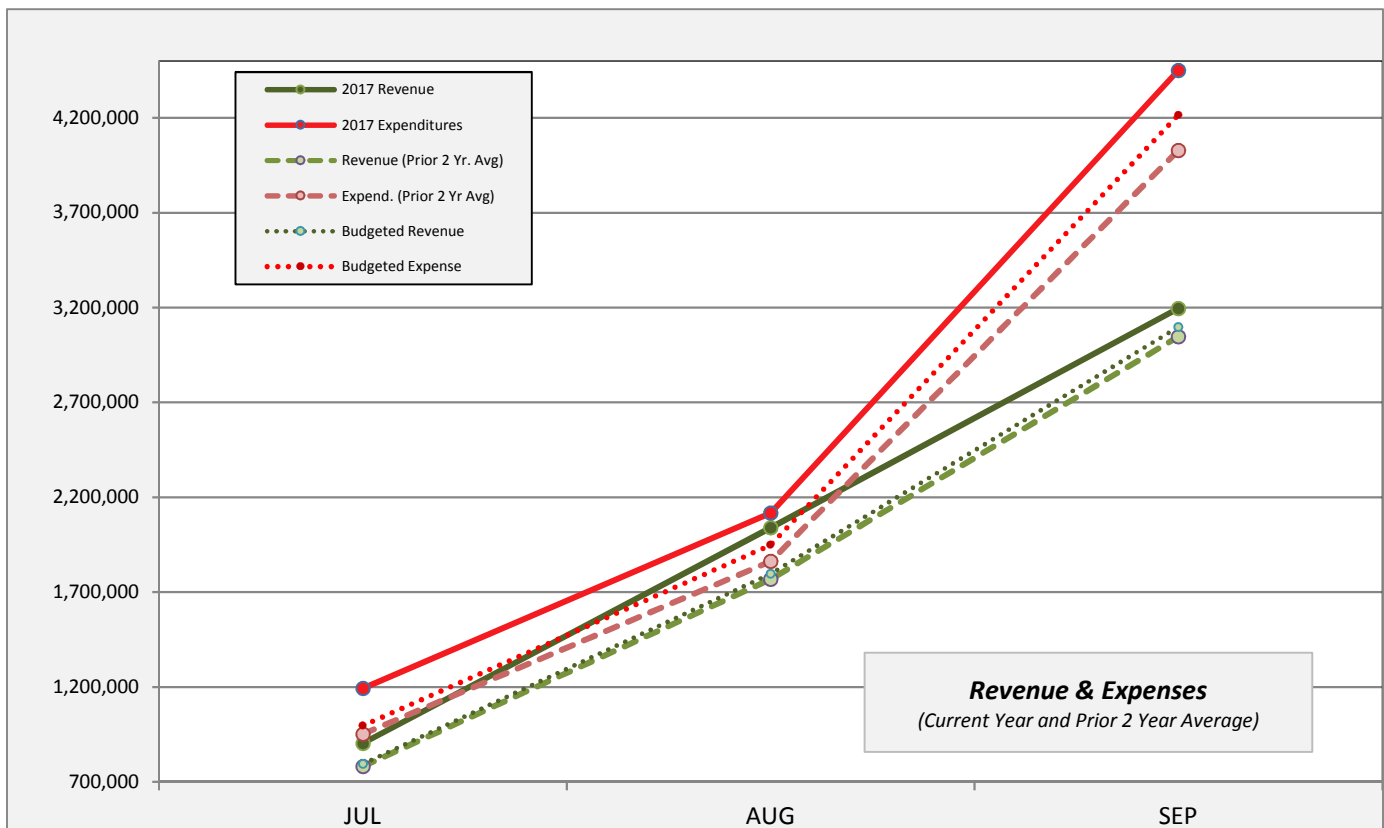
## Total Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017	1,193,003	2,116,414	4,450,699									
2016	898,700	1,889,689	4,040,905	6,100,457	8,200,828	10,155,577	13,449,731	15,531,243	17,483,359	19,461,207	21,560,866	26,402,911
2015	1,005,374	1,834,941	4,016,990	6,198,503	8,446,589	10,400,661	13,819,658	16,156,864	17,962,515	20,064,367	22,086,103	26,707,773
2014	990,323	1,735,525	3,928,438	5,952,853	7,913,229	10,277,617	12,895,540	14,855,596	16,671,513	18,615,452	20,526,074	25,183,121

## Revenues less Expenditures

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
2017	-289,898	-77,512	-1,255,014									
2016	-136,517	-94,293	-1,026,403	-1,380,665	-1,578,603	-1,173,014	2,541,663	2,608,982	2,722,266	2,765,004	2,487,242	61,228
2015	-205,703	-95,125	-938,630	-1,527,438	-2,405,954	-1,635,163	1,777,391	1,321,130	1,273,632	1,310,813	1,114,715	-902,906
2014	-82,139	136,252	-1,131,314	-1,291,703	-1,484,064	-1,436,135	1,948,105	1,883,409	1,876,453	1,744,656	2,156,076	-288,878

	Revenue Budget	Through SEP	Total	% of Actual Through SEP	Estimate based on Prior Year %	Expense Budget	Through SEP	Total	% of Actual Through SEP	Estimate based on Prior Year %
2017	26,571,871	3,195,684	26,571,871		27,743,286	27,783,216	4,450,699	27,783,216		29,061,176
2016	25,711,398	3,014,502	26,464,139	11.39		26,608,194	4,040,905	26,402,911	15.30	
2015	24,891,141	3,078,361	25,804,867	11.93		26,682,433	4,016,990	26,707,773	15.04	
2014	24,565,546	2,797,124	24,894,243	11.24		25,854,694	3,928,438	25,183,121	15.60	



# GRAPHICAL FINANCIAL DATA

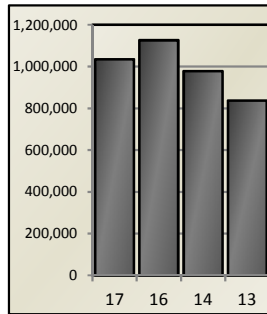
PAGE 1

This report includes the month of September.

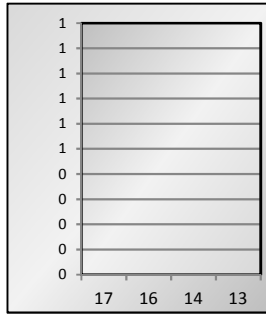
Printed On: October 13, 2016

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

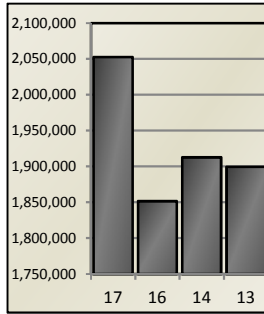
## 4 YEAR REVENUE COMPARISON THROUGH THE MONTH OF SEPTEMBER



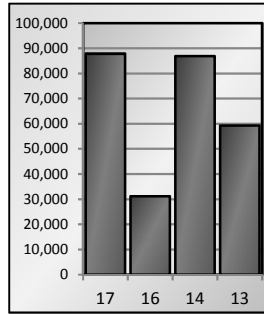
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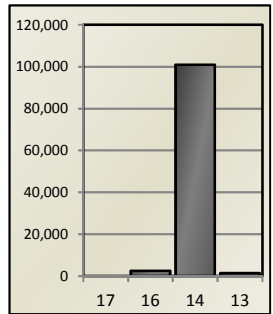
County Revenue



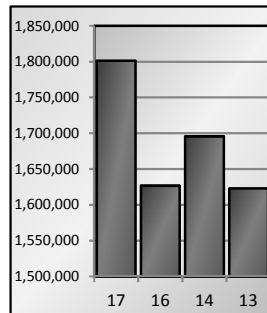
State Revenue



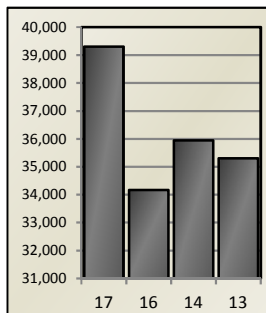
Federal Revenue



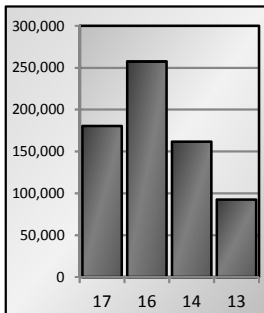
Tuition Revenue



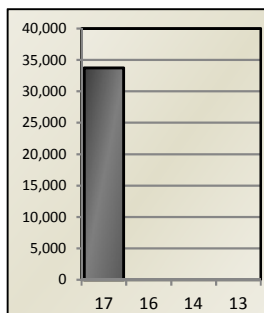
Basic Formula



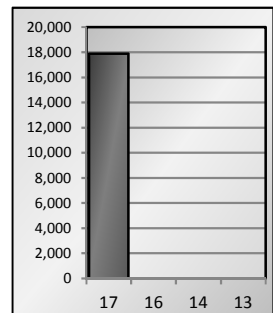
State Transportation



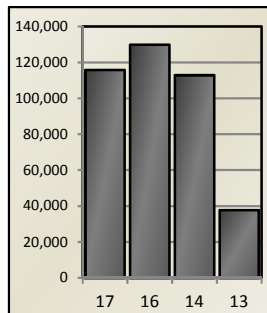
Student Activities (Fund 60)



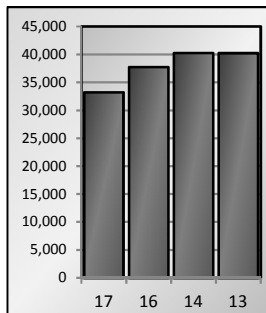
Fed. School Lunch (5445)



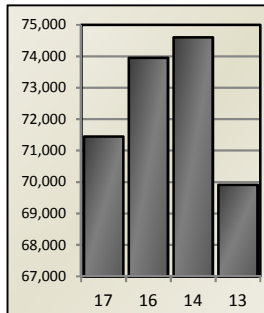
Fed. School Breakfast (5446)



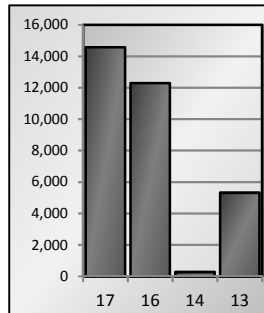
Adult Tuition (5123)



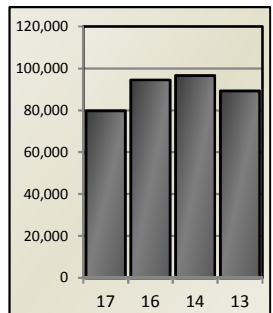
Interest Earned (5141)



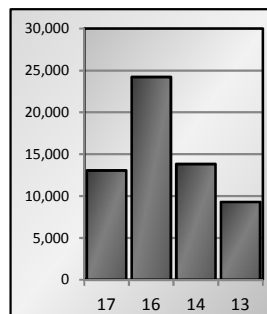
Local Food Service



Miscellaneous Local Rev. (5198)



Current & Delinquent Taxes



Admissions & Gate (5171)

**2015:**  
Ag Building Donations  
**2013** Football Renovation  
Donations

# REVENUE BY SOURCE

PAGE 1

This report includes the month of September.

Printed On: October 13, 2016

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

## 4 YEAR REVENUE COMPARISON THROUGH THE MONTH OF

### Revenues By Source (2017)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Local	220,318	660,470	1,035,307									
County	0	0	0									
State	675,486	1,370,813	2,052,535									
Federal	7,301	7,618	87,842									
Tuition	0	0	0									
Other	0	0	20,000									
Total	903,105	2,038,901	3,195,684									

### Revenues By Source (2016)

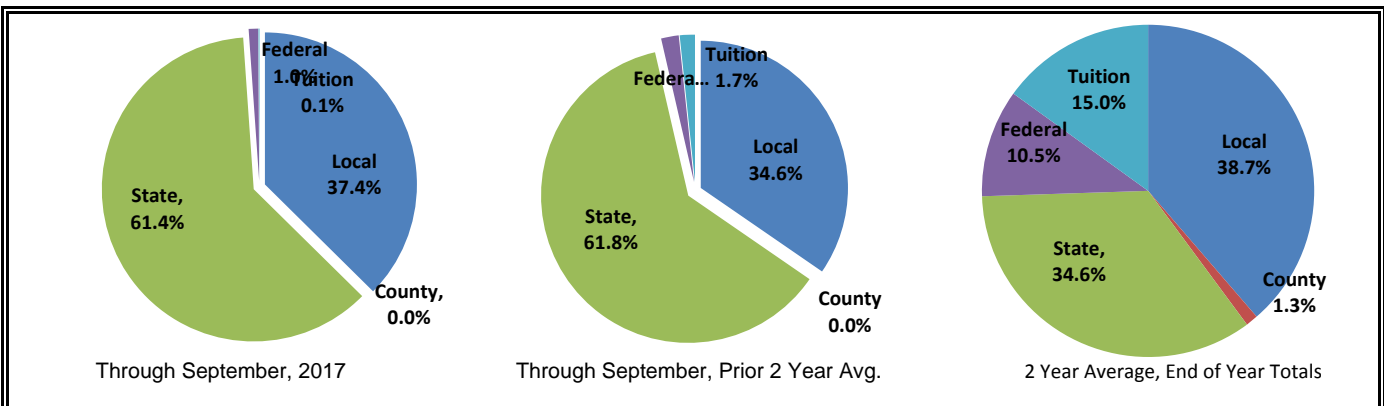
	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Local	221,911	649,257	1,126,119	1,595,842	1,966,468	3,280,861	8,124,667	8,740,963	9,152,703	9,493,575	9,979,423	10,304,464
County	0	0	0	0	0	0	0	95,945	318,684	318,684	318,684	318,071
State	576,476	1,172,243	1,851,463	2,554,549	3,397,895	4,070,871	4,801,965	5,545,000	6,256,594	7,192,486	7,907,830	8,988,319
Federal	0	610	31,152	129,830	305,680	506,736	1,126,613	1,331,650	1,714,641	1,888,783	2,306,344	2,886,881
Tuition	-36,204	-26,713	2,557	436,359	948,971	1,120,884	1,934,938	2,423,456	2,759,793	3,329,471	3,532,615	3,952,970
Other	0	0	3,211	3,211	3,211	3,211	3,211	3,211	3,211	3,211	3,211	13,435
Total	762,183	1,795,397	3,014,502	4,719,792	6,622,225	8,982,563	15,991,395	18,140,225	20,205,625	22,226,210	24,048,107	26,464,139

### Revenues By Source (2015)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Local	219,432	574,931	977,977	1,327,036	1,723,056	2,853,181	7,700,417	8,213,511	8,570,180	8,924,011	9,394,201	9,901,902
County	0	0	0	0	0	0	0	319,612	319,612	319,612	313,084	313,084
State	571,564	1,155,358	1,912,562	2,651,124	3,372,190	4,224,606	4,922,619	5,626,927	6,371,867	7,351,219	8,106,504	9,096,537
Federal	1,625	2,477	86,847	145,075	292,702	415,643	968,719	1,168,536	1,347,808	1,667,473	1,758,768	2,583,370
Tuition	7,050	7,050	100,974	547,831	652,687	1,271,743	2,004,969	2,149,083	2,626,355	3,112,540	3,627,935	3,909,648
Other	0	0	0	0	0	325	325	325	325	325	325	325
Total	799,672	1,739,816	3,078,361	4,671,065	6,040,635	8,765,498	15,597,049	17,477,994	19,236,147	21,375,181	23,200,818	25,804,867

### 2017 Revenues By Fund

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
10	305,079	775,321	1,149,413									
20	523,018	1,038,538	1,640,211									
30	0	0	0									
40	64,902	128,781	213,164									
60	7,605	86,898	180,463									
65	2,500	9,364	12,434									
70	0	0	0									
Other	0	0	0									
Total	903,105	2,038,901	3,195,684	0	0	0	0	0	0	0	0	0



# ITEMIZED REVENUES

PAGE 1

This report includes the month of September.

Printed On: October 13, 2016

## 4 YEAR REVENUE COMPARISON OF MAJOR REVENUE SOURCES

Each month represents total for that month plus prior months.

### Current Taxes (5111)

	JUL	AUG	SEP	OCT	NOV
2017	0	28,732	28,732		
2016	0	27,655	27,655	27,655	27,655
2015	0	0	0	0	0
2014	0	0	0	0	0

### Prop C (5113)

	JUL	AUG	SEP	OCT	NOV
2017	200,059	377,946	518,660		
2016	156,174	315,251	499,465	660,994	828,659
2015	190,731	345,748	486,095	622,566	777,847
2014	164,779	311,744	480,612	599,260	776,875

### Interest Revenue (5141)

	JUL	AUG	SEP	OCT	NOV
2017	8,141	23,637	33,223		
2016	7,197	25,578	37,745	44,809	52,173
2015	7,095	28,835	40,247	47,319	55,817
2014	17,851	39,361	40,223	49,956	58,331

### Fines & Escheats (5211)

	JUL	AUG	SEP	OCT	NOV
2017	0	0	0		
2016	0	0	0	0	0
2015	0	0	0	0	0
2014	0	0	0	0	0

### State Basic Formula (5311)

	JUL	AUG	SEP	OCT	NOV
2017	597,328	1,195,744	1,801,292		
2016	517,564	1,019,258	1,626,669	2,221,271	2,787,131
2015	514,659	1,034,349	1,695,619	2,361,903	2,949,972
2014	504,684	1,062,754	1,622,952	2,178,442	2,730,389

### ECSE (5314)

	JUL	AUG	SEP	OCT	NOV
2017	0	0	0		
2016	0	0	0	0	72,304
2015	0	0	0	0	57,963
2014	0	0	0	37,499	74,998

### Career Education (5332)

	JUL	AUG	SEP	OCT	NOV
2017	0	0	0		
2016	0	0	0	0	132,315
2015	0	0	0	0	0
2014	0	0	0	0	0

### Medicaid (5412)

	JUL	AUG	SEP	OCT	NOV
2017	7,301	7,498	35,387		
2016	0	610	618	618	20,170
2015	1,625	2,477	19,104	19,389	19,389
2014	843	18,403	18,904	19,498	40,220

### IDEA (5441)

	JUL	AUG	SEP	OCT	NOV
2017	0	0	0		
2016	0	0	0	0	0
2015	0	0	0	0	0
2014	0	0	0	58,029	58,029

### Fed Breakfast (5446)

	JUL	AUG	SEP	OCT	NOV
2017	0	0	17,892		
2016	0	0	0	23,251	60,957
2015	0	0	0	19,793	56,172
2014	0	0	0	20,995	54,090

### Delinquent Taxes (5112)

	JUL	AUG	SEP	OCT	NOV
2017	0	34,843	51,028		
2016	0	41,178	66,877	76,741	91,032
2015	0	71,287	96,596	105,606	122,606
2014	45,002	87,290	89,245	105,671	116,587

### M&M Surcharge (5115)

	JUL	AUG	SEP	OCT	NOV
2017	0	1,314	1,512		
2016	0	1,307	2,376	2,664	2,705
2015	0	2,629	3,246	3,246	3,442
2014	2,848	4,867	2,742	2,936	3,017

### Pupil Food Service (5151)

	JUL	AUG	SEP	OCT	NOV
2017	-34		34,778		
2016	988	16,509	33,239	52,321	68,922
2015	588	16,782	31,915	49,162	61,055
2014	176	15,447	27,592	49,126	63,310

### RR & Utility Tax (5221)

	JUL	AUG	SEP	OCT	NOV
2017	0	0	0		
2016	0	0	0	0	0
2015	0	0	0	0	0
2014	0	0	0	0	0

### State Transportation (5312)

	JUL	AUG	SEP	OCT	NOV
2017	13,101	26,202	39,302		
2016	11,381	22,762	34,167	52,585	65,652
2015	11,982	23,965	35,947	45,642	56,791
2014	11,823	23,647	35,303	46,630	58,391

### Classroom Trust Fund (5319)

	JUL	AUG	SEP	OCT	NOV
2017	64,902	128,781	193,164		
2016	47,531	119,459	179,498	252,247	307,078
2015	44,923	97,044	173,400	231,366	289,052
2014	75,396	144,578	216,994	283,819	342,395

### High Need Fund (5381)

	JUL	AUG	SEP	OCT	NOV
2017	0	0	0		
2016	0	0	0	0	0
2015	0	0	0	0	0
2014	0	0	0	0	0

### Perkins (5427)

	JUL	AUG	SEP	OCT	NOV
2017	0	0	0		
2016	0	0	18,597	40,042	81,598
2015	0	0	61,289	61,289	92,760
2014	4,019	4,019	25,747	42,847	65,921

### Fed Lunch (5445)

	JUL	AUG	SEP	OCT	NOV
2017	0	0	33,744		
2016	0	0	0	43,752	114,707
2015	0	0	0	38,149	107,935
2014	0	0	0	40,900	107,895

### Title I (5451)

	JUL	AUG	SEP	OCT	NOV
2017	0	0	0		
2016	0	0	0	0	0
2015	0	0	0	0	0
2014	0	0	0	187,264	187,264

# EXPENSE BY FUND

PAGE 1

This report includes the month of September.

Printed On: October 13, 2016

FOR COMPARISON REASONS, THIS PAGE DOES NOT INCLUDE THE STADIUM RENOVATION EXPENSES OR REVENUES.

## Expense By Source (2017)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund 10	643,617	1,207,327	2,132,919									
Fund 20	378,127	630,991	1,802,908									
Fund 40	166,446	238,654	373,890									
Fund 60	4,813	37,742	125,848									
Fund 65	0	1,700	15,133									
Fund 70	0	0	0									
Total	1,193,003	2,116,414	4,450,699									

## Expense By Source (2016)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund 10	382,403	936,730	1,731,405	2,510,079	3,277,862	3,939,320	5,025,987	5,803,072	6,486,138	7,184,333	7,964,537	9,346,591
Fund 20	361,321	659,145	1,830,461	3,000,691	4,190,517	5,358,023	6,605,824	7,768,876	8,938,812	10,097,784	11,279,035	14,466,172
Fund 40	146,824	254,153	345,986	383,575	406,012	462,535	1,352,481	1,373,849	1,379,291	1,431,585	1,479,835	1,686,610
Fund 60	7,461	38,889	123,812	195,297	308,651	375,855	444,735	564,432	657,600	723,072	808,535	869,208
Fund 65	690	772	9,241	10,814	17,785	19,843	20,704	21,015	21,518	24,434	28,924	34,331
Fund 70	0	0	0	0	0	0	0	0	0	0	0	0
Total	898,700	1,889,689	4,040,905	6,100,457	8,200,828	10,155,577	13,449,731	15,531,243	17,483,359	19,461,207	21,560,866	26,402,911

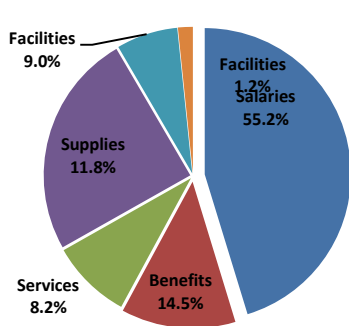
## Expense By Source (2015)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund 10	588,593	1,019,778	1,822,272	2,594,479	3,341,203	3,983,451	5,013,797	5,820,748	6,389,057	7,108,479	7,829,136	9,117,114
Fund 20	234,534	473,280	1,668,851	2,828,060	4,000,345	5,174,915	6,347,344	7,512,495	8,677,762	9,837,208	11,007,528	14,132,157
Fund 40	180,100	316,823	471,724	624,184	862,030	935,656	2,014,266	2,322,150	2,339,981	2,500,207	2,591,339	2,629,416
Fund 60	2,146	24,160	49,492	146,740	215,651	276,465	409,530	463,226	516,242	575,145	608,242	669,938
Fund 65	0	900	4,651	5,039	27,360	30,174	34,722	38,245	39,473	43,329	49,857	159,147
Fund 70	0	0	0	0	0	0	0	0	0	0	0	0
Total	1,005,374	1,834,941	4,016,990	6,198,503	8,446,589	10,400,661	13,819,658	16,156,864	17,962,515	20,064,367	22,086,103	26,707,773

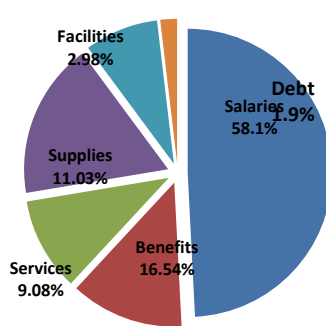
## Expense By Source (2014)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Fund 10	430,580	842,033	1,794,443	2,525,846	3,218,465	4,282,844	4,846,596	5,543,168	6,147,605	6,831,733	7,511,822	8,995,328
Fund 20	344,154	571,042	1,733,704	2,925,870	4,095,327	5,291,574	6,443,472	7,603,776	8,772,373	9,962,509	11,133,271	14,300,061
Fund 40	214,364	305,687	348,374	385,915	422,685	446,205	1,308,848	1,336,210	1,345,526	1,354,910	1,366,367	1,292,476
Fund 60	1,225	11,101	45,598	104,067	163,886	242,625	266,622	318,852	351,499	405,452	448,951	521,457
Fund 65	0	5,663	6,320	11,155	12,866	13,879	25,370	41,510	42,431	48,177	49,408	53,027
Fund 70	0	0	0	0	0	489	4,632	12,079	12,079	12,671	16,256	20,773
Total	990,323	1,735,525	3,928,438	5,952,853	7,913,229	10,277,617	12,895,540	14,855,596	16,671,513	18,615,452	20,526,074	25,183,121

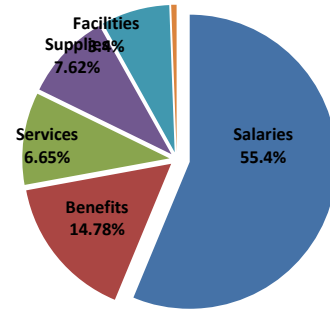
## EXPENSE



Through September, 2017



Through September, Prior 2 Year Avg.



2 Year Average, End of Year Totals

	2017 Budget	2016 Budget	Thru SEP 2017	Thru SEP 2016	Thru SEP 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Fund 10	10,406,430	9,400,749	2,132,919	1,822,272	1,794,443	9,117,114	8,995,328	20.0%	19.9%	10,681,690	
Fund 20	14,468,603	14,110,761	1,802,908	1,668,851	1,733,704	14,132,157	14,300,061	11.8%	12.1%	15,066,517	
Fund 40	2,008,182	2,680,923	373,890	471,724	348,374	2,629,416	1,292,476	17.9%	27.0%	1,665,648	
Fund 60	850,000	450,000	125,848	49,492	45,598	669,938	521,457	7.4%	8.7%	1,560,237	
Fund 65	50,000	40,000	15,133	4,651	6,320	159,147	53,027	2.9%	11.9%	203,948	
Fund 70	0	0	0	0	0	0	20,773	0.0%	0.0%	#DIV/0!	
Other											
Total	27,783,216	26,682,433	4,450,699	4,016,990	3,928,438	26,707,773	25,183,121			#DIV/0!	0

# EXPENSE BY OBJECT CODE

PAGE 1

This report includes the month of September.

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## Expenditures By Object Code (2017)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Salaries (61)	455,113	787,102	2,014,426									
Benefits (62)	105,003	200,176	562,254									
Services (63)	85,182	205,933	397,336									
Supplies (64)	381,259	684,549	1,102,792									
Facilities (65)	95,280	167,489	301,135									
Debt (66)	71,165	71,165	72,755									
Other	0	0	0									
<b>Total</b>	<b>1,193,003</b>	<b>2,116,414</b>	<b>4,450,699</b>									

## Expenditures By Object Code (2016)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Salaries (61)	438,032	829,777	2,042,622	3,273,229	4,519,254	5,744,139	6,963,200	8,172,179	9,388,782	10,600,880	11,842,107	15,031,000
Benefits (62)	92,810	179,422	534,427	882,134	1,227,967	1,553,980	2,088,267	2,415,903	2,742,506	3,068,331	3,396,155	4,243,562
Services (63)	139,373	263,128	485,487	731,407	993,029	1,186,743	1,612,252	1,917,258	2,116,746	2,336,804	2,580,663	2,897,064
Supplies (64)	81,661	363,209	632,382	830,111	1,054,566	1,208,180	1,433,531	1,652,054	1,856,034	2,023,608	2,262,105	2,544,676
Facilities (65)	67,168	174,497	264,714	302,303	324,740	375,548	1,193,672	1,215,041	1,220,482	1,271,186	1,319,437	1,524,621
Debt (66)	79,656	79,656	81,273	81,273	81,273	86,987	158,808	158,808	158,808	160,398	160,398	161,988
Other	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>898,700</b>	<b>1,889,689</b>	<b>4,040,905</b>	<b>6,100,457</b>	<b>8,200,828</b>	<b>10,155,577</b>	<b>13,449,731</b>	<b>15,531,243</b>	<b>17,483,359</b>	<b>19,461,207</b>	<b>21,560,866</b>	<b>26,402,911</b>

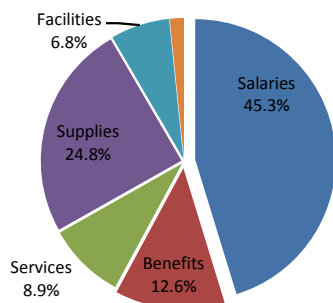
## Expenditures By Object Code (2015)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Salaries (61)	315,268	659,814	1,921,163	3,166,637	4,425,061	5,652,341	6,889,144	8,117,438	9,320,834	10,532,417	11,769,250	14,839,484
Benefits (62)	78,745	161,678	490,459	817,292	1,147,004	1,489,314	1,935,965	2,284,153	2,627,590	2,970,021	3,318,047	4,179,101
Services (63)	74,211	171,347	357,726	553,458	775,939	939,574	1,329,778	1,609,363	1,733,988	1,938,051	2,180,528	2,482,882
Supplies (64)	357,050	525,279	775,918	1,036,931	1,236,556	1,383,776	1,650,505	1,823,761	1,940,122	2,123,671	2,226,937	2,576,889
Facilities (65)	117,103	247,846	402,747	555,208	793,053	859,893	1,858,766	2,166,649	2,184,480	2,343,117	2,427,996	2,472,326
Debt (66)	62,997	68,977	68,977	68,977	68,977	75,763	155,501	155,501	155,501	157,091	163,343	157,091
Other	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>1,005,374</b>	<b>1,834,941</b>	<b>4,016,990</b>	<b>6,198,503</b>	<b>8,446,589</b>	<b>10,400,661</b>	<b>13,819,658</b>	<b>16,156,864</b>	<b>17,962,515</b>	<b>20,064,367</b>	<b>22,086,103</b>	<b>26,707,773</b>

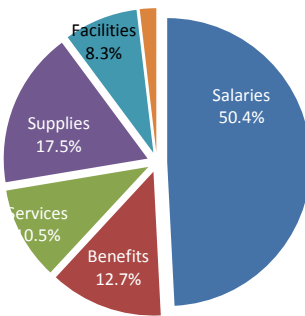
## Expenditures By Object Code (2014)

	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Salaries (61)	427,848	766,646	2,003,249	3,274,358	4,548,334	5,807,357	7,009,374	8,244,917	9,443,344	10,688,640	11,925,252	15,076,516
Benefits (62)	82,779	169,335	501,252	826,736	1,161,765	1,598,939	1,923,289	2,255,578	2,578,681	2,907,642	3,235,644	4,061,263
Services (63)	32,120	117,740	369,120	547,343	718,380	1,174,128	1,299,779	1,481,438	1,611,076	1,830,118	2,021,574	2,361,904
Supplies (64)	233,212	376,118	706,442	918,501	1,062,066	1,250,987	1,354,250	1,537,453	1,692,886	1,834,142	1,977,237	2,390,962
Facilities (65)	156,659	247,982	290,669	328,210	364,979	388,500	1,184,488	1,211,850	1,221,166	1,230,549	1,242,006	1,168,115
Debt (66)	57,705	57,705	57,705	57,705	57,705	57,705	124,360	124,360	124,360	124,360	124,360	124,360
Other	0	0	0	0	0	0	0	0	0	0	0	0
<b>Total</b>	<b>990,323</b>	<b>1,735,525</b>	<b>3,928,438</b>	<b>5,952,853</b>	<b>7,913,229</b>	<b>10,277,617</b>	<b>12,895,540</b>	<b>14,855,596</b>	<b>16,671,513</b>	<b>18,615,452</b>	<b>20,526,074</b>	<b>25,183,121</b>

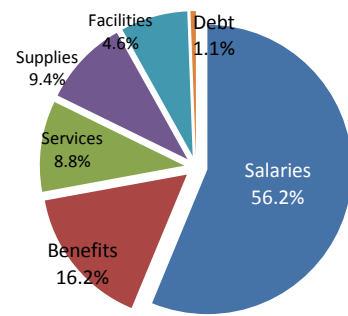
## EXPENSE



Through September, 2017



Through September, Prior 2 Year Avg.



2 Year Average, End of Year Totals

	2017 Budget	2016 Budget	Thru SEP 2017	Thru SEP 2016	Thru SEP 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected
Salaries (61)	15,119,486	14,867,351	2,014,426	1,921,163	2,003,249	14,839,484	15,076,516	12.9%	13.3%	15,357,656
Benefits (62)	4,332,054	4,257,643	562,254	490,459	501,252	4,179,101	4,061,263	11.7%	12.3%	4,670,219
Services (63)	3,012,916	2,866,521	397,336	357,726	369,120	2,482,882	2,361,904	14.4%	15.6%	
Supplies (64)	3,306,578	2,788,582	1,102,792	775,918	706,442	2,576,889	2,390,962	30.1%	29.5%	
Facilities (65)	1,861,288	1,664,018	301,135	402,747	290,669	2,472,326	1,168,115	16.3%	24.9%	
Debt (66)	150,894	164,078	72,755	68,977	57,705	157,091	124,360	43.9%	46.4%	
Other	0									
<b>Total</b>	<b>27,783,216</b>									

# ITEMIZED REVENUE REPORT

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This report includes the month of September.

Printed On: October 13, 2016

Local	2017 Budget	2016 Budget	Thru SEP 2017	Thru SEP 2016	Thru SEP 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Current Taxes	5,429,000	5,429,000	28,732	27,655	0	5,429,460	5,159,714	0.5%	0.0%	11,281,827	
Delinquent Taxes	320,000	320,000	51,028	66,877	96,596	339,023	351,827	19.7%	27.5%	216,304	
Prop C (STF)	1,953,432	1,861,426	518,660	499,465	486,095	1,915,619	1,847,196	26.1%	26.3%	1,980,050	
Interest	50,000	55,000	0	0	0	45,808	52,939	0.0%	0.0%		
M & M Surcharge Tax	310,000	310,000	1,512	2,376	3,246	313,252	315,133	0.8%	1.0%	169,121	
In Lieu of Tax	0	0	0	0	0	0	0	0.0%	0.0%		
Presch & BASE Tuition	0	0	0	0	0	0	0	0.0%	0.0%		
Adult Ed Tuition	554,300	554,300	115,859	129,843	112,885	391,555	553,678	33.2%	20.4%	432,720	
Interest Earned	142,850	147,850	33,223	37,745	40,247	162,835	157,566	23.2%	25.5%	136,373	
Food Service	181,500	187,000	38,223	36,204	34,355	190,620	162,232	19.0%	21.2%	190,312	
Food Service-Non Program	60,000	65,000	0	13,338	11,019	62,185	58,440	21.4%	18.9%		
Admission	45,000	35,000	13,062	24,214	13,821	48,580	49,378	49.8%	28.0%	33,565	
SA & Boosters	900,000	900,000	189,576	269,657	169,315	1,031,072	818,643	26.2%	20.7%	809,541	
Prior Period Adjustment	40,000	30,000	27,542	0	0	56,972	64,339	0.0%	0.0%		
Misc Local Rev.	70,650	59,650	14,569	12,292	274	107,012	256,169	11.5%	0.1%	251,343	
Other	39,000	39,000	0	0	0	0	0	0.0%	0.0%		
Total	10,095,732	9,993,226	1,035,307	977,977	837,113	9,901,902	9,240,770	9.9%	9.1%	10,935,056	

County	2017 Budget	2016 Budget	Thru SEP 2017	Thru SEP 2016	Thru SEP 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Fines, Escheats, Forfeit	95,000	105,000	0	0	0	95,332	94,105	0.0%	0.0%		
State RxR Utility	215,000	210,000	0	0	0	222,739	218,980	0.0%	0.0%		
Other	0	0	0	0	0	0	0	0.0%	0.0%		
Total	310,000	315,000	0	0	0	313,084	322,369	0.0%	0.0%		

State	2017 Budget	2016 Budget	Thru SEP 2017	Thru SEP 2016	Thru SEP 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Basic Formula	7,105,154	6,670,439	1,801,292	1,626,669	1,695,619	6,738,422	7,018,536	24.1%	24.2%	7,458,864	
Transportation	165,000	140,000	39,302	34,167	35,947	157,129	158,363	21.7%	22.7%	176,862	
ECSE - State	500,000	518,433	0	0	0	515,551	402,671	0.0%	0.0%		
Basic Formula CTF	771,590	750,408	193,164	179,498	173,400	725,350	721,557	24.7%	24.0%	792,017	
Vocational/At-Risk	20,000	20,000	0	0	0	20,000	20,000	0.0%	0.0%		
Early Childhood (PAT)	0	0	0	0	0	0	0	0.0%	0.0%		
Vocational Tech Aid	403,630	393,630	0	0	0	566,705	521,182	0.0%	0.0%		
Food Service	8,000	8,000	0	0	0	7,475	7,203	0.0%	0.0%		
Adult Basic Ed	0	0	0	0	0	0	0	0.0%	0.0%		
Enhancement Grant	135,568	125,524	0	0	0	127,765	109,095	0.0%	0.0%		
A+ Schools Grant	13,858	13,858	4,880	10,580	0	38,681	38,626	27.4%	0.0%	35,683	
Spec Ed High Need Fund	45,000	50,000	0	0	0	43,663	43,868	0.0%	0.0%		
Mo PreSch Project	0	0	0	0	0	0	28,800	0.0%	0.0%		
Misc. State Rev.	6,929	7,429	13,897	549	7,596	25,983	14,292	2.1%	53.2%	50,291	
Other	0	0	0	0	0	0	0	0.0%	0.0%		
Total	9,174,729	8,697,720	2,052,535	1,912,562	1,899,326	9,096,537	8,614,458	21.0%	22.0%	9,530,433	



# ITEMIZED REVENUE REPORT

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This report includes the month of September.

Printed On: October 13, 2016

Federal	2017 Budget	2016 Budget	Thru SEP 2017	Thru SEP 2016	Thru SEP 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Medicaid	100,000	100,000	35,387	19,104	18,904	111,256	124,162	17.2%	15.2%	218,463	
Basic Formula (ARRA)	0	0	0	0	0	0	0	0.0%	0.0%		
Vocational Ed	186,238	205,246	0	61,289	25,747	221,331	134,330	27.7%	19.2%		
Jobs Bill	0	0	0	0	0	0	0	0.0%	0.0%		
Voc Ed - Perkins	0	0	0	0	0	0	0	0.0%	0.0%		
WIA-JTPA	0	0	0	0	0	0	0	0.0%	0.0%		
Adult Basic Ed.	0	0	0	0	5,927	0	5,927	0.0%	100.0%		
Spec Ed High Need Fund	5,000	8,000	0	0	0	0	6,181	0.0%	0.0%		
IDEA (Part B)	400,522	400,522	0	0	0	441,785	432,555	0.0%	0.0%		
ECSE	96,000	60,000	0	0	0	97,821	93,748	0.0%	0.0%		
School Lunch Prog	550,000	550,000	33,744	0	0	517,949	473,760	0.0%	0.0%		
School Breakfast P.	250,000	250,000	17,892	0	0	265,258	235,948	0.0%	0.0%		
After School Snack	0	0	0	0	0	0	0	0.0%	0.0%		
Title I	1,078,000	790,000	0	0	0	695,793	1,030,074	0.0%	0.0%		
Title V	0	0	0	0	0	0	0	0.0%	0.0%		
Title IV	0	0	0	0	0	0	0	0.0%	0.0%		
Title I (ARRA)	0	0	0	0	0	0	0	0.0%	0.0%		
21st Cent Gnt (BASE)	0	0	0	0	0	0	0	0.0%	0.0%		
Title IVA-Drug Free	0	0	0	0	0	0	0	0.0%	0.0%		
Title III-ELL	0	0	0	0	0	0	0	0.0%	0.0%		
Title IIA	124,821	124,821	0	0	0	120,717	161,077	0.0%	0.0%		
T IID Tech E-mints	0	0	0	0	0	0	0	0.0%	0.0%		
T VIIB-Homelss	0	0	0	0	0	0	0	0.0%	0.0%		
T IID (ARRA)	0	0	0	0	0	0	0	0.0%	0.0%		
Voc Rehab	11,058	61,301	818	0	3,095	1,832	3,095	0.0%	100.0%	1,637	
Dept Health Food Svc Prog	40,000	28,924	0	0	5,140	42,144	47,160	0.0%	10.9%		
JTPA - WIA	41,573	41,573	0	6,455	429	36,285	47,494	17.8%	0.9%		
Voc - Pell Grants	0	0	0	0	0	0	0	0.0%	0.0%		
TRA	13,858	13,858	0	0	0	0	0	0.0%	0.0%		
Title VI B	30,000	30,000	0	0	0	26,077	36,415	0.0%	0.0%		
Title VI B (ARRA)	0	0	0	0	0	0	0	0.0%	0.0%		
ECSE (ARRA)	0	0	0	0	0	0	0	0.0%	0.0%		
Misc. Fed. Funds	0	0	0	0	0	1,400	20,400	0.0%	0.0%		
Other	0	0	0	0	0	3,723	0	0.0%	0.0%		
<b>Total</b>	<b>2,927,069</b>	<b>2,664,244</b>	<b>87,842</b>	<b>86,847</b>	<b>59,241</b>	<b>2,583,370</b>	<b>2,852,326</b>	<b>3.4%</b>	<b>2.1%</b>	<b>3,230,232</b>	

Non Revenue Funds	2017 Budget	2016 Budget	Thru SEP 2017	Thru SEP 2016	Thru SEP 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Sale of Bonds	0	0	0	0	0	0	0	0.0%	0.0%		
Insurance Recovery	0	0	0	0	0	0	0	0.0%	0.0%		
School Bus Sale	0	0	0	0	0	0	6,778	0.0%	0.0%		
Property Sales	0	0	20,000	0	0	325	0	0.0%	0.0%		
Other	0	0	0	0	0	0	31,526	0.0%	0.0%		
<b>Total</b>	<b>0</b>	<b>0</b>	<b>20,000</b>	<b>0</b>	<b>0</b>	<b>325</b>	<b>38,304</b>		<b>0.0%</b>		

Tuition	2017 Budget	2016 Budget	Thru SEP 2017	Thru SEP 2016	Thru SEP 2015	2016 Total	2015 Total	2016 Date %	2015 Date %	2017 Projected	Compared to Prior 2 Years
Rural Tuition	3,762,432	3,762,433	0	90,053	1,444	3,780,348	3,748,174	2.4%	0.0%		
Area VoTech Tuition	296,910	278,774	0	0	0	103,045	73,592	0.0%	0.0%		
SpecEd Tuition	0	0	0	0	0	0	0	0.0%	0.0%		
Local Tax Effort	5,000	0	0	10,922	0	26,256	4,250	41.6%	0.0%		
Transportation Other LEAs	0	0	0	0	0	0	0	0.0%	0.0%		
Other	0	0	0	0	0	0	0	0.0%	0.0%		
<b>Total</b>	<b>4,064,342</b>	<b>4,041,207</b>	<b>0</b>	<b>100,974</b>	<b>1,444</b>	<b>3,909,648</b>	<b>3,826,016</b>	<b>2.6%</b>	<b>0.0%</b>		



# MULTI-YEAR FINANCIAL HISTORY

	<b>*2015-16</b>	<b>2014-15</b>	<b>2013-14</b>	<b>2012-13</b>	<b>2011-12</b>	<b>2010-11</b>	<b>2009-10</b>
Revenues	26,571,871	26,464,139	25,804,867	24,894,243	25,447,148	24,998,562	25,179,868
Expenditures	27,783,216	26,402,911	26,707,773	25,183,121	24,996,098	25,227,463	24,485,598
Difference	-1,211,344	61,228	-902,906	-288,878	451,050	-228,901	694,270
Ending Balance		5,610,766	6,513,672	6,802,549	7,080,293	6,629,234	6,858,134
Operating		4,310,766	4,803,080	5,199,092	5,629,912	5,719,265	5,455,224
Capital		1,300,000	1,710,592	1,603,457	1,450,381	909,969	1,402,910
ASBR Fund Balance		17.90%	25.87%	27.20%	28.33%	26.28%	28.01%
Operating Fund Balance		21.25%	24.39%	21.92%	22.89%	24.74%	23.82%

Revenue	26,571,871	26,464,139	24,894,243	25,004,774	25,449,715	24,998,561	25,179,868
Local	10,095,732	10,304,464	9,240,770	9,425,653	9,293,209	8,632,907	8,237,250
County	310,000	318,071	322,369	350,780	289,248	281,258	275,805
State	9,174,729	8,988,319	8,614,458	8,801,998	8,554,691	7,857,045	7,835,648
Federal	2,927,069	2,886,881	2,852,326	2,540,576	3,358,201	4,374,666	4,812,049
Tuition (K-8)	3,762,432	3,780,348	3,748,174	3,808,811	3,885,080	3,686,474	3,626,593
Tuition (Vocational)	301,910	129,300	73,592	76,956	66,720	86,211	371,692
Other	0	56,757	42,554	0	2,566	80,000	20,831

Expenditures	27,783,216	26,402,911	40,383,997	25,282,520	25,228,836	24,195,892	24,485,599
Certified Salaries	11,008,361	14,839,484	15,076,516	11,452,196	11,461,787	11,092,997	10,710,903
Non-Certified	4,111,125	3,888,657	15,076,516	3,676,352	3,735,836	3,723,523	3,866,106
Employee Benefits	4,332,054	4,179,101	4,061,263	4,131,093	4,229,385	4,056,091	3,979,297
Purchased Services	3,012,916	2,482,882	2,361,904	2,093,007	2,123,355	1,832,905	1,623,512
Supplies	3,306,578	2,576,889	2,390,962	2,369,196	2,374,869	2,061,690	2,361,067
Capital Outlay	1,861,288	2,472,326	1,168,115	1,153,030	657,586	1,199,696	1,741,298
Debt	150,894	157,091	124,360				
Other	0		124,360	407,646	646,018	228,990	203,416

Beginning Debt	6,489,400	5,033,168	5,798,168	3,583,168	4,083,168	3,518,168	5,815,000
New Debt		14 Bus & Fclty 1,456,232		12-13 Field 3,030,100		2010 B 1,555,000	
Principal			765,000	815,100	500,000	990,000	2,296,832
Interest Payment			124,360	155,908	142,883	170,726	203,416
End of Year Debt		6,489,400	5,033,168	5,798,168	3,583,168	4,083,168	3,518,168

Through September		
<b>*2015-16</b>	<b>2014-15</b>	<b>2013-14</b>
3,195,684	3,014,502	3,078,361
4,450,699	4,040,905	4,016,990
-1,255,014	-1,026,403	-938,630



3,195,684	3,014,502	3,078,361
1,035,307	1,126,119	977,977
0	0	0
2,052,535	1,851,463	1,912,562
87,842	31,152	86,847
0	90,053	1,444
0	10,922	0
20,000	-95,207	99,530

4,450,699	4,040,905	4,016,990
2,014,426	2,042,622	1,921,163
562,254	534,427	490,459
397,336	485,487	357,726
1,102,792	632,382	775,918
301,135	264,714	402,747
72,755	81,273	68,977
0	0	0
0	0	0


# SUBSTITUTE REPORT: OBJECT CODE 6121

This report includes the month of September.

Printed On: October 13, 2016

		2017 Budget	2016 Budget	2017 Through SEP	2016 Through SEP	2015 Through SEP	2014 Through SEP	2016 Actual	2015 Actual	2014 Actual
10-1111-6121-4030-000-0000	EL Substitute Salaries	13,091	13,445	0	938	245	0	13,976	1,120	2,170
20-1111-6121-4030-000-0000	EL Substitute Salaries	30,910	39,164	445	720	735	1,498	30,416	40,205	22,520
20-1112-6121-5000-000-0000	SF Substitute Salaries	9,835	6,025	1,275	1,013	525	980	9,398	9,470	9,205
10-1131-6121-3000-000-0000	MS Substitute Salaries	2,909	0	0	0			0		
20-1131-6121-3000-000-0000	MS Substitute Salaries	39,340	33,139	1,115	1,328	1,155	1,260	41,454	36,935	30,163
10-1151-6121-1050-000-0000	HS Substitute Salaries	3,533	1,980	0	864	140	0	2,563	2,273	1,385
20-1151-6121-1050-000-0000	HS Substitute Salaries	57,605	54,597	760	3,670	2,170	2,680	62,326	55,860	55,653
20-1152-6121-1050-000-0000	ALC HS Substitute Salaries	2,810	0	0	35	70	0	1,375	1,085	2,590
20-1152-6121-3000-000-0000	ALC MS Substitute Salaries	0	0	0	0	0	0	795	280	0
20-1191-6121-1050-081-0000	SS HS Substitute Salaries	0	0	0	0	0	0	105	0	0
20-1191-6121-4030-081-0000	SS EL Substitute Salaries	0	2,561	0	0	0	0	0	665	1,890
10-1221-6121-1050-000-0000	SE HS Substitute Salaries	0	0	0	0	70	0	0	0	2,680
20-1221-6121-1050-000-0000	SE HS Substitute Salary	0	0	0	0	210	1,145	0	0	8,530
10-1221-6121-1050-010-0000	SE HS S\$ Substitute Salaries	5,040	3,960	300	175	0		4,625	1,260	
20-1221-6121-1050-010-0000	SE HS S\$ Substitute Salary	6,510	7,486	240	210	0		6,435	5,040	
10-1221-6121-3000-000-0000	SE MS Substitute Salaries	0	0	0	0	70	70	0	0	560
20-1221-6121-3000-000-0000	SE MS Substitute Salary	0	0	0	0	210	70	0	0	3,578
10-1221-6121-3000-010-0000	SE MS S\$ Substitute Salaries	3,960	3,420	310	70	0		3,655	5,885	
20-1221-6121-3000-010-0000	SE MS S\$ Substitute Salary	3,565	6,107	0	175	0		2,860	4,065	
10-1221-6121-4030-000-0000	SE EL Substitute Salaries	0	0	0	0	175	70	0	0	5,550
20-1221-6121-4030-000-0000	SE EL Substitute Salary	0	0	0	0	70	210	0	0	2,030
10-1221-6121-4030-010-0000	SE EL S\$ Substitute Salaries	7,920	10,080	100	210	0		7,555	7,985	
20-1221-6121-4030-010-0000	SE EL S\$ Substitute Salary	3,565	2,955	0	70	0		3,125	1,925	
10-1221-6121-5000-010-0000	SE SF S\$ Substitute Salaries	1,080		0						
20-1221-6121-5000-010-0000	SE SF S\$ Substitute Salary	1,860	591	85	0	0		1,870	420	
20-1221-6121-8000-010-0000	SE S\$ Substitute Salary	0	0	0	0	0		0	70	
10-1251-6121-4030-051-0000	SI EL Substitute Salary	3,836	2,890	105	245	140	0	3,490	3,605	2,765
20-1251-6121-4030-051-0000	SI EL Substitute Salary	986	6,800	0	0	0	70	980	980	2,575
10-1251-6121-5000-051-0000	SI SF Substitute Salary	1,206	510	0	43	140	0	1,105	140	105
20-1251-6121-5000-051-0000	SI SF Substitute Salary	986	1,360	0	0	210	0	0	665	0
10-1281-6121-4030-010-0000	ECSE EL ST\$ Substitute Salary	1,973	1,020	100	0	0		735	1,845	
20-1281-6121-4030-010-0000	ECSE ST\$ EL Sub Salary	1,973	4,420	0	0	0		1,780	1,120	
20-1281-6121-4030-014-0000	ECSE EL Substitute Salary	0	0	0	0	35	0	0	0	4,830
20-1661-6121-1100-101-0000	LPN Substitute Salary	0	0	0	0	0		375	440	
10-2134-6121-1050-000-0000	NURS HS Substitute Pay	0	0	0	0	0	385	1,615	380	2,625
20-2212-6121-1050-000-0000	CURR HS Substitute Salary	0	0	0	0	0	0	0	0	560
20-2212-6121-4030-000-0000	CURR EL Substitute Salary	0	0	0	0	0	0	0	0	2,350
20-2212-6121-5000-000-0000	CURR SF Substitute Salary	0	0	0	0	0	0	0	0	70
20-2214-6121-1050-094-0000	PD HS Substitute Salary	0	0	0	0	0	0	0	0	280
20-2214-6121-4030-094-0000	PD EL Substitute Salary	0	0	0	0	0	0	0	70	0
10-2321-6121-9000-000-0000	SUPT Sub Salary	0	0	0	0	0	0	0	0	280
10-2412-6121-5000-000-0000	PRINC SF Substitute Salary	0	0	35	0			81		
10-2413-6121-3000-000-0000	PRIN MS Substitute Salary	0	0	322	0			987		
10-2540-6121-8500-000-0000	OM Substitute Support Salary	0	-2,000	0	0	4,296	0	0	5,973	15,007
10-2540-6121-8500-SUB-0000	OM Substitute Support Salary	117,342	27,000	15,670	0			55,153		
10-2542-6121-5000-000-0000	OM SF Sub Support Staff Salary	0	0	0	0	0	0	0	140	0
10-3512-6121-4030-000-0000	PS EL Substitute Salary	0	0	0	0	0	0	540	280	1,200
20-3512-6121-4030-000-0000	PS EL Substitute Salary	0	0	0	0	0	0	560	420	0
10-3512-6121-5000-000-0000	PS SF Substitute Salary	0	495	0	0	0	0	3,485	245	140
20-3512-6121-5000-000-0000	PS SF Substitute Salary	0	1,506	0	0	0	0	935	525	385
6121	All other 6121	1,247								
		321,836	229,511	20,862	9,765	10,666	8,438	264,354	191,371	181,675
				6.48	3.69	5.57	4.64			

Notice: This report only includes codes with data. Empty codes are listed at the end of the report.

# TEXTBOOK REPORT

This report includes the month of September.

Printed On: October 13, 2016

		2017 Budget	2016 Budget	2017 Through SEP	2016 Through SEP	2015 Through SEP	2014 Through SEP	2016 Actual	2015 Actual	2014 Actual
10-1111-6421-4030-000-0000	EL Textbooks	0	0	1,653	0	1,356	62,216	0	0	-2,912
10-1111-6422-4030-000-0000	EL Textbooks - MOE	0	0	0	0	0	0	0	0	0
10-1111-6431-4030-000-0000	EL Textbooks	95,132	28,200	88,417	16,286	28,279	0	19,991	23,815	62,095
10-1112-6421-5000-000-0000	SF Textbooks	0	0	0	0	0	15,271	0	318	-6,105
10-1112-6431-5000-000-0000	SF Textbooks	29,705	8,420	20,074	730	5,206	0	1,784	4,602	22,127
10-1131-6431-3000-000-0000	MS Textbooks	66,200	10,000	65,452	5,562	9,421	20,467	9,583	6,289	22,709
10-1151-6431-1050-000-0000	HS Textbooks	125,409	18,281	133,033	16,206	65,958	111,789	18,176	76,883	108,935
10-1221-6431-1050-000-0000	SE HS Textbooks	0	0	0	0	17	9,099	0	0	9,022
10-1221-6431-3000-000-0000	SE MS Textbooks	0	0	0	0	427	3,307	0	0	3,397
10-1221-6431-4030-000-0000	SE EL Textbooks	0	0	0	0	1,030	805	0	0	898
10-1221-6431-5000-000-0000	SE SF Textbooks	0	0	0	0	0	0	0	0	0
Total		316,446	64,901	308,628	38,784	111,694	222,955	49,534	111,907	220,166

# OPERATION & MAINTENANCE

This report includes the month of September.

Printed On: October 13, 2016

		2017 Budget	2016 Budget	2017 Through SEP	2016 Through SEP	2015 Through SEP	2014 Through SEP	2016 Actual	2015 Actual	2014 Actual
254x-61	Salaries	803,270	725,073	186,071	184,799	172,955	170,380	705,929	687,351	655,757
254x-62	Benefits	233,297	219,860	57,780	55,180	47,557	48,152	218,016	205,831	192,878
254x-63	Purchas Services	302,974	313,299	28,974	27,030	47,764	53,428	379,744	279,918	285,816
254x-64	Supplies	643,019	651,184	101,747	128,520	125,071	100,797	614,756	623,650	579,497
254x-65	Equipment	90,200	59,400	30,227	11,600	0	0	57,025	46,420	13,553
254x-66	Debt	0	0	0	0	0	0	0	0	0
254x-xx	Other	0	0	0	0	0	0	0	0	0
Total		2,072,761	1,968,816	404,800	407,129	393,347	372,757	1,975,469	1,843,170	1,727,502

# ATTENDANCE/RETENTION/SUSPENSION

## PROGRAM EVALUATION

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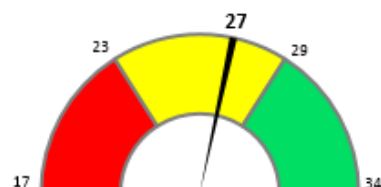
### Program Goals:

1. To maintain an average attendance rate at all West Plains R-VII buildings of 95% or above for the entire school year.
  2. To keep the number of students being retained to 1% or lower of the total student body.
  3. To keep the number of students suspended to lower than 5% or lower throughout school year.
- 

## 2015-16 ENROLLMENT LAST DAY OF SCHOOL



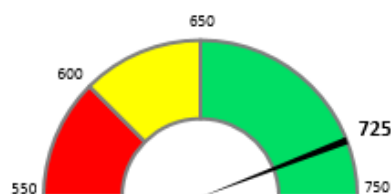
SFE Pre-school Enrollment



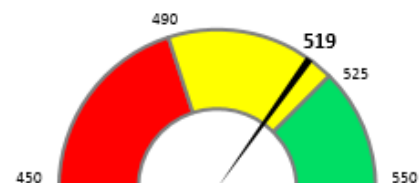
WPE Pre-school Enrollment



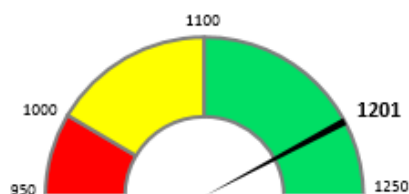
SFE Enrollment (K-12)



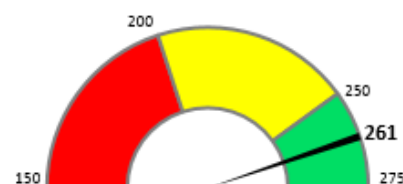
WPE Enrollment (K-12)



WPMS Enrollment (K-12)



WPHS Enrollment (K-12)

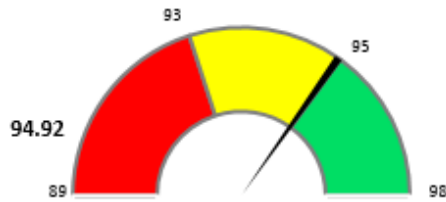


SCCC Enrollment (Adult +  
Sending School)

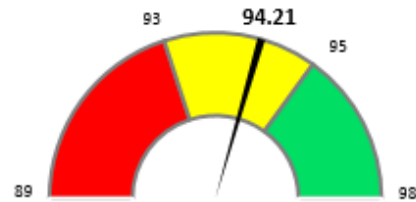


District-Wide Enrollment

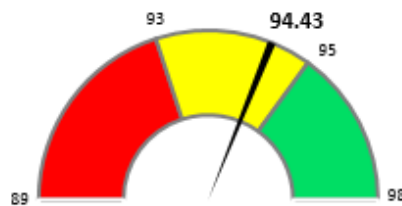
## ATTENDANCE PERCENTAGE



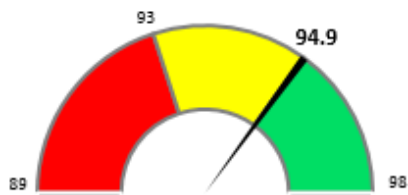
SFE ADA % (Prior Year)



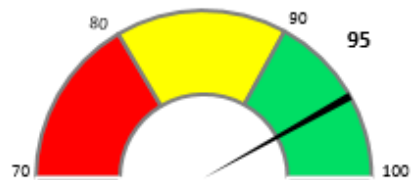
WPE ADA % (Prior Year)



WPMS ADA % (Prior Year)



WPHS ADA % (Prior Year)

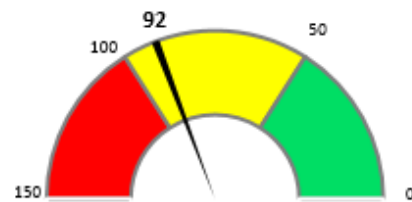


SCCC Adult Completion Rate

## RETENTION & SUSPENSION



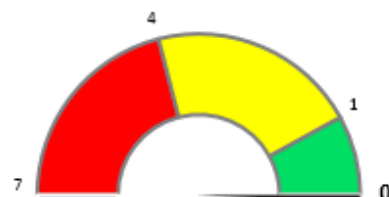
% of Students Retained  
(District-wide)



# of Students Receiving  
Out-of-School Suspension



# of Students Suspended  
for 10 or more Days



# of Students Expelled  
(District-wide)

## Scott Smith

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**From:** Elisha Moss  
**Sent:** Tuesday, October 11, 2016 10:13 AM  
**To:** Scott Smith  
**Subject:** Letter of Resignation

Dr. Smith, I am sending the letter below with the knowledge that it is not as coherent as I would like nor does it adequately express my gratitude...

After numerous procedures and various measures to improve my health, I have decided working will decrease the odds of my success at rehabilitation. Allen and I have discussed me attempting to return on a part time basis, and we agree that my health will not allow it. It is with no small amount of regret I am extending this letter of resignation. I am 8 weeks out from surgery, and my road to recovery and rehabilitation is going to be long and arduous. I am aware that I could wait a few more weeks, but I do not think it will change my work status, nor do I feel it is in the best interest of the district.

I am grateful to have been employed in an environment that has been gracious to me throughout this struggle with my health. Without the physical accommodations like the raised monitors and desk, I would not have been able to work as long as I did. The leeway I was given with my hours was amazing and humbling. I still strongly desire to work and dislike not coming back to school. However, this is the right choice, regardless of how distasteful I find it.

I have personal decorations I need to retrieve from the office and keys I need to return. I would like to retain my insurance as well. Please let me know how I need to proceed.

Again, thank you for allowing me to partake of FMLA and offering me the choice of coming back part time. Thank you for being patient with me as I struggle to acknowledge my reality and make difficult yet necessary decisions.

Elisha

Allison Wilson  
1425 W. 2<sup>nd</sup> Street  
West Plains, Mo. 65775  
417-274-8439

Oct. 7, 2016

Mrs. Amy Ross  
Special Services  
West Plains High School

I would like to inform you that I am resigning from my position as paraprofessional effective today, Friday, Oct. 7, 2016. I intend to do everything possible to help make this a smooth transition.

My last day of work will be upon replacement, not to exceed Thursday, Oct. 20, as there is no school Friday, Oct. 21.

Thank you for the opportunities for professional and personal development over the past two years. I have enjoyed working here and appreciate the support you've given me.

Sincerely,



Allison L. Wilson

Policy Revision

2016 C

JFCF: Bullying

JFCG: Hazing

JG-R1: Student Discipline (K-4)

JG-R2: Student Discipline (5-6)

JG-R3: Student Discipline (MS)

JG-R4: Student Discipline (HS & SCCC)



# REFERENCE COPY

FILE: JFCF  
Critical

## **EXPLANATION: BULLYING**

**MSBA has moved language related to hazing from this policy to new policy JFCG. This policy now exclusively addresses bullying. While hazing and bullying are related, a new state law requires specific action when addressing bullying, so it became more efficient to separate these topics.**

**House Bill 1583 (2016) requires districts to make changes to their model bullying policies. MSBA is providing this new draft policy that reflects those required changes. Please note that the new law requires the School Board to receive input from school personnel, students and administrators when reviewing and revising this policy, so districts need to reach out to these stakeholders before adopting these revisions.**

**Significant changes include:**

- ▶ **The definitions of bullying and cyberbullying.**
- ▶ **The requirement to publish the policy in the student handbook.**
- ▶ **A written procedure, in the policy, for reporting bullying.**
- ▶ **The designation of one person at each school to receive reports of bullying.**
- ▶ **Time limits on the length of the investigation.**
- ▶ **Explanation of how the district will publicize the policy and discuss bullying with students, including a requirement for annual notification.**
- ▶ **Requirements that social workers, counselors and mental health professionals teach coping strategies to victims of bullying.**
- ▶ **Training for staff.**
- ▶ **A prohibition against retaliation.**

**State statute requires that districts appoint a person or persons to receive and investigate reports of bullying. This policy designates the building principal for this role. Districts that want to designate a different person will need to amend the policy. In addition, MSBA has gone one step further and has assigned the compliance coordinator to serve as the districtwide antibullying coordinator. Many bullying incidents are also classified as illegal discrimination**

## REFERENCE COPY

and harassment, and this designation will ensure that district staff do not forget to notify the compliance coordinator of potentially discriminatory incidents. Further, the new federal Every Student Succeeds Act (ESSA) requires that districts include in their state report cards "incidences of violence, including bullying and harassment." By designating a districtwide coordinator, the district is more likely to gather accurate data for this new reporting requirement.

MSBA is in the process of developing training for district employees, substitutes and volunteers on identifying and reporting bullying in schools.

Districts also need to be aware that the Safe Schools Act might require the district to report bullying activities to law enforcement. The Safe Schools Act requires districts to report harassment in the first degree to law enforcement if it happens on school property. Beginning January 1, 2017, that offense is redefined as follows:

**565.090.1. A person commits the offense of harassment in the first degree if he or she, without good cause, engages in any act with the purpose to cause emotional distress to another person, and such act does cause such person to suffer emotional distress.**

\*\*\*

Needless to say, many bullying incidents might also meet the definition of this crime. So, in addition to other consequences, the district needs to remember to contact law enforcement when bullying occurs.

*MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.*

X	Board Secretary		Business Office	X	Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals		Library/Media Center
	Health Services	X	Counselor	X	Special Education
	Transportation	X	Public Info/Communications		Technology

# REFERENCE COPY

FILE: JFCF  
Critical

## ~~HAZING AND BULLYING~~

### General

In order to promote a safe learning environment for all students, the West Plains R-VII School District prohibits all forms of Student hazing, bullying and student intimidation are inconsistent with the educational goals of the district and poses a significant risk to the physical and mental welfare of district students. Hazing, bullying and student intimidation of students, on or off district property, are prohibited and may result in suspension or expulsion from school and from activity/athletic participation. Students who have been subjected to hazing or bullying are instructed to promptly report such incidents to a school official. The district also prohibits reprisal or retaliation against any person who reports an act of bullying among or against students.

In addition, district staff, coaches, sponsors and volunteers shall not permit, condone or tolerate any form of hazing or bullying or plan, direct, encourage, assist, engage or participate in any activity that involves hazing or bullying. Non-students who participate or enable the hazing bullying and student intimidation of students may be excluded from attendance at school activities and school athletic events. District staff will report incidents of hazing and bullying to the building principal. The principal shall promptly investigate all complaints of hazing and bullying and shall administer appropriate discipline to all individuals who violate this policy. District staff who violate this policy may be disciplined or terminated.

The superintendent will provide for appropriate training designed to assist staff, coaches, sponsors and volunteers in identifying, preventing and responding to incidents of hazing and bullying.

The district shall annually inform students, parents, district staff and volunteers that hazing and bullying is prohibited. This notification may occur through the distribution of the written policy, publication in handbooks, presentations at assemblies or verbal instructions by the coach or sponsor at the start of the season or program.

### Definitions

*Hazing* -- Student hazing is expressly prohibited by Board of Education policy. For purposes of this policy, hazing is defined as any activity, on or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or school-sponsored activity.

Hazing may include those actions that subject a student to extreme mental stress including, but not limited to, exposure or contact of genitals, buttocks, or breasts (female students), directly or indirectly through contact with undergarments, sleep deprivation, physical confinement, forced conduct that could result in extreme embarrassment or criminal activity, or other stress-inducing activities. Hazing may also include, but is not limited to: acts of physical brutality; whipping; beating; branding; exposing to the elements; forcing consumption of any food, liquor, drug or other substance; forcing inhalation or ingestion of tobacco products; or any other forced physical activity that could adversely affect the physical health or safety of an individual.

Hazing may occur even when all students involved are willing participants. Hazing does not occur when a student is required to audition or try out for an organization when the criteria are reasonable, approved by the district and legitimately related to the purpose of the organization.

*Bullying* – For purposes of this policy, bullying is defined as intimidation, humiliation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; or threats of retaliation for reporting such acts. Bullying may also include cyberbullying or cyberthreats. Cyberbullying is sending or posting harmful or cruel text or images using the Internet or other digital communication devices. Cyberthreats are online materials that threaten or raise concerns about violence against others, suicide or self-harm. In accordance with state law, bullying is defined as intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or property damage; oral, written, or electronic communication, including name-calling, put-downs, extortion, or threats; or threats of reprisal or retaliation for reporting such acts.

*Cyberbullying* – A form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager. The district has jurisdiction over cyberbullying that uses the district's technology resources or that originates on district property, at a district activity or on district transportation. Even when cyberbullying does not involve district property, activities or technology resources, the district will impose consequences and discipline for those who engage in cyberbullying if there is a sufficient nexus to the educational environment, the behavior materially and substantially disrupts the educational environment, the communication involves a threat as defined by law, or the district is otherwise allowed by law to address the behavior.

# REFERENCE COPY

FILE: JFCF  
Critical

*School Day* – A day on the school calendar when students are required to attend school.

## **Designated Officials**

The principal of each building is hereby designated as the individual to receive and investigate reports of bullying. Each building principal shall designate at least two teachers or administrators in the building who are authorized to receive and investigate reports of bullying in the principal's absence or at the principal's discretion.

The district compliance officer appointed in policy AC will serve as the districtwide antibullying coordinator. The antibullying coordinator will receive all completed investigative reports from all buildings and analyze the reports to identify any information that would inform the district's antidiscrimination and antibullying education and training programs. In addition, the antibullying coordinator will assist in making any relevant reports as required by state and federal law.

## **Reporting Bullying**

School employees, substitutes or volunteers are expected to intervene to prevent student bullying, appropriately discipline the perpetrator, assist the victim and report the incident to the building principal or designee for further investigation and action. Any school employee, substitute or volunteer who witnesses or has firsthand knowledge of bullying of a student must report the incident to the building principal or designee as soon as possible, but no later than two school days after the incident.

Students who have been subjected to bullying, or who have witnessed or have knowledge of bullying, are encouraged to promptly report such incidents to a school employee. Any school employee receiving such a report shall promptly transmit the report to the building principal or designee.

If the bullying incident involves students from more than one district building, the report should be made to the principal or designee of the building in which the incident took place or, if more appropriate, to the principal or designee of the building attended by the majority of the participants in the incident.

## **Investigation**

Within two school days of receiving a report of bullying, the principal or designee will initiate an investigation of the incident. Reports that involve students from multiple buildings will be investigated cooperatively by the principals of each building involved, or those principals may request that the district's compliance officer designated in policy AC conduct the investigation. If at any time during the investigation the principal determines that the bullying involves illegal

discrimination, harassment or retaliation as described in policy AC, the principal will report the incident to the compliance officer designated in that policy, who will assist in the investigation. If the alleged bullying involves a special education student or a student with disabilities, the principal will also notify the special education director.

The investigation shall be completed within ten school days of the date the report of bullying was received unless good cause exists to extend the investigation. Upon completion of the investigation, the principal will decide whether bullying or harassment occurred and, if so, whether additional discipline is warranted in accordance with the district's student discipline code. The principal will generate a written report of the investigation and findings and send a copy of the completed report to the district's antibullying coordinator. The principal or designee will document the report in the files of the victim and the alleged or actual perpetrator of bullying. All reports will be kept confidential in accordance with state and federal law.

If the incident involved allegations of illegal discrimination or harassment, the principal's decision may be appealed in accordance with policy AC. Student discipline may be appealed when allowed by law in accordance with Board policy.

The principal or other appropriate district staff will work with victims and their families to access resources and services to help them deal with any negative effects that resulted from the incident.

### **Consequences**

Students who participate in bullying or who retaliate against anyone who reports bullying will be disciplined in accordance with the district's discipline code. Such discipline may include detention, in-school suspension, out-of-school suspension, expulsion, removal from participation in activities, exclusion from honors and awards, and other consequences deemed appropriate by the principal or superintendent. The district will also contact law enforcement when required by law or notify social media companies of inappropriate online activity when appropriate.

Even in situations where the district does not have jurisdiction to discipline a student for bullying, such as when the acts take place off campus and there is an insufficient nexus to the district, the principal or designee will take appropriate actions to assist student victims. Such actions may include, but are not limited to, contacting the parents/guardians of the victim and the alleged perpetrators, communicating that this behavior is not allowed on district grounds or at district activities, notifying the appropriate district staff to assist the victim, and taking additional action when appropriate, such as notifying law enforcement or social media companies of inappropriate online activity.

# REFERENCE COPY

FILE: JFCF  
Critical

District employees and substitutes who violate this policy will be disciplined or terminated. Discipline may include suspension with or without pay, a negative evaluation, prohibition from being on district property or at district activities, mandated training or other appropriate remedial action. Volunteers who violate this policy will no longer be permitted to volunteer.

## **Policy Publication**

The district shall annually notify students, parents/guardians, district employees, substitutes and volunteers about this policy and the district's prohibition against bullying. A copy of this policy shall be included in student handbooks and posted on the district's website.

## **Training and Education**

The district's antibullying coordinator will provide information and appropriate training designed to assist employees, substitutes and volunteers who have significant contact with students in identifying, preventing and responding to incidents of bullying.

The district will provide education and information about bullying and this policy to students every year. The principal of each school, in consultation with school counselors and other appropriate school employees, will determine the best methods for facilitating the discussion. Methods may include, but are not limited to: assemblies; homeroom presentations; class meetings; team or club meetings; special presentations by counselors, social workers or mental health professionals; and open-house events. When practical, parents/guardians will be invited to attend.

In addition to educating students about the content of this policy, the district will inform students of:

1. The procedure for reporting bullying.
2. The harmful effects of bullying.
3. Any initiatives the school or district has created to address bullying, including student peer-to-peer initiatives.
4. The consequences for those who participate in bullying or engage in reprisal or retaliation against those who report bullying.

School counselors, social workers, mental health professionals, school psychologists or other appropriate district staff will educate students who are victims of bullying about how to overcome the negative effects of bullying including, but not limited to:

1. Cultivating the student's self-worth and self-esteem.

2. Teaching the student to defend him- or herself assertively and effectively without violence.
3. Helping the student develop social skills.
4. Encouraging the student to develop an internal locus of control.

#### **Additional School Programs and Resources**

The Board directs the superintendent or designee to implement programs and other initiatives to address bullying, respond to such conduct in a manner that does not stigmatize the victim, and make resources or referrals available to victims of bullying. Such initiatives may include educating parents/guardians and families on bullying prevention and resources.

\* \* \* \* \*

***Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.***

Adopted: 09/23/2003

Revised: 03/16/2004; 12/19/2006;

Cross Refs: AC, Prohibition Against Discrimination, Harassment and Retaliation  
EHB, Technology Usage  
GCPD, Suspension of Professional Staff Members  
GCPE, Termination of Professional Staff Members  
GDPD, Nonrenewal, Suspension and Termination of Support Staff Members  
IGD, District-Sponsored Extracurricular Activities and Groups

Legal Refs: §§ 160.261, .775, 565.090, RSMo.

West Plains R-VII School District, West Plains, Missouri



# REFERENCE COPY

FILE: JFCG  
Critical

## EXPLANATION: HAZING

MSBA has moved the policy language related to hazing from policy JFCF to this new policy. While hazing and bullying are related, House Bill 1583 (2016) requires specific action when addressing bullying, so it became more efficient to separate these topics.

Districts also need to be aware that the Safe Schools Act might require the district to report hazing activities to law enforcement. The Safe Schools Act requires districts to report harassment in the first degree to law enforcement if it happens on school property. Beginning January 1, 2017, that offense is redefined as follows:

**565.090.1. A person commits the offense of harassment in the first degree if he or she, without good cause, engages in any act with the purpose to cause emotional distress to another person, and such act does cause such person to suffer emotional distress.**

\*\*\*

Needless to say, many hazing incidents might also meet the definition of this crime. So, in addition to other consequences, the district needs to remember to contact law enforcement when hazing occurs.

*MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.*

X	Board Secretary		Business Office	X	Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals		Library/Media Center
	Health Services	X	Counselor	X	Special Education
	Transportation	X	Public Info/Communications		Technology

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## HAZING

In order to promote a safe learning environment for all students, the West Plains R-VII School District prohibits all forms of hazing.

For purposes of this policy, hazing is defined as any activity, on or off school grounds, that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity.

Hazing may include those actions that subject a student to extreme mental stress including, but not limited to, sleep deprivation, physical confinement, forced conduct that could result in extreme embarrassment or criminal activity, or other stress-inducing activities. Hazing may also include, but is not limited to: acts of physical brutality; whipping; beating; branding; exposing to the elements; forcing inhalation or consumption of any food, liquor, drug, tobacco product, or other substance; or any other forced physical activity that could adversely affect the physical health or safety of an individual.

Hazing can occur even when all students involved are willing participants. Hazing does not occur when a student is required to audition or try out for an organization when the criteria are reasonable, approved by the district and legitimately related to the purpose of the organization.

District staff, coaches, sponsors and volunteers will not permit, condone or tolerate any form of hazing or plan, direct, encourage, assist in, engage in or participate in any activity that involves hazing. District staff will report incidents of hazing to the building principal. The principal shall promptly investigate all complaints of hazing and administer appropriate discipline to all individuals who violate this policy. District staff who violate this policy may be disciplined or terminated.

Students participating in or encouraging inappropriate conduct will be disciplined in accordance with the district's discipline code. Such discipline may include, but is not limited to, suspension or expulsion from school and removal from participation in activities. The district will report hazing incidents to law enforcement when required by law. Students who have been subjected to hazing are instructed to promptly report such incidents to a school official.

The superintendent will provide for appropriate training designed to assist staff, coaches, sponsors and volunteers in identifying, preventing and responding to incidents of hazing.

The district shall annually inform students, parents/guardians, district staff and volunteers that hazing is prohibited. This notification may occur through the distribution of the written policy, publication

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in handbooks, presentations at assemblies or verbal instructions by a coach or sponsor at the start of a season or program.

\* \* \* \* \*

***Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.***

Adopted:

Revised:

Cross Refs: AC, Prohibition against Discrimination, Harassment and Retaliation  
GCPD, Suspension of Professional Staff Members  
GCPE, Termination of Professional Staff Members  
GDPD, Nonrenewal, Suspension and Termination of Support Staff Members  
IGD, District-Sponsored Extracurricular Activities and Groups

Legal Refs: §§ 160.261, .775, 565.090, RSMo.

West Plains R-VII School District, West Plains, Missouri

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FILE: JG-R1  
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## EXPLANATION: STUDENT DISCIPLINE – Grades K-4

MSBA has revised the definition of "bullying" in this regulation to match the new definition of bullying in policy JFCF, which was modified in response to House Bill 1583 (2016).

MSBA has also revised the definition of "assault." This offense is modeled after the state criminal offenses of assault in the first, second and third degree. As of July 1, 2017, the definitions of those crimes will change, and there will be a criminal offense of assault in the fourth degree. MSBA has amended this regulation accordingly.

MSBA has also added a statement that students may be excluded from honors and awards as a disciplinary consequence.

The offense of "sexual activity" was amended to clarify that it only applies to consensual sexual activity. Nonconsensual sexual activity is a crime that must be reported to police and would fall under sexual harassment as well.

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X	Board Secretary		Business Office	X	Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals		Library/Media Center
	Health Services		Counselor	X	Special Education
	Transportation	X	Public Info/Communications		Technology

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## **STUDENT DISCIPLINE** *(Grades K-4)*

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law.

Because there are varying degrees of severity in the following offenses, the administration reserves the right to consider the circumstances surrounding the incident, take the student's previous discipline record into account and determine appropriate action. The administration may, at their discretion, refer any violation of the discipline code to juvenile authorities. This code includes, but is not necessarily limited to, acts of students on district property, including playgrounds, parking lots and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law.

### **Reporting to Law Enforcement**

It is the policy of the West Plains R-VII School District to report crimes occurring on district property to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten days or expulsion of any student who the district is aware is under the jurisdiction of the court.

### **Documentation in Student's Discipline Record**

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

### **Conditions of Suspension, Expulsion and Other Disciplinary Consequences**

All students who are suspended or expelled, regardless of the reason, are prohibited from participating in or attending any district-sponsored activity, or being on or near district property or the location of any district activity for any reason, unless permission is granted by the superintendent or designee. ~~In addition~~ **When appropriate**, the district may prohibit students from participating in activities or restrict a student's access to district property as a disciplinary consequence even if a student is not suspended or expelled from school, ~~if appropriate~~. **Likewise, a student may become ineligible for or be required to forfeit any honors and awards as a disciplinary consequence.** Furthermore, all work missed as a result of absences related to a suspension must be turned in upon the first day the student returns to school. Students failing to comply with this requirement will be treated the same as any other student who turns in late work.

In accordance with law, any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline, shall not be allowed to be within 1,000 feet of any district property or any activity of the district, regardless of whether the activity takes place on district property, unless one of the following conditions exist:

1. The student is under the direct supervision of the student's parent, legal guardian, custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian or custodian, and the superintendent or designee has authorized the student to be on district property.
2. The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.
3. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences," listed below.

### **Impact on Grades**

As with any absence, absences due to an out-of-school suspension may result in the student earning a lower grade in accordance with the district's policy on absences.

### **Prohibited Conduct**



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The following are descriptions of prohibited conduct ~~as well as~~ and potential consequences for violations. Building-level administrators are authorized to more narrowly tailor potential consequences as appropriate for the age level of students in the building. ~~All consequences must be~~ within the ranges established in this regulation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

## VIOLATIONS AGAINST PERSONS

### Assault - Student

1. Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third ~~or fourth~~ degree.

First Offense:	1-5 days in-school suspension and notification of parents.
Second Offense:	3-5 days in-school suspension and parent conference.
Third Offense:	2-5 days suspension and parent conference before readmission.

2. Knowingly causing or attempting to cause serious ~~bodily~~ physical injury or death to another person, recklessly causing serious ~~bodily~~ physical injury to another person, or any other act that constitutes assault in the first or second degree.

First Offense:	10-180 days out-of-school suspension or expulsion.
Subsequent Offense:	Expulsion.

**Bullying and Cyberbullying (see Board policy JFCF)** – ~~Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to:~~ physical actions, including violence, gestures, theft, or damaging property; oral or written taunts,

including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts; sending or posting harmful or cruel text or images using the Internet or other digital communication devices; sending or posting materials that threaten or raise concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law. Intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft or property damage; oral, written or electronic communication, including name-calling, put-downs, extortion or threats; or threats of reprisal or retaliation for reporting such acts. Cyberbullying is a form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager.

First Offense:	1-3 days in-school suspension and notification of parents.
Second Offense:	3-5 days in-school suspension and parent conference.
Third Offense:	2-5 days suspension and parent conference before readmission.

**False Accusations Toward Staff**– Any intentional slander or libelous statements made by a student towards any school employee that is malicious, untrue and meant to harm that staff member’s reputation or employment will result in immediate suspension.

First Offense:	10 day suspension by building principals or referral to superintendent and/or school Board for review and possible extension of initial 10 days, up to 180 days by the superintendent and one year by the school Board.
Second Offense:	Immediate suspension and referral to superintendent and school Board for expulsion.

### **Fighting/Instigating a Fight (see also, “Assault”)**

1. Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

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First Offense:	1-3 days in-school suspension and notification of parents.
Second Offense:	2-5 days in-school suspension and parent conference.
Third Offense:	2-5 days suspension and parent conference before readmission.

2. Students shall not instigate fights by actively encouraging others to fight, carrying messages which result in fights or take part in any other activity which results in a fight.

First Offense:	1-3 days in-school suspension and notification of parents.
Second Offense:	3-5 days in-school suspension and parent conference.
Third and Subsequent Offense:	2-10 days suspension and parent conference before readmission.

**Hazing** (see Board policy **JFCG**~~JFCF~~) – Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing **may can** occur even when all students involved are willing participants.

First Offense:	1-3 days in-school suspension and notification of parents.
Second Offense:	3-5 days in-school suspension and parent conference.
Third Offense:	2-5 days suspension and parent conference before readmission.

**Verbal Abuse to Staff** – Verbal, written or symbolic language or gesture directed at a staff member, that is rude, vulgar, disrespectful and defiant or considered inappropriate in public settings.

First Offense:	Conference with student, notification of parent and loss of privileges.
Second Offense:	1-3 days in-school suspension and parent conference.
Third Offense:	2-5 days in-school suspension and parent conference.
Fourth Offense:	3-7 days suspension and parent conference before readmission.

**Verbal Abuse to Staff of a Threatening Nature** – Verbal, written or symbolic language or gesture directed at a staff member that is threatening in nature.

First Offense:	2-5 days in-school suspension and notification of parents.
Second Offense:	3-5 days in-school suspension and parent conference.
Third Offense:	1-3 days suspension and parent conference before readmission.

**Weapons (see Board policy JFCJ)** – The possession or use of a weapon, concealed or otherwise, by any student is prohibited upon or in the vicinity of school grounds, while going to or from school or at any school sponsored event. Examples of such weapons include: knives, guns, chains, metal knuckles, fireworks or explosives. (This would include any item representing a weapon.)

1. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

First Offense:	1-5 days in-school suspension and/or parent conference.
Second Offense:	5-10 days suspension.
Third Offense:	Expulsion.

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2. Possession of a firearm, as defined in 18 U.S.C. § 921 or any instrument or device defined in 571.010 RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

First Offense:	One calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent.
Subsequent Offense:	Expulsion.

3. Possession or use of ammunition or a component of a weapon.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

## VIOLATIONS AGAINST PUBLIC HEALTH AND SAFETY

### Possession of Drugs/Alcohol (see Board policies JFCH and JHCD)

1. Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

First Offense:	In-school suspension or 1-180 days out-of-school suspension.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

2. Possession of or attendance while under the influence of or soon after consuming any unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act. This includes energy enhancers, dietary supplements and nicotine patches.

First Offense:	1-5 days in-school suspension and parent conference before readmission.
Second Offense:	10-90 days suspension.
Third Offense:	Expulsion.

3. **Sale or Distribution** – Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

First Offense:	5-10 days suspension and parent conference before readmission.
Second Offense:	Expulsion.

**Tobacco Use and/or Possession of** – Students found to be possessing or using any tobacco product, electronic cigarettes, or other nicotine-delivery products on district property, district transportation or at any district related activities is prohibited. Tobacco **Prohibited** products will be confiscated and destroyed. It is against the law of Missouri for minors to buy, use or possess tobacco products. Nicotine patches or other medications used in a tobacco cessation program may only be possessed in accordance with district policy JHCD.

First Offense:	1-3 days in-school suspension and notification of parents.
Second Offense:	3-5 days in-school suspension and parent conference.
Third Offense:	1-3 days suspension and parent conference before readmission.

## **VIOLATIONS AGAINST PROPERTY**

**Arson** – Starting or attempting to start a fire or causing or attempting to cause an explosion.

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First Offense:	1-5 days suspension, parent conference.
Second Offense:	5-10 days suspension.

**Bomb Threats** – The Safe Schools Act 1996 increases the penalty for making a false bomb report from a Class A misdemeanor to a Class D felony.

First Offense:	10-90 days suspension/possible expulsion.
Second Offense:	Expulsion and/or referral to law enforcement agency.

**Extortion** – Threatening or intimidating any person for the purpose of, or with the intent of, obtaining money or anything of value from the student.

First Offense:	1-5 days in-school suspension, notification of parents and restitution.
Second Offense:	1-5 days suspension, parent conference and restitution.
Third Offense:	Expulsion.

**Failure to Care for or Return District Property** – Loss of, failure to return, or damage to district property including, but not limited to, books, computers, calculators, uniforms, and sporting and instructional equipment.

First Offense:	Restitution. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Restitution. Detention or in-school suspension.

**False Alarm** – Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of district property.

First Offense:	2-5 days in-school suspension or 1-5 days out-of-school suspension, referral to juvenile authorities and notification of parents.
Second Offense:	5-10 days suspension, referral to juvenile authorities and parent conference.

**Incendiary Devices or Fireworks** – Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.

First Offense:	Confiscation. Warning, principal/student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

**Nuisance Items** – Possession or use of items such as toys, games, and portable media players that are not authorized for educational purposes.

First Offense:	Confiscation. Warning, principal/student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

**Technology Misconduct (see Board policies EHB and KKB and procedure EHB-AP1)**

1. Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

First Offense:	Restitution. Principal/Student conference, loss of user privileges, detention, or in-school suspension.
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Subsequent Offense:	Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.
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2. Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other personal electronic devices during the regular school day, including class change time, mealtimes or instructional class time, unless the use is part of the instructional program, required by a district-sponsored class or activity, or otherwise permitted by the building principal.

First Offense:	Confiscation, principal/student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation, principal/student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

3. Violations, other than those listed in (1) or (2) above, of Board policy EHB, procedure EHB-AP1 or any policy or procedure regulating student use of personal electronic devices.

First Offense:	Restitution. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

4. Use of audio or visual recording equipment in violation of Board policy KKB.

First Offense:	Confiscation. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

**Theft** – Theft, attempted theft or knowing possession of stolen property:

First Offense:	1-3 days in-school suspension and restitution.
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Second Offense:	2-5 days in-school suspension, referral to law enforcement and restitution.
Third Offense:	2-5 days suspension, restitution.

**Threatening the Safety and Security of the School** – Threatening verbally, or in writing, to bring weapons on or near school property, including school grounds or buses, with the intent to commit harm to people or property.

First Offense:	10 day suspension by building principals or referral to superintendent and/or school Board for review and possible extension of initial 10 days, up to 180 days by the superintendent and one year by the school Board.
Second Offense:	Immediate suspension and referral to superintendent and school Board for expulsion.

**Vandalism (see Board policy ECA)** – Willful damage or the attempt to cause damage to any property, real or personal, belonging to the district, staff or students.

First Offense:	1-3 days in-school suspension, notification of parents and restitution.
Second Offense:	3-5 days in-school suspension, parent conference and restitution.
Third Offense:	2-5 days suspension, parent conference and restitution.

## **VIOLATIONS AGAINST SCHOOL ADMINISTRATION**

**Disruption and Interference with School** – No student shall block the doorway or corridor; prevent others from attending a class or school activity; block normal pedestrian or vehicular traffic; use violence, force/noise, coercion, threats, intimidation, harassment, fear, passive resistance or any other conduct intentionally to cause a disruption of the educational environment. Nor shall they refuse to identify themselves on request or encourage other students to violate any rule or school Board policy.

First Offense:	1-5 days in-school suspension.
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Second Offense:	2-5 days suspension.
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**Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences** – Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, "Conditions of Suspension, Expulsion and Other Disciplinary Consequences."

As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

First Offense:	Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.

**Truancy or Tardiness (see Board policy JED)** – Absence from school without the knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians; arriving after the expected time class or school begins, as determined by the district.

First Offense:	1-3 days in-school suspension and parent conference.
Second Offense:	2-5 days in-school suspension and parent conference.
Third Offense:	1-3 days suspension, and removal from extracurricular activities.
Fourth Offense:	Expulsion.

**VIOLATIONS AGAINST PUBLIC DECENCY AND GOOD ORDER**

**Academic Dishonesty** – Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

First Offense:	No credit for the work, grade reduction, or replacement assignment.
Subsequent Offense:	No credit for the work, grade reduction, course failure, or removal from extracurricular activities.

**Gambling** – Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

First Offense:	Principal/Student conference, loss of privileges, detention, or in-school suspension.
Subsequent Offense:	Principal/Student conference, loss of privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.

**Harassment, including Sexual Harassment (see Board policy AC)**

1. Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

First Offense:	Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

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2. Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

**Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material** – Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

First Offense:	Confiscation. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

**Sexual Activity** – **Consensual** Acts of sex or ~~simulated acts~~ **consensual simulations** of sex including, but not limited to, intercourse or oral or manual stimulation.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

**Use of Disruptive Speech or Conduct** – Conduct or speech, be it verbal, written, pictorial or symbolic that materially and substantially disrupts classroom work, school activities, school functions such as not keeping hands and feet to yourself, lying, talking in class when told not to do so, insubordination and refusal to do work.

First Offense:	Conference with student, loss of privileges and notification of parents.
Second Offense:	1-3 days in-school suspension and parent conference.
Third Offense:	2-5 days in-school suspension.

**Use of Language or Action that is Disparaging, Demeaning or Threatening** – Words or actions, verbal, written, pictorial or symbolic meant to harass or injure other people, such as threats of violence, bullying, name-calling, putdowns, intentionally hurting others’ feelings, spitting, depantzing, defamation of a person’s race, religion, gender or ethnic origin.

First Offense:	1 day after-school detention.
Second Offense:	2 days after-school detention.
Third Offense:	1-5 days in-school suspension and parent conference.
Fourth Offense:	1-5 days suspension and parent conference prior to admission.

**Public Display of Affection** – Any distracting behavior by a student that is intended to show affection toward another student is inappropriate in the school setting. Such behavior will not be tolerated even if it is meant as a joke. Each situation will be dealt with on an individual basis.

**Secret Organizations (see Board policy JFCE)** – The Board of Education does not recognize secret organizations. Sororities, fraternities, gangs or secret societies of the community are not school organizations. Conduct by students while in school such as hazing of initiates, special attire (including pins and insignia or other identifying symbols), improper activity on campus or any other influence of sorority, fraternity, gang or secret society that interferes with the normal conduct of the educational program shall not be permitted. Each situation will be dealt with on an individual basis.

**Bus or Transportation Misconduct (see Board policy JFCC and procedure JFCC-AP1)** – Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense has been committed at the student’s assigned school.

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FILE: JG-R1  
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Transportation privileges may be suspended or revoked. All bus disciplinary actions are handled by the transportation department.

**Body Piercing (See Board policy JFCA and procedure JFCA-API1)** – In order to create an educational environment free of distractions in the classroom and also due to health and safety concerns related to blood-borne diseases, as well as student tendencies to grab and pull other students when playing or in physical education classes, body piercing (other than pierced ears) is prohibited. Examples of such pierces would include studs, loops or rings in the eyebrows, nose, tongue, belly button or other body areas. Therefore, all students shall refrain from wearing or displaying body piercing attire while at school or at school sponsored activities. Modest pierced-ear attire will be allowed at the discretion of the building principals. Any such pierced-ear attire that is considered a distraction to the educational environment or a health hazard will be prohibited. Jewelry in PE classes will be removed at the discretion of the PE teacher.

**Behavior not Covered Above** – The school district reserves the right to pursue disciplinary or legal action for behavior that is subversive to good order and discipline in the schools even though such behavior is not specified in the preceding written rules.

\* \* \* \* \*

***Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.***

Adopted: 07/2003

Revised: 03/15/2005; 05/21/2008; 01/20/2009; 01/18/2011; 05/21/2013;

MSIP Refs: 6.6

West Plains R-VII School District, West Plains, Missouri

# REFERENCE COPY

FILE: JG-R2  
Critical

## EXPLANATION: STUDENT DISCIPLINE – Grades 5-6

MSBA has revised the definition of "bullying" in this regulation to match the new definition of bullying in policy JFCF, which was modified in response to House Bill 1583 (2016).

MSBA has also revised the definition of "assault." This offense is modeled after the state criminal offenses of assault in the first, second and third degree. As of July 1, 2017, the definitions of those crimes will change, and there will be a criminal offense of assault in the fourth degree. MSBA has amended this regulation accordingly.

MSBA has also added a statement that students may be excluded from honors and awards as a disciplinary consequence.

The offense of "sexual activity" was amended to clarify that it only applies to consensual sexual activity. Nonconsensual sexual activity is a crime that must be reported to police and would fall under sexual harassment as well.

*MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.*

X	Board Secretary		Business Office	X	Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals		Library/Media Center
	Health Services		Counselor	X	Special Education
	Transportation	X	Public Info/Communications		Technology



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## STUDENT DISCIPLINE (*Grades 5-6*)

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law.

Because there are varying degrees of severity in the following offenses, the administration reserves the right to consider the circumstances surrounding the incident, take the student's previous discipline record into account and determine appropriate action. The administration may, at their discretion, refer any violation of the discipline code to juvenile authorities. This code includes, but is not necessarily limited to, acts of students on district property, including playgrounds, parking lots and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law.

### **Reporting to Law Enforcement**

It is the policy of the West Plains R-VII School District to report crimes occurring on district property to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten days or expulsion of any student who the district is aware is under the jurisdiction of the court.

### **Documentation in Student's Discipline Record**

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

### **Conditions of Suspension, Expulsion and Other Disciplinary Consequences**

All students who are suspended or expelled, regardless of the reason, are prohibited from participating in or attending any district-sponsored activity, or being on or near district property or the location of any district activity for any reason, unless permission is granted by the superintendent or designee. ~~In addition~~ **When appropriate**, the district may prohibit students from participating in activities or restrict a student's access to district property as a disciplinary consequence even if a student is not suspended or expelled from school, ~~if appropriate~~. **Likewise, a student may become ineligible for or be required to forfeit any honors and awards as a disciplinary consequence.** Furthermore, all work missed as a result of absences related to a suspension must be turned in upon the first day the student returns to school. Students failing to comply with this requirement will be treated the same as any other student who turns in late work.

In accordance with law, any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline, shall not be allowed to be within 1,000 feet of any district property or any activity of the district, regardless of whether the activity takes place on district property, unless one of the following conditions exist:

1. The student is under the direct supervision of the student's parent, legal guardian, custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian or custodian, and the superintendent or designee has authorized the student to be on district property.
2. The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.
3. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences," listed below.

### **Impact on Grades**

As with any absence, absences due to an out-of-school suspension may result in the student earning a lower grade in accordance with the district's policy on absences.

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FILE: JG-R2  
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## Prohibited Conduct

The following are descriptions of prohibited conduct ~~as well as~~ **and** potential consequences for violations. Building-level administrators are authorized to more narrowly tailor potential consequences as appropriate for the age level of students in the building. ~~All consequences must be~~ within the ranges established in this regulation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

## VIOLATIONS AGAINST PERSONS

### Assault - Student

1. Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third **or fourth** degree.

First Offense:	1-5 days in-school suspension or after-school detention and notification of parents.
Second Offense:	3-5 days out-of-school suspension and parent conference.
Third Offense:	5-10 days suspension and parent conference before readmission.

2. Knowingly causing or attempting to cause serious **bodily physical** injury or death to another person, recklessly causing serious **bodily physical** injury to another person, or any other act that constitutes assault in the first or second degree.

First Offense:	10-180 days out-of-school suspension or expulsion.
Subsequent Offense:	Expulsion.

**Bullying and Cyberbullying (see Board policy JFCF)** – Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts; sending or posting harmful or cruel text or images using the Internet or other digital communication devices; sending or posting materials that threaten or raise concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law. Intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft or property damage; oral, written or electronic communication, including name-calling, put-downs, extortion or threats; or threats of reprisal or retaliation for reporting such acts. Cyberbullying is a form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager.

First Offense:	1-3 days in-school suspension and notification of parents.
Second Offense:	3-5 days in-school suspension and parent conference.
Third Offense:	2-5 days suspension and parent conference before readmission.

**False Accusations Toward Staff** – Any intentional slander or libelous statements made by a student towards any school employee that is malicious, untrue and meant to harm that staff member's reputation or employment will result in immediate suspension.

First Offense:	10 day suspension by building principals or referral to superintendent and/or Board for review and possible extension of initial 10 days, up to 180 days by the superintendent and one year by the Board and referral to juvenile authorities.
Second Offense:	Immediate suspension and referral to superintendent and school Board for expulsion and referral to juvenile authorities.

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FILE: JG-R2  
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**Fighting (see also, “Assault”)** – Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

First Offense:	1-3 days in-school suspension or after-school detention and notification of parents.
Second Offense:	2-5 days out-of-school suspension and parent conference.
Third Offense:	5-10 days suspension and parent conference before readmission.

**Hazing (see Board policy ~~JFCF~~ JFCG)** – Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing **may** occur even when all students involved are willing participants.

First Offense:	1-3 days in-school suspension and notification of parents.
Second Offense:	3-5 days in-school suspension and parent conference.
Third Offense:	2-5 days suspension and parent conference before readmission.

**Instigating a Fight** – Students shall not instigate fights by actively encouraging others to fight, carrying messages which result in fights or take part in any other activity which results in a fight.

First Offense:	1-3 days in-school suspension or after-school detention and notification of parents.
Second Offense:	1-3 days out-of-school suspension and parent conference.
Third Offense:	5-10 days suspension and parent conference before readmission.

**Scuffling and Tripping** – Pushing or other actions that may cause injury. Injury will result in movement to third step.

First Offense:	1-2 days in-school suspension or after-school detention and notification of parents.
Second Offense:	2-3 days in-school suspension or after-school detention and parent conference.
Third Offense:	3-5 days in-school suspension or after-school detention and parent conference before readmission.
Fourth Offense:	1-3 days out-of-school suspension and parent conference before readmission.

**Verbal Abuse to Staff** – Verbal, written or symbolic language or gesture directed at a staff member, that is rude, vulgar, disrespectful and defiant or considered inappropriate in public settings.

First Offense:	1-3 days in-school suspension or after-school detention and notification of parent.
Second Offense:	1-3 days out-of-school suspension and parent conference.
Third Offense:	3-5 days out-of-school suspension and parent conference.
Fourth Offense:	5-10 days suspension and parent conference before readmission.

**Verbal Abuse to Staff of a Threatening Nature** – Verbal, written or symbolic language or gesture directed at a staff member that is threatening in nature.

First Offense:	2-5 days out-of-school suspension and notification of parents.
Second Offense:	5-10 days out-of-school suspension and parent conference.
Third Offense:	10-90 days suspension and parent conference before readmission or expulsion.

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**Weapons (see Board policy JFCJ)** – The possession or use of a weapon, concealed or otherwise, by any student is prohibited upon or in the vicinity of school grounds, while going to or from school or at any school sponsored event. Examples of such weapons include: knives, guns, chains, metal knuckles or explosives. (This would include any item representing a weapon.)

1. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

First Offense:	1-5 days in-school or after-school detention and/or parent conference.
Second Offense:	5-10 days suspension.
Third Offense:	Expulsion.

2. Possession of a firearm, as defined in 18 U.S.C. § 921 or any instrument or device defined in 571.010 RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

First Offense:	One calendar year suspension or expulsion unless modified by the Board upon recommendation by the superintendent.
Subsequent Offense:	Expulsion.

3. Possession or use of ammunition or a component of a weapon.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.



**VIOLATIONS AGAINST PUBLIC HEALTH AND SAETY**

**Drugs/Alcohol (see Board policies JFCH and JHCD)**

1. Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

First Offense:	In-school suspension or 1-180 days out-of-school suspension.
Second Offense:	1-180 days out-of-school suspension or expulsion.

2. Possession of or attendance while under the influence of or soon after consuming unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act. This includes energy enhancers, dietary supplements and nicotine patches.

First Offense:	5-10 days out-of-school suspension and parent conference before readmission. May be reduced to 5 days with drug/alcohol evaluation.
Second Offense:	10-90 days out-of-school suspension.
Third Offense:	Expulsion.

3. **Sale or Distribution** – Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.

First Offense:	5-10 days suspension and parent conference before readmission.
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Second Offense:	Expulsion.
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**Tobacco Use and/or Possession of** – Students found to be possessing or using any tobacco product, electronic cigarettes, or other nicotine-delivery products on district property, district transportation or at any district related activities is prohibited. Tobacco **Prohibited** products will be confiscated and destroyed. It is against the law of Missouri for minors to buy, use or possess tobacco products. Nicotine patches or other medications used in a tobacco cessation program may only be possessed in accordance with district policy JHCD.

First Offense:	1-3 days in-school suspension or after-school detention and notification of parents.
Second Offense:	1-3 days out-of-school suspension and parent conference.
Third Offense:	3-5 days suspension and parent conference before readmission.

## VIOLATIONS AGAINST PROPERTY

**Arson** – Starting or attempting to start a fire or causing or attempting to cause an explosion.

First Offense:	10-90 days out-of-school suspension, parent conference.
Subsequent Offense:	Expulsion.

**Bomb Threats** – The Safe Schools Act 1996 increases the penalty for making a false bomb report from a Class A misdemeanor to a Class D felony.

First Offense:	10-90 days suspension/possible expulsion.
Second Offense:	Expulsion.

**Extortion** – Threatening or intimidating any person for the purpose of, or with the intent of, obtaining money or anything of value from the student.

First Offense:	1-5 days in-school suspension or after-school detention, notification of parents and restitution.
Second Offense:	1-5 days out-of-school suspension, parent conference and restitution.
Third Offense:	Expulsion.

**Failure to Care for or Return District Property** – Loss of, failure to return, or damage to district property including, but not limited to, books, computers, calculators, uniforms, and sporting and instructional equipment.

First Offense:	Restitution. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Restitution. Detention or in-school suspension.

**False Alarm** – Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of district property.

First Offense:	2-5 days in-school suspension or 1-5 days suspension and notification of parents.
Subsequent Offense:	5-10 days suspension and parent conference or referral for expulsion.

**Incendiary Devices or Fireworks** – Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.

First Offense:	Confiscation. Warning, principal/student conference, detention, or in-school suspension.
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Subsequent Offense:	Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.
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**Nuisance Items** – Possession or use of items such as toys, games, and portable media players that are not authorized for educational purposes.

First Offense:	Confiscation. Warning, principal/student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

## Technology Misconduct (see Board policies EHB and KKB and procedure EHB-AP1)

1. Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

First Offense:	Restitution. Principal/Student conference, loss of user privileges, detention, or in-school suspension.
Subsequent Offense:	Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

2. Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other personal electronic devices during the regular school day, including class change time, mealtimes or instructional class time, unless the use is part of the instructional program, required by a district-sponsored class or activity, or otherwise permitted by the building principal.

First Offense:	Confiscation, principal/student conference, detention, or in-school suspension.
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Subsequent Offense:	Confiscation, principal/student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
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3. Violations, other than those listed in (1) or (2) above, of Board policy EHB, procedure EHB-API or any policy or procedure regulating student use of personal electronic devices.

First Offense:	Restitution. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

4. Use of audio or visual recording equipment in violation of Board policy KKB.

First Offense:	Confiscation. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/Student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

**Theft** – Theft, attempted theft or knowing possession of stolen property.

First Offense:	1-3 days in-school suspension or after-school detention and restitution, notification of parents.
Second Offense:	2-5 days out-of-school suspension, referral to law enforcement, restitution and parent conference.
Third Offense:	5-10 days suspension, restitution.

**Threatening the Safety and Security of the School** – Threatening verbally, or in writing, to bring weapons on or near school property, including school grounds or buses, with the intent to commit harm to people or property.

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First Offense:	10 days suspension by building principals or referral to superintendent and/or school Board for review and possible extension of initial 10 days, up to 180 days by the superintendent and one year by the school Board.
Second Offense:	Immediate suspension and referral to superintendent and Board for expulsion.

**Vandalism (see Board policy ECA)** – Willful damage or the attempt to cause damage to any property, real or personal, belonging to the district, staff or students.

First Offense:	1-3 days in-school suspension or after-school detention, notification of parents and restitution.
Second Offense:	1-3 days out-of-school suspension, parent conference and restitution.
Third Offense:	5-10 days suspension, parent conference and restitution.

## VIOLATIONS AGAINST SCHOOL ADMINISTRATION

**Disruption and Interference with School** – No student shall block the doorway or corridor; prevent others from attending a class or school activity; block normal pedestrian or vehicular traffic; use violence, force/noise, coercion, threats, intimidation, harassment, fear, passive resistance or any other conduct intentionally to cause a disruption of the educational environment. Nor shall they refuse to identify themselves on request or encourage other students to violate any rule or school Board policy.

First Offense:	1-5 days in-school suspension or after-school detention, and notification of parents.
Second Offense:	2-5 days suspension.

**Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences** – Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, "Conditions of Suspension, Expulsion and Other Disciplinary Consequences."

As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

First Offense:	Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.

**Insubordination** – Defiance, willful refusal to perform requested action and disrespectfulness in word and action. Refusal to comply with a teacher's request in a timely or appropriate manner.

First Offense:	1-3 days in-school suspension or after-school detention and notification of parents.
Second Offense:	1-3 days out-of-school suspension and parent conference.
Third Offense:	3-6 days out-of-school suspension and parent conference.

**Truancy or Tardiness (see Board policy JED)** – Absence from school without the knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians; arriving after the expected time class or school begins, as determined by the district.

First Offense:	1 day after-school detention for each hour missed and parent conference.
Second Offense:	2-5 days in-school suspension and parent conference.
Third Offense:	1-3 days suspension.

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Fourth Offense:	Expulsion.
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## VIOLATIONS AGAINST PUBLIC DECENCY AND GOOD ORDER

**Academic Dishonesty** – Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

First Offense:	No credit for the work, grade reduction, or replacement assignment.
Subsequent Offense:	No credit for the work, grade reduction, course failure, or removal from extracurricular activities.

**Gambling** – Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

First Offense:	Principal/Student conference, loss of privileges, detention, or in-school suspension.
Subsequent Offense:	Principal/Student conference, loss of privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.

## Harassment, including Sexual Harassment (see Board policy AC)

1. Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

First Offense:	Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
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Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
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2. Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

**Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material** – Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

First Offense:	Confiscation. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

**Sexual Activity** – **Consensual** Acts of sex or ~~simulated acts~~ **consensual simulations** of sex including, but not limited to, intercourse or oral or manual stimulation.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

**Use of Disruptive Speech or Conduct** – Conduct or speech, be it verbal, written, pictorial or symbolic that materially and substantially disrupts classroom work, school activities, school

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FILE: JG-R2  
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functions such as not keeping hands and feet to yourself, lying, talking in class when told not to do so, insubordination and refusal to do work.

First Offense:	1-3 days in-school suspension or after-school detention and notification of parents.
Second Offense:	2-5 days in-school suspension or after-school detention and parent conference.
Third Offense:	3-6 days in-school suspension or after-school detention and parent conference.
Fourth Offense:	1-3 days out-of-school suspension and parent conference before readmission.

**Use of Language or Action that is Disparaging, Demeaning or Threatening** – Words or actions, verbal, written, pictorial or symbolic meant to harass or injure other people, such as threats of violence, bullying, name-calling, putdowns, intentionally hurting others' feelings, spitting, depantzing, defamation of a person's race, religion, gender or ethnic origin.

First Offense:	1 day after-school detention.
Second Offense:	1-5 days in-school suspension and conference with parents.
Third Offense:	1-5 days suspension and parent conference prior to readmission.

**Public Display of Affection** – Any distracting behavior by a student that is intended to show affection toward another student is inappropriate in the school setting. Such behavior will not be tolerated even if it is meant as a joke. Each situation will be dealt with on an individual basis.

**Secret Organizations (see Board policy JFCE)** – The Board of Education does not recognize secret organizations. Sororities, fraternities, gangs or secret societies of the community are not school organizations. Conduct by students while in school such as hazing of initiates, special attire (including pins and insignia or other identifying symbols), improper activity on campus or any other influence of sorority, fraternity, gang or secret society that interferes with the normal conduct of the educational program shall not be permitted. Each situation will be dealt with on an individual basis.

**Bus or Transportation Misconduct (see Board policy JFCC and procedure JFCC-API)** – Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense has been committed at the student’s assigned school. Transportation privileges may be suspended or revoked. All bus disciplinary actions are handled by the transportation department.

**Body Piercing (See Board policy JFCA and procedure JFCA-API)** – In order to create an educational environment free of distractions in the classroom and also due to health and safety concerns related to blood-borne diseases, as well as student tendencies to grab and pull other students when playing or in physical education classes, body piercing (other than pierced ears) is prohibited. Examples of such piercing would include studs, loops or rings in the eyebrows, nose, tongue, belly button or other body areas. Therefore, all students shall refrain from wearing or displaying body piercing attire while at school or at school sponsored activities. Modest pierced-ear attire will be allowed at the discretion of the building principals. Any such pierced-ear attire that is considered a distraction to the educational environment or a health hazard will be prohibited. Jewelry in PE classes will be removed at the discretion of the PE teacher.

**Behavior not Covered Above** – The school district reserves the right to pursue disciplinary or legal action for behavior that is subversive to good order and discipline in the schools even though such behavior is not specified in the preceding written rules.

\* \* \* \* \*

***Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.***

Adopted: 07/2003

Revised: 03/15/2005; 05/21/2008; 01/20/2009; 01/18/2011; 05/21/2013;

MSIP Refs: 6.6

West Plains R-VII School District, West Plains, Missouri

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## EXPLANATION: STUDENT DISCIPLINE – Middle School

MSBA has revised the definition of "bullying" in this regulation to match the new definition of bullying in policy JFCF, which was modified in response to House Bill 1583 (2016).

MSBA has also revised the definition of "assault." This offense is modeled after the state criminal offenses of assault in the first, second and third degree. As of July 1, 2017, the definitions of those crimes will change, and there will be a criminal offense of assault in the fourth degree. MSBA has amended this regulation accordingly.

MSBA has also added a statement that students may be excluded from honors and awards as a disciplinary consequence.

The offense of "sexual activity" was amended to clarify that it only applies to consensual sexual activity. Nonconsensual sexual activity is a crime that must be reported to police and would fall under sexual harassment as well.

*MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.*

X	Board Secretary		Business Office	X	Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals		Library/Media Center
	Health Services		Counselor	X	Special Education
	Transportation	X	Public Info/Communications		Technology

**STUDENT DISCIPLINE**  
*(Middle School)*

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law.

Because there are varying degrees of severity in the following offenses, the administration reserves the right to consider the circumstances surrounding the incident, take the student's previous discipline record into account and determine appropriate action. The administration may, at their discretion, refer any violation of the discipline code to juvenile authorities. This code includes, but is not necessarily limited to, acts of students on district property, including playgrounds, parking lots and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law.

**Reporting to Law Enforcement**

It is the policy of the West Plains R-VII School District to report crimes occurring on district property to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of the crimes the district is required to report is included in policy JGF.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten days or expulsion of any student who the district is aware is under the jurisdiction of the court.

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## Documentation in Student's Discipline Record

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

## Conditions of Suspension, Expulsion and Other Disciplinary Consequences

All students who are suspended or expelled, regardless of the reason, are prohibited from participating in or attending any district-sponsored activity, or being on or near district property or the location of any district activity for any reason, unless permission is granted by the superintendent or designee. ~~In addition~~ **When appropriate**, the district may prohibit students from participating in activities or restrict a student's access to district property as a disciplinary consequence even if a student is not suspended or expelled from school, ~~if appropriate~~. **Likewise, a student may become ineligible for or be required to forfeit any honors and awards as a disciplinary consequence.** Furthermore, all work missed as a result of absences related to a suspension must be turned in upon the first day the student returns to school. Students failing to comply with this requirement will be treated the same as any other student who turns in late work.

In accordance with law, any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any district property or any activity of the district, regardless of whether the activity takes place on district property, unless one of the following conditions exist:

1. The student is under the direct supervision of the student's parent, legal guardian, custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian or custodian, and the superintendent or designee has authorized the student to be on district property.
2. The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.
3. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences," listed below.

### Impact on Grades

As with any absence, absences due to an out-of-school suspension may result in the student earning a lower grade in accordance with the district's policy on absences.

### Prohibited Conduct

The following are descriptions of prohibited conduct as well as and potential consequences for violations. Building-level administrators are authorized to more narrowly tailor potential consequences as appropriate for the age level of students in the building. ~~All consequences must be~~ within the ranges established in this regulation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

### DEFINITIONS OF VIOLATIONS

**Academic Dishonesty:** Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

**Arson:** Starting or attempting to start a fire or causing or attempting to cause an explosion.

**Assault:** Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third or fourth degree. Knowingly causing or attempting to cause serious ~~bodily~~ physical injury or death to another person, recklessly causing serious ~~bodily~~ physical injury to another person, or any other act that constitutes assault in the first or second degree.

**Bomb Threats:** The Safe Schools Act 1996 increases the penalty for making a false bomb report from a Class A misdemeanor to a Class D felony.

**Bullying and Cyberbullying (see Board policy JFCF):** ~~Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts; sending or posting harmful or cruel text or images using the Internet or other digital communication~~

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devices; sending or posting materials that threaten or raise concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law. Intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft or property damage; oral, written or electronic communication, including name-calling, put-downs, extortion or threats; or threats of reprisal or retaliation for reporting such acts. Cyberbullying is a form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager.

**Bus or Transportation Misconduct (see Board policy JFCC):** Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense had been committed at the student's assigned school. In addition, transportation privileges may be suspended or revoked.

**Dishonesty:** Any act of lying, whether verbal or written, including forgery.

**Disruptive/Harmful Items:** Because they have the potential to cause serious harm, students are not permitted to have the following items on school property or during school activities: snowballs, pocket knives, chains, laser lights or jewelry with large spikes. Additionally, any item normally found on school property but used in a disruptive or harmful manner is prohibited as well. Examples include: rocks, pens and pencils, rubber bands, and paper in the form of airplanes, spitballs, etc.

**Disruption and Interference with School:** No student shall block the doorway or corridor; prevent others from attending a class or school activity; block normal pedestrian or vehicular traffic; use violence, force/noise, coercion, threats, intimidation, harassment, fear, passive resistance or any other conduct intentionally to cause a disruption of the educational environment. Nor shall they refuse to identify themselves on request or encourage other students to violate any rule or school Board policy.

**Dress Code/Body Piercing (See Board policy JFCA and procedure JFCA-AP1):** In order to create an educational environment free of distractions in the classroom and also due to health and safety concerns related to blood-borne diseases, as well as student tendencies to grab and pull other students when playing or in physical education classes, body piercing (other than pierced ears) is prohibited. Examples of such pierces would include studs, loops or rings in the eyebrows, nose, tongue, belly button or other body areas. Therefore, all students shall refrain from wearing or displaying body piercing attire while at school or at school sponsored activities. Modest pierced-ear attire will be allowed at the discretion of the building principals. Any such pierced-ear attire that is



considered a distraction to the educational environment or a health hazard will be prohibited. Jewelry in PE classes will be removed at the discretion of the PE teacher.

**Drugs/Alcohol (see Board policies JFCH and JHCD):** Possession of, use or attendance while under the influence of or soon after consuming unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances, or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act.. This includes energy enhancers, dietary supplements and nicotine patches. Such incidents will be reported to law enforcement. Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act, while on school premises or at school related functions, is prohibited. Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

**Extortion:** Threatening or intimidating any person for the purpose of, or with the intent of, obtaining money or anything of value from the student.

**Failure to Care for or Return District Property:** Loss of, failure to return, or damage to district property including, but not limited to, books, computers, calculators, uniforms, and sporting and instructional equipment.

**Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences:** Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, "Conditions of Suspension, Expulsion and Other Disciplinary Consequences."

As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

**False Accusations Toward Staff:** Any intentional slander or libelous statements made by a student towards any school employee that is malicious, untrue and meant to harm that staff member's reputation or employment will result in immediate suspension.

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**False Alarm:** Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of district property.

**Fighting/Instigation of a Fight (see also, “Assault”):** Mutual combat in which both parties have contributed to the conflict either verbally or by physical action. Students shall not instigate fights by actively encouraging others to fight, carrying messages which result in fights or take part in any other activity which results in a fight.

**Gambling:** Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

**Harassment, including Sexual Harassment (see Board policy AC):** (1) Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic. (2.) Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

**Hazing (see Board policy JFCG-JFCF):** Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing **may** occur even when all students involved are willing participants.

**Inappropriate language:** Profanity, degrading, offensive language or gestures.

**Incendiary Devices or Fireworks:** Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.

**Insubordination/Defiance:** The immediate, willful refusal to perform a teacher’s or staff member’s request and disrespectfulness in word or action. Refusal to comply with a teacher’s request in a

timely or appropriate manner. Failure to give correct name when asked by a staff member is considered insubordination.

**Nuisance Items:** Possession or use of items such as toys, games, and portable media players that are not authorized for educational purposes.

**Public Display of Affection:** Any distracting behavior by a student that is intended to show affection toward another student, including hand holding, hugging or kissing, is inappropriate in the school setting and will be defined as excessive display of affection.

**Scuffling and Tripping:** Pushing or other actions that may cause injury.

**Secret Organizations (see Board policy JFCE):** The Board of Education does not recognize secret organizations. Sororities, fraternities, gangs or secret societies of the community are not school organizations. Conduct by students while in school such as hazing of initiates, special attire (including pins and insignia or other identifying symbols), improper activity on campus or any other influence of sorority, fraternity, gang or secret society that interferes with the normal conduct of the educational program shall not be permitted. Each situation will be dealt with on an individual basis.

**Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material:** Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

**Sexual Activity:** **Consensual** Acts of sex or simulated acts **consensual simulations** of sex including, but not limited to, intercourse or oral or manual stimulation.

**Technology Misconduct (see Board policies EHB and KKB and procedure EHB-AP1):** Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other personal electronic devices during the regular school day, including class change time, mealtimes or instructional class time, unless the use is part of the instructional program, required by

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a district-sponsored class or activity, or otherwise permitted by the building principal. Violations of Board policy EHB, procedure EHB-AP1 or any policy or procedure regulating student use of personal electronic devices. Use of audio or visual recording equipment in violation of Board policy.

**Theft:** Theft, attempted theft or knowing possession of stolen property.

**Threatening Bodily Harm:** Telling staff or students you will kill, hurt or injure him or her.

**Threatening the Safety and Security of the School:** Threatening verbally, or in writing, to bring weapons on or near district property, including school grounds or buses, with the intent to commit harm to people or property.

**Tobacco Use and/or Possession of:** Students found to be possessing or using any tobacco product, electronic cigarettes, or other nicotine-delivery products on district property, district transportation or at any district related activities is prohibited. Tobacco Prohibited products will be confiscated and destroyed. It is against the law of Missouri for minors to buy, use or possess tobacco products. Nicotine patches or other medications used in a tobacco cessation program may only be possessed in accordance with district policy JHCD.

**Truancy or Tardiness (see Board policy JED):** Absence from school without the knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians; arriving after the expected time class or school begins, as determined by the district.

**Unauthorized Entry:** Entering or assisting any other person to enter a district facility, office, locker, or other area that is locked or not open to the general public; entering or assisting any other person to enter a district facility through an unauthorized entrance; assisting unauthorized persons to enter a district facility through any entrance.

**Use of Disruptive Speech or Conduct:** Conduct or speech, be it verbal, written, pictorial or symbolic that materially and substantially disrupts classroom work, school activities, school functions such as not keeping hands and feet to yourself, lying, cheating, talking in class when told not to do so, insubordination and refusal to do work.

**Vandalism (see Board policy ECA):** Willful damage or the attempt to cause damage to real or personal property belonging to the district, staff or students.

**Weapons (see Board policy JFCJ):** The possession or use of a weapon as defined in Board policy, concealed or otherwise, by any student is prohibited upon or in the vicinity of school grounds, while going to or from school or at any school sponsored event. Examples of such weapons include:

knives, guns, chains, metal knuckles or explosives. Possession or use of ammunition or a component of a weapon. (This would include any item representing a weapon.)

## DEFINITIONS OF CONSEQUENCES

**After School Detention (ASD):** May be assigned as a consequence for inappropriate behavior. Students not staying for detention on the day(s) assigned may be suspended from school. Parents are responsible for providing transportation for students assigned to detention. After school detention will be held from 3:30 until 5:00 pm.

**In-School Suspension (ISS):** May be assigned for inappropriate behavior. Students assigned to ISS will be isolated during the day in the ISS area under the supervision of the ISS monitor. While in ISS students will be given work from regular classroom teachers to complete during the day. Inappropriate behavior during ISS will result in out of school suspension or additional days of ISS.

**Juvenile Office (JO):** Referral to the Juvenile Office.

**Long Term Suspension:** The superintendent may suspend a student for more than ten days for serious misbehavior or violations of the conduct code or the recurrence of misbehavior.

**Loss of Privileges:** May include denial of hall passes, attendance at assemblies, school activities, participation in athletics, going outside during lunch or before school and may also include being restricted to an assigned seat at lunch or in class.

**Lunchtime Detention (LD):** Lunchtime detention may be assigned for inappropriate behavior. Students are assigned to a classroom during lunchtime and a sack lunch will be available from the cafeteria.

**Out-of-School Suspension (OSS):** The most drastic action that can be taken by the principal. During suspension the student is not to be on school grounds or at school sponsored activities. Work assigned during suspension may be made up, but must be turned in no later than the day following the return to school. All suspension of eight or more days require a meeting with the superintendent prior to re-entry.

## Chart of Consequences

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	Step 1	Step 2	Step 3	Step 4
Academic Dishonesty	No credit for the work, grade reduction, or replacement assignment.	No credit for the work, grade reduction, course failure, or removal from extracurricular activities.		
Arson	10-180 days OSS, referral for expulsion			
Assault (Injury will move to Step 3)	1-3 days OSS	3-5 days OSS	5 - 10 days OSS	10-90 days OSS, referral expulsion
Bomb Threat	10-180 days OSS, referral for expulsion			
Bullying and Cyberbullying	1-3 days ISS or OSS	5-10 days OSS, report to police	10-90 days OSS	10-180 days OSS
Bus or Transportation Misconduct	Transportation privileges may be suspended or revoked. All bus disciplinary actions are handled by the transportation department.			
Dishonesty	1-3 days ASD	1-3 days ISS or OSS	2-3 days OSS	5-10 days OSS
Disruptive/Harmful Items – Possession	Confiscation and 1-3 days ASD	Confiscation and 3-5 days ASD or ISS	Confiscation and 1-3 days OSS	Confiscation and 3-5 days OSS
Disruptive/Harmful Device or Item – Use of (injury will result in movement to step 2 & report to police. Item used as a weapon will be dealt with under weapons.)	3-5 days ISS or OSS	5-10 days OSS	10-90 days OSS	10-180 days OSS and possible expulsion
Disruptive Misconduct	2-3 days ASD	2-5 days ASD or 1-2 days ISS	3-6 days ASD or 2-3 days ISS, parent conf.	3-5 days ISS or OSS

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	<b>Step 1</b>	<b>Step 2</b>	<b>Step 3</b>	<b>Step 4</b>
Dress Code Violations	Warning and correction	Parent contact, correction	1-3 days ASD or 1 day ISS	3-5 days ASD or 2 days ISS
Drugs or Alcohol – Possession, Use or Attendance under the Influence of	10 days OSS, may be reduced to 5 days with drug/alcohol evaluation	10-90 days OSS	10-180 days OSS, referral for expulsion	
Drugs or Alcohol – Sale or distribution of	10-90 days OSS	10-180 days OSS, referral for expulsion		
Extortion	1-5 days OSS	5-10 days OSS, report to police	10 days OSS	10-90 days OSS
Failure to bring necessary materials to class or complete assignments	1 day ASD	2 days ASD or 1 day ISS	3 days ASD or 2 days ISS and parent conference	4 days ASD or 2-4 days ISS
Failure to Care for or Return District Property	Restitution. Principal/Student conference, detention, or in-school suspension.	Restitution. Detention or in-school suspension.		
Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences	Verbal warning, ASD, ISS, 1-180 days OSS or expulsion Report to law enforcement for trespassing if expelled.	ISS, 1-180 days OSS or expulsion Report to law enforcement for trespassing if expelled.		
Failure to Stay for ASD	2 days ASD	2 days ASD or 1 day ISS	1-3 days ISS	1-3 days OSS
False Accusations towards staff	10-90 days OSS	10-180 days OSS, referral for expulsion		

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	Step 1	Step 2	Step 3	Step 4
False Alarm or Report, such as 911 calls, fire alarms. Telling others that there will be violence at school.	5-10 days OSS	10 days OSS, referral for expulsion		
Fighting	Suspension for remainder of day and 1-3 days ASD or ISS	2-5 days OSS	5-10 days OSS	10-90 days OSS
Fight – Contributing to	1-2 days ASD	2-3 days ASD	3-4 days ASD or 1 day ISS	2-3 days ISS or OSS
Gambling	1-3 days ASD	1-3 days ISS or OSS	3-5 days OSS	5-10 days OSS
Harassment, including Sexual Harassment (with no physical contact or exposure)	1-3 days ISS	2-5 days ISS or OSS	5-10 days OSS	10 days OSS
Harassment, including Sexual Harassment (with physical contact or exposure)	2-5 days ISS or OSS	5-10 days OSS	10-90 days OSS	10-180 days OSS, referral for expulsion
Hazing	1-3 days ISS or OSS	5-10 days OSS, report to police	10-90 days OSS	10-180 days OSS
Inappropriate Language	Warning or 1-3 days ASD	3-5 days ASD or 1-2 days ISS	2-5 days ISS parent conf.	3-5 days OSS
Inappropriate Language towards a staff member	2-5 days ISS	3-5 days OSS	5-10 days OSS	10-90 days OSS
Incendiary Devices or Fireworks	Confiscation. Warning, principal/student conference, detention, or ISS.	Confiscation. Principal/Student conference, detention, ISS, or 1-10 days OSS.		
Insubordination/Defiance	1-3 days OSS	2-5 days OSS	3-6 days OSS	5-10 days OSS



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	Step 1	Step 2	Step 3	Step 4
Lewd or Obscene literature, writing, objects or materials	1-3 days ASD	1-3 days ISS	2-5 days ISS	5-10 days OSS
Nuisance Items	Confiscation. Warning, principal/student conference, detention or ISS	Confiscation. Principal/Student conference, detention, ISS, or 1-10 days OSS.		
Possession of a Weapon (other than a firearm)	10-90 days OSS	10-180 days OSS, referral for expulsion		
Possession of a Firearm	Referral to the superintendent for suspension up to one calendar year or expulsion			
Possession or use of ammunition or a component of a weapon	ISS, 1-180 days OSS, or expulsion	1-180 days OSS or expulsion.		
Public Display of Affection	Warning and notice home	1-2 days ASD	3-5 days ASD or 1 day ISS	1-3 days ISS or OSS
Scuffling, Tripping, Pushing. (Injury will result in movement to third step and will be reported to police.)	1-2 days ASD	2-3 days ASD or 1 day ISS	3-5 days ASD or 2 days ISS	3 days ISS or OSS
Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material	Confiscation. Principal/Student conference, detention, or ISS.	Confiscation. Detention, ISS, 1-180 days OSS or expulsion.		
Sexual Activity	Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.		

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	Step 1	Step 2	Step 3	Step 4
Striking, Slapping, Kicking at staff (contact will result in movement to Step 2)	5-10 days OSS	10-90 days OSS, referral for expulsion		
Tardies	1 day LD	2 days LD	1 day ASD	2 days ASD or 1 day ISS
Technology Misconduct	Warning and notification of parents	One (1) year suspension of all Internet use privileges.		
Technology Misconduct—Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other personal electronic device during the regular school day, including class change time, mealtimes or instructional class time, unless the use is part of the instructional program, required by a district-sponsored class or activity, or otherwise permitted by the building principal	Confiscation, principal/student conference, ASD or ISS	Confiscation, principal/student conference, ASD or ISS, 1-180 days OSS, or expulsion		
Theft or Vandalism	Restitution, 1-3 days ASD or ISS	Restitution, 3-5 days OSS	Restitution, 5-10 days OSS	Restitution, 10-90 days OSS
Threatening Bodily Harm	Administration will investigate each reported incident and determine level of consequences warranted.			
Threatening the Safety & Security of the School	10-180 days OSS, referral for expulsion			

## REFERENCE COPY

	Step 1	Step 2	Step 3	Step 4
Tobacco Possession electronic cigarettes, or other nicotine-delivery products	Confiscation, 1-3 days ASD	Confiscation, 1-3 days ISS or OSS	Confiscation, 3-5 days ISS or OSS	Confiscation, 5-10 days OSS
Tobacco Use, electronic cigarettes, or other nicotine-delivery products or Distribution	Confiscation, 1-3 days ISS or OSS	Confiscation, 3-5 days ISS or OSS	Confiscation, 5-10 days OSS	Confiscation, 10-90 days OSS
Truancy	1-3 days ISS	3-5 days ISS, referral to J.O.	1-3 days OSS, referral to J.O.	3-5 days OSS, referral to J.O.
Unauthorized Entry	Principal/Student conference, ASD, ISS, or 1-180 days OSS	1-180 days OSS or expulsion		
Uncooperative Behavior	1-3 days ASD	2-5 days ASD or 1- 2 days ISS	3-6 days ASD or 2-3 days ISS, parent conf.	3-5 days ISS or OSS
Verbally Threatening Bodily Harm towards Staff	3-5 days OSS	5-10 days OSS	10-90 days OSS, referral for expulsion	
Violation of Lunchroom or playground rules	Loss of privileges	1-3 days LD	2-5 days LD	1-3 days ISS
Behaviors not Covered Above	Consequences will be based on the seriousness of the incident and its impact on the safe and orderly operation of the educational environment and/or its impact on the safety and well being of students.			

\* \* \* \* \*

***Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.***

Adopted: 07/2003

# REFERENCE COPY

FILE: JG-R3  
Critical

Revised: 03/15/2005; 05/21/2008; 01/20/2009; 01/18/2011; 05/21/2013;

MSIP Refs: 6.6

West Plains R-VII School District, West Plains, Missouri

# REFERENCE COPY

FILE: JG-R4  
Critical

## EXPLANATION: STUDENT DISCIPLINE – High School and Career Center

MSBA has revised the definition of "bullying" in this regulation to match the new definition of bullying in policy JFCF, which was modified in response to House Bill 1583 (2016).

MSBA has also revised the definition of "assault." This offense is modeled after the state criminal offenses of assault in the first, second and third degree. As of July 1, 2017, the definitions of those crimes will change, and there will be a criminal offense of assault in the fourth degree. MSBA has amended this regulation accordingly.

MSBA has also added a statement that students may be excluded from honors and awards as a disciplinary consequence.

The offense of "sexual activity" was amended to clarify that it only applies to consensual sexual activity. Nonconsensual sexual activity is a crime that must be reported to police and would fall under sexual harassment as well.

*MSBA recommends that copies of this document be routed to the following areas because the content is of particular importance to them. The titles on this list may not match those used by the district. Please forward copies to the district equivalent of the title indicated.*

X	Board Secretary		Business Office	X	Coaches/Sponsors
	Facility Maintenance		Food Service		Gifted
	Human Resources	X	Principals		Library/Media Center
	Health Services		Counselor	X	Special Education
	Transportation	X	Public Info/Communications		Technology

FILE: JG-R4  
Critical

## REFERENCE COPY

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FILE: JG-R4  
Critical

## **STUDENT DISCIPLINE** *(High School and Career Center)*

The Student Code of Conduct is designed to foster student responsibility, respect for others, and to provide for the orderly operation of district schools. No code can be expected to list each and every offense that may result in disciplinary action; however, it is the purpose of this code to list certain offenses which, if committed by a student, will result in the imposition of a certain disciplinary action. Any conduct not included herein, any aggravated circumstance of any offense, or any action involving a combination of offenses may result in disciplinary consequences that extend beyond this code of conduct as determined by the principal, superintendent and/or Board of Education. In extraordinary circumstances where the minimum consequence is judged by the superintendent or designee to be manifestly unfair or not in the interest of the district, the superintendent or designee may reduce the consequences listed in this policy, as allowed by law.

Because there are varying degrees of severity in the following offenses, the administration reserves the right to consider the circumstances surrounding the incident, take the student's previous discipline record into account and determine appropriate action. The administration may, at their discretion, refer any violation of the discipline code to juvenile authorities. This code includes, but is not necessarily limited to, acts of students on district property, including playgrounds, parking lots and district transportation, or at a district activity, whether on or off district property. The district may also discipline students for off-campus conduct that negatively impacts the educational environment, to the extent allowed by law.

### **Reporting to Law Enforcement**

It is the policy of the West Plains R-VII School District to report crimes occurring on district property to law enforcement, including, but not limited to, the crimes the district is required to report in accordance with law. A list of crimes the district is required to report is included in policy JGF.

The principal shall also notify the appropriate law enforcement agency and superintendent if a student is discovered to possess a controlled substance or weapon in violation of the district's policy.

In addition, the superintendent shall notify the appropriate division of the juvenile or family court upon suspension for more than ten days or expulsion of any student who the district is aware is under the jurisdiction of the court.

### **Documentation in Student's Discipline Record**

The principal, designee or other administrators or school staff will maintain all discipline records as deemed necessary for the orderly operation of the schools and in accordance with law and policy JGF.

### **Conditions of Suspension, Expulsion and Other Disciplinary Consequences**

All students who are suspended or expelled, regardless of the reason, are prohibited from participating in or attending any district-sponsored activity, or being on or near district property or the location of any district activity for any reason, unless permission is granted by the superintendent or designee. ~~In addition~~ **When appropriate**, the district may prohibit students from participating in activities or restrict a student's access to district property as a disciplinary consequence even if a student is not suspended or expelled from school, ~~if appropriate~~. **Likewise, a student may become ineligible for or be required to forfeit any honors and awards as a disciplinary consequence.** Furthermore, all work missed as a result of absences related to a suspension must be turned in upon the first day the student returns to school. Students failing to comply with this requirement will be treated the same as any other student who turns in late work.

In accordance with law, any student who is suspended for any offenses listed in § 160.261, RSMo., or any act of violence or drug-related activity defined by policy JGF as a serious violation of school discipline shall not be allowed to be within 1,000 feet of any district property or any activity of the district, regardless of whether the activity takes place on district property, unless one of the following conditions exist:

1. The student is under the direct supervision of the student's parent, legal guardian, custodian or another adult designated in advance, in writing, to the student's principal by the student's parent, legal guardian or custodian, and the superintendent or designee has authorized the student to be on district property.
2. The student is enrolled in and attending an alternative school that is located within 1,000 feet of a public school in the district.
4. The student resides within 1,000 feet of a public school in the district and is on the property of his or her residence.

If a student violates the prohibitions in this section, he or she may be suspended or expelled in accordance with the offense, "Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences," listed below.

### **Impact on Grades**

As with any absence, absences due to an out-of-school suspension may result in the student earning a lower grade in accordance with the district's policy on absences.



# REFERENCE COPY

FILE: JG-R4  
Critical

## Prohibited Conduct

The following are descriptions of prohibited conduct ~~as well as~~ and potential consequences for violations. Building-level administrators are authorized to more narrowly tailor potential consequences as appropriate for the age level of students in the building. ~~All consequences must be~~ within the ranges established in this regulation. In addition to the consequences specified here, school officials will notify law enforcement and document violations in the student's discipline file pursuant to law and Board policy.

## VIOLATIONS AGAINST PERSONS

### Assault - Student

1. Using physical force, such as hitting, striking or pushing, to cause or attempt to cause physical injury; placing another person in apprehension of immediate physical injury; recklessly engaging in conduct that creates a grave risk of death or serious physical injury; causing physical contact with another person knowing the other person will regard the contact as offensive or provocative; or any other act that constitutes criminal assault in the third **or fourth** degree.

First Offense:	5-10 days suspension and parent conference with principal.
Second Offense:	11-180 days suspension; possible expulsion.

2. Knowingly causing or attempting to cause serious **bodily physical** injury or death to another person, recklessly causing serious **bodily physical** injury to another person, or any other act that constitutes assault in the first or second degree.

First Offense:	10-180 days out-of-school suspension or expulsion.
Subsequent Offense:	Expulsion.

**Bullying and Cyberbullying (see Board policy JFCF)** – ~~Intimidation or harassment of a student or multiple students perpetuated by individuals or groups. Bullying includes, but is not limited to:~~ physical actions, including violence, gestures, theft, or damaging property; oral or written taunts, ~~including name-calling, put-downs, extortion, or threats; threats of retaliation for reporting such acts;~~

sending or posting harmful or cruel text or images using the Internet or other digital communication devices; sending or posting materials that threaten or raise concerns about violence against others, suicide or self-harm. Students will not be disciplined for speech in situations where the speech is protected by law. Intimidation, unwanted aggressive behavior, or harassment that is repetitive or is substantially likely to be repeated and causes a reasonable student to fear for his or her physical safety or property; that substantially interferes with the educational performance, opportunities or benefits of any student without exception; or that substantially disrupts the orderly operation of the school. Bullying includes, but is not limited to: physical actions, including violence, gestures, theft or property damage; oral, written or electronic communication, including name-calling, put-downs, extortion or threats; or threats of reprisal or retaliation for reporting such acts. Cyberbullying is a form of bullying committed by transmission of a communication including, but not limited to, a message, text, sound or image by means of an electronic device including, but not limited to, a telephone, wireless telephone or other wireless communication device, computer or pager.

First Offense:	5 days suspension; parent conference with principal.
Second Offense:	10 days suspension; parent conference with superintendent.
Third Offense:	11-180 days suspension; possible expulsion.

**Fighting (see also, “Assault”)** – Mutual combat in which both parties have contributed to the conflict either verbally or by physical action.

First Offense:	5-10 days suspension; parent conference with principal.
Second Offense:	10 days suspension; parent conference with superintendent.
Third Offense:	11-180 days suspension; possible expulsion.

**Hazing (see Board policy JFCG-JFCF)** – Any activity that a reasonable person believes would negatively impact the mental or physical health or safety of a student or put the student in a ridiculous, humiliating, stressful or disconcerting position for the purposes of initiation, affiliation, admission, membership or maintenance of membership in any group, class, organization, club or athletic team including, but not limited to, a grade level, student organization or district-sponsored activity. Hazing may can occur even when all students involved are willing participants.

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FILE: JG-R4  
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First Offense:	5 days suspension; parent conference with principal.
Second Offense:	10 days suspension; parent conference with superintendent.
Third Offense:	11-180 days suspension; possible expulsion.

## Harassment, including Sexual Harassment (see Board policy AC)

1. Use of material of a sexual nature or unwelcome verbal, written or symbolic language based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples of illegal harassment include, but are not limited to, racial jokes or comments; requests for sexual favors and other unwelcome sexual advances; graffiti; name calling; or threatening, intimidating or hostile acts based on a protected characteristic.

First Offense:	Principal/Student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.

2. Unwelcome physical contact of a sexual nature or that is based on gender, race, color, religion, sex, national origin, ancestry, disability or any other characteristic protected by law. Examples include, but are not limited to, touching or fondling of the genital areas, breasts or undergarments, regardless of whether the touching occurred through or under clothing; or pushing or fighting based on protected characteristics.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

**Incendiary Devices or Fireworks** – Possessing, displaying or using matches, lighters or other devices used to start fires unless required as part of an educational exercise and supervised by district staff; possessing or using fireworks.

First Offense:	2-10 days suspension.
Second Offense:	5-10 days suspension; referral to superintendent.

**Instigating a Fight** – Students shall not instigate fights by actively encouraging others to fight, carrying messages which result in fights or take part in any other activity which results in a fight.

First Offense:	1-3 days suspension; parent conference.
Second Offense:	3-5 days suspension; conference required for readmission.
Third Offense:	10 day suspension; referral to principal before readmission.

**Knives** – The possession or use of any type of knife, including pocket knives, is prohibited.

First Offense:	1-3 days in-school suspension and/or after school detention; parent conference.
Second Offense:	3-5 days suspension; referral to principal.
Third Offense:	5-10 days suspension; referral to superintendent for readmission.

**Sexting and/or Possession of Sexually Explicit, Vulgar or Violent Material** – Students may not possess or display, electronically or otherwise, sexually explicit, vulgar or violent material including, but not limited to, pornography or depictions of nudity, violence or explicit death or injury. This prohibition does not apply to curricular material that has been approved by district staff for its educational value. Students will not be disciplined for speech in situations where it is protected by law.

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First Offense:	Confiscation. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

**Sexual Activity** – **Consensual** Acts of sex or simulated acts **consensual simulations** of sex including, but not limited to, intercourse or oral or manual stimulation.

First Offense:	Principal/Student conference, detention, in-school suspension, or 1-180 days out-of-school suspension.
Subsequent Offense:	Detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

**Verbal Abuse to Staff** – Verbal, written or symbolic language or gesture directed at a staff member, that is rude, vulgar, disrespectful and defiant or considered inappropriate in public settings.

First Offense:	1-3 days after-school detention and/or in-school suspension.
Second Offense:	2-5 days suspension.
Third Offense:	5-10 days suspension.
Fourth Offense:	Expulsion.

**Verbal Abuse to Staff of a Threatening Nature** – Verbal, written or symbolic language or gesture directed at a staff member that is threatening in nature.

First Offense:	5-10 days suspension.
Second Offense:	10 days suspension.
Third Offense:	Expulsion.

**Weapons (see Board policy JFCJ)** – The possession or use of a weapon, concealed or otherwise, by any student is prohibited upon or in the vicinity of school grounds, while going to or from school or at any school sponsored event. Examples include, but are not limited to: knives, guns, chains, metal knuckles, fireworks or explosives. (This would include any item representing a weapon.)

1. Possession or use of any weapon as defined in Board policy, other than those defined in 18 U.S.C. § 921, 18 U.S.C. § 930(g)(2) or § 571.010, RSMo.

First Offense:	10-180 days suspension, possible expulsion.
Second Offense:	180 days suspension, possible expulsion.

2. Possession of a firearm, as defined in 18 U.S.C. § 921 or any instrument or device defined in 571.010 RSMo., or any instrument or device defined as a dangerous weapon in 18 U.S.C. § 930(g)(2).

First Offense:	One calendar year suspension or expulsion, unless modified by the Board upon recommendation by the superintendent.
Subsequent Offense:	Expulsion.

3. Possession or use of ammunition or a component of a weapon.

First Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

## **VIOLATIONS AGAINST PUBLIC HEALTH AND SAFETY**

### **Drugs/Alcohol (see Board policies JFCH and JHCD)**

1. Possession, sale, purchase or distribution of any over-the-counter drug, herbal preparation or imitation drug or herbal preparation.

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First Offense:	In-school suspension or 1-180 days out-of-school suspension.
Subsequent Offense:	1-180 days out-of-school suspension or expulsion.

2. Possession of or attendance while under the influence of or soon after consuming unauthorized prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act. This includes energy enhancers, dietary supplements and nicotine patches.

First Offense:	10 day suspension. If a student agrees to a chemical dependency evaluation at an approved facility, suspension will be reduced to 5 days.
Second Offense:	11-180 day suspension; pending expulsion, unless the student agrees to a chemical dependency evaluation and complies with the recommended treatment plan.
Third Offense:	Expulsion.

3. Sale, purchase or distribution of any prescription drug, alcohol, narcotic substance, unauthorized inhalants, counterfeit drugs, imitation controlled substances or drug-related paraphernalia, including controlled substances and illegal drugs defined as substances identified under schedules I, II, III, IV or V in section 202(c) of the Controlled Substances Act

First Offense:	Expulsion.
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**Laser Lights** – Laser pointers/lights may cause eye damage and therefore are prohibited at school and all school activities:

First Offense:	1-10 days suspension; parent conference.
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Second Offense:	3-5 days suspension; referral to principal.
Third Offense:	10 days suspension; referral to superintendent for readmission.

**Secret Organizations (see Board policy JFCE)** – The Board of Education does not recognize secret organizations. Sororities, fraternities, gangs or secret societies of the community are not school organizations. Conduct by students while in school such as hazing of initiates, special attire (including pins and insignia or other identifying symbols), improper activity on campus or any other influence of sorority, fraternity, gang or secret society that interferes with the normal conduct of the educational program shall not be permitted.

First Offense:	10-180 days suspension.
Second Offense:	90-180 days suspension.

**Tobacco Use and/or Possession of** – Students found to be possessing or using any tobacco product, electronic cigarettes, or other nicotine-delivery products on district premises, or areas adjacent to school, district transportation or at any district related activities is prohibited. **Tobacco Prohibited** products will be confiscated and destroyed. It is against the law of Missouri for minors to buy, use or possess tobacco products. Nicotine patches or other medications used in a tobacco cessation program may only be possessed in accordance with district policy JHCD.

First Offense:	2-5 days after-school detention and/or in-school suspension.
Second Offense:	5-10 days after-school detention and/or in-school suspension.
Third Offense:	5-10 days suspension.

## **VIOLATIONS AGAINST PROPERTY**

**Arson** – Starting or attempting to start a fire or causing or attempting to cause an explosion.



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First Offense:	10-90 days suspension with possible expulsion.
Second Offense:	11-180 days suspension with possible expulsion.
Third Offense:	Expulsion.

**Bomb Threats** – The Safe Schools Act 1996 increases the penalty for making a false bomb report from a Class A misdemeanor to a Class D felony.

First Offense:	10-90 days suspension/possible expulsion.
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**Extortion** – Threatening or intimidating any person for the purpose of, or with the intent of, obtaining money or anything of value from the student:

First Offense:	5-10 days suspension.
Second Offense:	Expulsion.

**Failure to Care for or Return District Property** – Loss of, failure to return, or damage to district property including, but not limited to, books, computers, calculators, uniforms, and sporting and instructional equipment.

First Offense:	Restitution. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Restitution. Detention or in-school suspension.

**False Alarm** – Tampering with emergency equipment, setting off false alarms, making false reports; communicating a threat or false report for the purpose of frightening or disturbing people, disrupting the educational environment or causing the evacuation or closure of district property.

First Offense:	10 days suspension, parent conference.
Subsequent Offense:	Expulsion.

**Technology Misconduct (see Board policies EHB and KKB and procedure EHB-AP1)**

1. Attempting, regardless of success, to: gain unauthorized access to a technology system or information; use district technology to connect to other systems in evasion of the physical limitations of the remote system; copy district files without authorization; interfere with the ability of others to utilize district technology; secure a higher level of privilege without authorization; introduce computer viruses, hacking" tools, or other disruptive/destructive programs onto or using district technology; or evade or disable a filtering/blocking device.

First Offense:	Restitution. Principal/Student conference, loss of user privileges, detention, or in-school suspension.
Subsequent Offense:	Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.

2. Using, displaying or turning on pagers, phones, personal digital assistants, personal laptops or any other personal electronic devices during the regular school day, including class change time, mealtimes or instructional class time, unless the use is part of the instructional program, required by a district-sponsored class or activity, or otherwise permitted by the building principal.

First Offense:	Confiscation, principal/student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation, principal/student conference, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion.

3. Violations, other than those listed in (1) or (2) above, of Board policy EHB, procedure EHB-AP1 or any policy or procedure regulating student use of personal electronic devices.

First Offense:	Restitution. Principal/Student conference, detention, or in-school suspension.
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Subsequent Offense:	Restitution. Loss of user privileges, 1-180 days out-of-school suspension, or expulsion.
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4. Use of audio or visual recording equipment in violation of Board policy KKB.

First Offense:	Confiscation. Principal/Student conference, detention, or in-school suspension.
Subsequent Offense:	Confiscation. Principal/student conference, detention, in-school suspension, or 1-10 days out-of-school suspension.

**Theft** – Theft, attempted theft or knowing possession of stolen property.

First Offense:	1-3 days suspension and restitution; parent conference.
Second Offense:	5-10 days in-school suspension and restitution; parent conference.
Third Offense:	11-180 days suspension and restitution; referral to superintendent before readmission.

**Vandalism (see Board policy ECA)** – Willful damage or the attempt to cause damage to any property, real or personal, belonging to the district, staff or students.

First Offense:	Restitution and suspension.
Second Offense:	Restitution and expulsion.

## VIOLATIONS AGAINST SCHOOL ADMINISTRATORS

**Careless Driving Violations** – This covers students who drive carelessly or without due caution on or adjacent to West Plains High School campus, so as to endanger persons on the property. Career Center students are not permitted to drive to the other vocational locations without advanced or special approval from the director.

First Offense:	1 day in-school suspension or after-school detention.
Second Offense:	2-5 days in-school suspension or after-school detention; driving privileges revoked for 2 weeks; parent conference.
Third Offense:	5 days suspension; conference with principal.

**Dishonesty** – Any act of lying, whether verbal or written, including forgery.

First Offense:	Zero grade and parent conference.
Second Offense:	Zero grade and after-school detention and/or in-school suspension assigned; parent conference.

**Dismissal from ISS/ASD** – Any student who is disruptive in in-school suspension or after-school detention will be referred to the principal's office.

First Dismissal:	2 days suspension; parent notification.
Second Dismissal:	3 days suspension; parent conference.
Third Dismissal:	5 days suspension; conference with principal for readmission.
Fourth Dismissal:	10 days suspension; conference with superintendent for readmission.
Fifth Dismissal:	90 days suspension.

**Failure to Attend In-School Suspension/After-School Detention** – Students who are assigned ASD or ISS are expected to report on time and on the day assigned.

First Offense:	ASD/ISS assignment doubled.
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FILE: JG-R4  
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Second Offense:	3 days suspension.
Third Offense:	10-90 days suspension.

**Failure to Meet Conditions of Suspension, Expulsion or Other Disciplinary Consequences –** Violating the conditions of a suspension, expulsion or other disciplinary consequence including, but not limited to, participating in or attending any district-sponsored activity or being on or near district property or the location where a district activity is held. See the section of this regulation titled, "Conditions of Suspension, Expulsion and Other Disciplinary Consequences."

As required by law, when the district considers suspending a student for an additional period of time or expelling a student for being on or within 1,000 feet of district property during a suspension, consideration shall be given to whether the student poses a threat to the safety of any child or school employee and whether the student's presence is disruptive to the educational process or undermines the effectiveness of the district's discipline policy.

First Offense:	Verbal warning, detention, in-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.
Subsequent Offense:	In-school suspension, 1-180 days out-of-school suspension, or expulsion. Report to law enforcement for trespassing if expelled.

**Leaving Campus –** Students are not to go to the West Plains Middle School campus during the school day without permission from the principal. This includes before school and at lunchtime:

Penalty:	SEE TRUANCY
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### **Out-of-School Suspension and Alternative Learning Center Attendance**

Students who violate the conduct code while attending the Alternative Learning Center will have the suspension lengthened.

First Offense:	3-10 days suspension.
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Second Offense:	11-180 days suspension.
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**Parking Violations** – Student drivers who park so as to impede normal traffic flow. Students should only park in designated areas; failure to do so will result in the following penalties:

First Offense:	1 day after-school detention or in-school suspension.
Second Offense:	2-5 days after-school detention or in-school suspension; driving privileges revoked for 2 weeks; parent conference.
Third Offense:	Suspension.

**Tardiness** – Students who are not in their seats prepared for work when the tardy bell rings are considered tardy. Tardies are not tabulated throughout the semester in each class:

Second Tardy:	1 day after-school detention.
Third Tardy:	2 days after-school detention.
Fourth Tardy:	1 day in-school suspension.
Fifth Tardy:	2 days in-school suspension.
Additional Tardies:	3-5 days suspension until parent conference.

**Truancy (see Board policy JED)** – Absence from school without the knowledge and consent of parents/guardians and the school administration; excessive non-justifiable absences, even with the consent of parents/guardians.

First Offense:	1-3 days in-school suspension.
Second Offense:	3-5 days in-school suspension.

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Third Offense:	5 days out-of-school suspension; referral to principal.
Fourth Offense:	10 days out-of-school suspension; referral to superintendent.
Fifth Offense:	Recommended suspension of 90 days.

### VIOLATIONS AGAINST PUBLIC DECENCY AND GOOD ORDER

**Academic Dishonesty** – Cheating on tests, assignments, projects or similar activities; plagiarism; claiming credit for another person's work; fabrication of facts, sources or other supporting material; unauthorized collaboration; facilitating academic dishonesty; and other misconduct related to academics.

First Offense:	No credit for the work, grade reduction, or replacement assignment.
Subsequent Offense:	No credit for the work, grade reduction, course failure, or removal from extracurricular activities.

**Bus or Transportation Misconduct (see Board policy JFCC and procedure JFCC-AP1)** – Any offense committed by a student on transportation provided by or through the district shall be punished in the same manner as if the offense has been committed at the student's assigned school. Transportation misconduct will be punished pursuant to policy and may include suspension of bus riding privileges.

**Dismissal from Class** – In the event a student has disrupted class and the classroom teacher has attempted to remedy the problem using other methods, the student shall be dismissed from class and referred to the assistant principal's/director's office. The classroom teacher will submit a written report on the nature of the problem to the assistant principal/director. A copy of this report will be mailed to the parent/guardian. Dismissals are tabulated throughout the school year and may be from any class.

First Offense:	Conference and warning.
Second Offense:	1 day after-school detention or in-school suspension; parent conference.

Third Offense:	3 days after-school detention or in-school suspension; parent conference.
Fourth Offense:	5 days suspension; conference with principal required for readmission.
Fifth Offense:	10 days suspension; conference with superintendent required for readmission.
Sixth Offense:	90 days suspension.

**Disruption and Interference with School** – No student shall block the doorway or corridor; prevent others from attending a class or district activity; block normal pedestrian or vehicular traffic; threaten (verbally or in writing) the safety and security of the school, use violence, force/noise coercion, threats, intimidation, racial or ethnic intimidation, harassment, fear, passive resistance or any other conduct intentionally to cause a disruption of the educational environment. Nor shall they refuse to identify themselves on request or encourage other students to violate any rule or school Board policy.

First Offense:	1-5 days suspension; parent conference.
Second Offense:	10 days suspension; referral to superintendent for reinstatement.

**Dress Code Violations (see policy JFCA and procedure JFCA-AP1)**

First Offense:	1-3 days after-school detention or in-school suspension; student required to change clothes.
Second Offense:	2-5 days suspension.
Third Offense:	10 days suspension; parent conference with superintendent for readmission.

**Food and Open Container Violations**

First Offense:	Warning.
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Second Offense:	1-3 days after-school detention or in-school suspension and parent notification.
Third Offense:	3-5 days in-school suspension and parent notification.

**Gambling** – Betting on an uncertain outcome, regardless of stakes; engaging in any game of chance or activity in which something of real or symbolic value may be won or lost. Gambling includes, but is not limited to, betting on outcomes of activities, assignments, contests and games.

First Offense:	Principal/Student conference, loss of privileges, detention, or in-school suspension.
Subsequent Offense:	Principal/Student conference, loss of privileges, detention, in-school suspension, or 1-10 days out-of-school suspension.

**Hall Passes** – Any student out of a regularly scheduled class, during a scheduled class period, is required to have in their possession a hall pass that has been authorized by the assigned teacher. Failure to meet this requirement will automatically result in.

Each Offense:	1 day after-school detention.
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**Insubordination and Refusal to do Work** – Defiance, willful refusal to perform requested action and disrespectfulness in word and action. Refusal to comply with a teacher's request in a timely or appropriate manner:

First Offense:	1-3 days in-school suspension; parent conference.
Second Offense:	3-10 days suspension.
Third Offense:	Semester suspension.

**Nuisance Items** – The use of portable media players is prohibited at school. Such use of these items is considered a disruption of the educational process.

First Offense:	Assistant principal holds to day's end.
Second Offense:	Assistant principal holds until parent picks up.
Third Offense:	1-3 days suspension, parent conference.
Fourth Offense:	3-10 days suspension, parent conference with principal.

**Public Display of Affection** – The public display of affection is not appropriate behavior at school. Failure to comply with the reasonable expectations of the school staff will result in disciplinary action.

First Offense:	Conference and/or warning and/or after-school detention.
Second Offense:	1-3 days after-school detention or in-school suspension; parent conference.
Third Offense:	2-5 days after-school detention or in-school suspension; parent conference.

**Skateboards** – Skateboards are not allowed on campus.

First Offense:	Held by assistant principal until day's end.
Second Offense:	Held by assistant principal until parent picks up.

**Use of Disruptive Speech or Conduct** – Conduct or speech, be it verbal, written, pictorial or symbolic that materially and substantially disrupts classroom work, school activities, school functions such as not keeping hands and feet to yourself, talking in class when told not to do so, insubordination and refusal to do work.

First Offense:	Conference with student and notification of parents.
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FILE: JG-R4  
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Second Offense:	1-3 days after-school detention or in-school suspension and parent conference.
Third Offense:	3-10 days suspension.
Fourth Offense:	Semester suspension.

**Use of Language or Action that is Disparaging, Demeaning or Threatening** – Words or actions, verbal, written, pictorial or symbolic meant to harass or injure other people, such as threats of violence, name-calling, putdowns, intentionally hurting others' feelings, spitting, depantzing, defamation of a person's race, religion, gender or ethnic origin. All threats of violence will be reported to law enforcement.

First Offense:	1-3 days in-school suspension or after-school detention; parent notification.
Second Offense:	3-10 days suspension; referral to the principal or superintendent for readmission.
Third Offense:	10-90 days suspension; possible expulsion.

**Use of Lewd or Obscene Literature** – The writing or drawing of lewd or obscene literature, gang/satanic writing and drug related items. These are offensive to school standards and do not have a serious literary, artistic, political or scientific value.

First Offense:	1-2 days after-school detention.
Second Offense:	3-5 days in-school suspension.
Third Offense:	3 days out-of-school suspension; conference with principal.

### Behavior not Covered Above

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## REFERENCE COPY

The school district reserves the right to pursue disciplinary or legal action for behavior that is subversive to good order and discipline in the schools even though such behavior is not specified in the preceding written rules.

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***Note: The reader is encouraged to check the index located at the beginning of this section for other pertinent policies and to review administrative procedures and/or forms for related information.***

Adopted: 07/2003

Revised: 03/15/2005; 05/21/2008; 01/20/2009; 01/18/2011; 05/21/2013;

MSIP Refs: 6.6

West Plains R-VII School District, West Plains, Missouri